MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL
HELD AT BURTON LATIMER CIVIC CENTRE ON 02 OCTOBER 2012

Present: Town Councillors: C. Groome (Town Mayor), R. Knight (Deputy Town Mayor), M. Evans, D. Gunn, F. Macdonald, J. Smith (left meeting 8.36 pm), A. Walpole, D. Zanger (left meeting 9.26 pm)

Police: PCO: P. Firth

Members of the public: 2

Public Forum:

Mr J. Peck

As in previous years Mr J. Peck (Poppy Appeal Organiser) requested the assistance of Cllrs to ‘man poppy stations’ at Sainsburys and Tescos (new ‘station’). A schedule of hours to be emailed by the Clerk and Cllrs to enter their availability.

Mr S. Smith

Points raised: (i) unsafe wall in High Street (ii) the need to close Churchill Way for the Christmas lights switch on.

10/12/01 Apologies

Cllr Fry (work commitments) – Cllr Smith proposed that the absence be approved, seconded by Cllr Evans. Resolved: that the proposal be approved. Cllr Jerram (illness) - Cllr R. Groome proposed that the absence be approved, seconded by Cllr Walpole. Resolved: that the proposal be approved.

10/12/02 Declarations of Interest

None.

10/12/03 Resolution: Approval of Minutes of Town Council of Meeting held on 04 September 2012

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Evans. Resolved: that the proposal be approved.

10/12/04 Police Matters

Matters discussed: September’s crime statistics, HGV’s ignoring weight restrictions, dangerous parking, commercial vehicles parking in front of driveways, motorbikes on footpaths, incidents at Meadowsipe School and the Recreation Ground, drivers ignoring the one-way system in Poplar Road.
10/12/05 Town Mayor’s Report

Presentation of reading awards at the Library on Sunday 16th September. Participating in the induction of the new Rector at the Parish Church later on the same day.

10/12/06 Correspondence

6.1 RBL Poppy Appeal – Wreath Order

Type ‘F’ wreath selected; cost: £20.00

6.2 Burton Wold Community Fund – Application for Funding

6.2.1 2 Bridle Road – Air Source Heat Pump

Cllr Macdonald declared an interest

Cllr Zanger proposed approval of the application, seconded by Cllr Evans. Resolved: that the proposal be approved.

6.2.2 18 Church View – Solar Photovoltaic

Cllr Smith proposed that the application be approved subject to clarification of the ‘loan/grant mix’, seconded by Cllr Zanger. Resolved: that the proposal be approved.

6.3 RBL – Invitation to Remembrance Day Parade 11th November 2012

Noted.

10/12/07 Policies & Priorities

7.1 Resolution: Approval of F&GP Committee Minutes of 13 September 2012

Cllr Zanger proposed that the above Resolution be approved, seconded by Cllr Walpole. Resolved: that the proposal be approved.

Cllr Macdonald advised the Council that:

Christmas Lights - NCC had confirmed that Balfour Beatty will ensure that new lamp posts will be compatible with the Christmas light fittings. Also NCC/Stagecoach are looking into closing Churchill Way for the lights switch on.

New Town Council Notice Board – Further information regarding design and costs to be obtained.
7.2 **Resolution: Approval of Planning Committee Minutes of 17 September 2012**

Cllr Gunn proposed that the above Resolution be approved, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

7.3 **Resolution: Approval & Acceptance of Audited 2011/2012 Annual Return**

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Gunn. **Resolved:** that the proposal be approved

7.4 **Approval of Events Steering Group Report**

Christmas Lights Switch On - Cllr Smith advised that trying to get the Salvation Army band for the event (also Bishop Stopford’s band to be approached), ditto the choirs from St Mary’s and Meadowsie schools, Cllr Smith to write an article for the Newsletter.

Other – Cllr Macdonald updated Cllrs on hawkers – suitably licensed hawkers can only sell door-to-door and not on the street.

Celebrity Charity Dinner – Cllr C. Groome handed out invitations to the above event.

7.5 **Resolution: Approval of Civic Centre Management Board Report**

Report tabled and presented by Cllr Zanger. Wi-Fi to be installed by end of this week; Monthly Planner to be purchased – Cllr Macdonald proposed that this be approved with a maximum expenditure of £5, seconded by Cllr Knight. **Resolved:** that the proposal be approved.

Cllr Macdonald informed Cllrs of the power failure repairs required at the Civic Centre and advised that the permanent solution will cost c. 1300. Cllr Macdonald proposed that this order of expenditure be approved in principle subject to obtaining two more quotes, seconded by Cllr Evans. **Resolved:** that the proposal be approved. Cllr Zanger to check with KBC re: contributing to the cost of the work (e.g grant/s. 106 monies)

Cllr Gunn’s request for room hire for the Ise Valley Rotary Club (Charitable event) was agreed.

Cllr Gunn proposed that the report be approved, seconded by Cllr Evans. **Resolved:** that the proposal be approved.
7.6 KBC – Town & Parish Council Funding Review 2012

Cllr Zanger declared an interest.

Cllr Macdonald proposed that Cllr C. Groome draft BLTC’s responses to the consultation questionnaire and email these to BLTC (3 day rule), seconded by Cllr Knight. Resolved: that the proposal be approved.

7.7 Resolution: Approval of Cash Book (01.04.12 – 30.09.12)

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Knight. Resolved: that the proposal be approved.

7.8 Resolution: Approval of Budget Monitoring Statement (01.04.12 – 30.09.12)

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Knight. Resolved: that the proposal be approved.

7.9 Resolution: Approval of Cash Reconciliation (01.04.12 – 31.08.12)

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Knight. Resolved: that the proposal be approved.

A vote of thanks was given to the Clerk for the excellent work done on Items 7.7, 7.8 and 7.9.

7.10 Planning Application – Burton Wold Windfarm Extension

Cllr Macdonald proposed that the Town Council’s response be as follows:

(i) concerns re: number and height of the turbines

(ii) turbines number 1 and 7 are too close to Windmill Cottages and should be relocated or withdrawn

(iii) Community Fund to be available for investment in BL at the discretion of the Town Council

(iv) proper provision be made for coping with both types of ‘flicker’.

The proposal was seconded by Cllr C. Groome.

Votes in favour: 6, Against: 1

Resolved: that the proposal be approved.
7.11 ACRE - Parish Plan Update

Cllr Macdonald to email the PP to BLTC for comments; deadline for comments 5 days. A vote of thanks was given to Warwick Hunt for his substantial contribution to compiling the PP.

7.12 Burton Latimer Urban Design Framework

Ongoing; co-ordinated by Cllr Macdonald.

10/12/08 Highways Report (Cllr Mcdonald)

Cranford Road roundabout – Taylor Wimpey/NCC gave agreed changes to roundabout; BLTC to be issued with the drawings, work to take place w/c 22 Oct and take 2 weeks.

Bus Stops (Higham Road) – to be relocated nearer to the Health Centre.

10/12/09 Borough Council Matters of Interest

Cllr R. Groome

There was a lot on the agenda of the Planning Policy Committee, and Burton Latimer Town Council's and residents feedback was discussed. I emphasised to importance of protecting the area around Burton Latimer Hall for its historical landscape and visual importance. I also emphasised the unsuitability of BL/042 for development due to flooding and the storm drain that is not fit for purpose and the importance of protecting the Ise Valley. It was also noted that the land occupied by Bosworth's Garden is not available.

A6 Towns Forum - 19th September. Sgt Eddie McDonald attended from Northants Police and we had a presentation for Jane Calcott and Neighbourhood Watch and Dog Watch.

There is a Members' Information Evening on 22nd October on Nene Commissioning at the Bowling Green Road offices.

Cllrs Zanger, Smith, Knight and I spoke at the appeal on 27th September re 94-96 Finedon Street.

Brendan Coleman has promised to get to work on the Burton Latimer Community Toilet Scheme as soon as he has completed the Kettering scheme.
Cllr J. Smith

There has been a number of important issues of late not least the recent planning policy directive which will be in situ until 2031

What is interesting about this document is that it has drawn upon planning applications which are both historic and present day, thus it relies on the input of the Community to update officers as to the suitability of the site which they may not be able to convey just from site plans e.g. local knowledge of flooding

Bosworths did indeed have an application to build homes a few years ago, and therefore once a planning application is 3 years old it becomes defunct, if no building work has begun. A fresh planning application must be sent to the planning authority once an agreement has expired.

As regards the suitability of building on BL/042 it is well documented that this land is prone to flooding. Indeed the Environment agency have been down to the area to try and alleviate the problems which are exacerbated during heavy rainfall when our drainage system suffers from such huge influx, it has not got the capacity to cope with the present population hence why there is a requirement to look at pipes where they are silted up and review the requirement for a flush through which Anglian Water were aware of when the Deejak/Taylor Wimpey problems were explored, as Cranford Road suffers with backflow as indeed do areas along Finedon Road with low pressure suffered down Westley Close.

It is noted that our designated green areas are protected in as much they are in the development plan/parish plan with the Borough Plan having the over arching responsibility to deliver the required amount of houses over the 5 year housing supply plan.

Coupled to this is the emerging North Northamptonshire Joint Core Strategy (2011-2031) which requires separate discussion and input.

Finedon Street

I supplied information concerning the viability of of demolishing two homes only to erect 12 flats which fall within the Conservation area and totally go against the requirements for demolition of properties and construction of appropriate buildings i.e." there will be a presumption in favour of retaining buildings which make a positive contribution to the character or appearance of the Conservation area. This will include buildings of a contextual or group nature"

I also pointed out KBC is minded to critically examine court yard parking as it can cause crime hot spots if they are not overlooked or problems with fumes etc. (although this is only perceived in the latter and a guide rather than statute law in the former, but Police comments would hone in on a high density of court yard developments)
BLTC Minutes 02 October 2012

I put forward considerations of relevant planning policy, character and appearance not in keeping with terraced properties and concerns with Highway safety in already densely packed area. It is up to the Inspector to now draw his own conclusions following his site visit and the exemplary KBC Officer report.

A6 Towns forum

Last month’s meeting was held at our Civic Centre and was well attended. The new Sergeant for the area Eddie McDonald attended and spoke of his vision to engage with the area and endeavour to have more PCSO visibility when possible. I did point out that the PCSOs do endeavour to attend the youth group on a regular basis and had built up a very good rapport with the youths, thus between youth activities and PCSO attendance it would appear ASB is reducing in the area.

Discussions also ensued concerning the setting up of more neighbourhood watch areas and a new dog watch scheme, the contact for which is Jane Calcott

Toilets- the minutes were amended to convey the fact that our toilets viability is still under discussion and that although the FGP had recommended closure the newsletter requested comments from residents as to whether the toilets should remain. This has proved inconclusive as there were so few responses thus the conclusion must be that there is no requirement for the toilets. I spoke to Brendan concerning his understanding of the present position, and he is of the opinion that he will not undertake any work re contacting local businesses until such time as BLTC advises him as the decision to close or not. As we are aware the toilet contract is in place until April;

Research and Development Committee

Ongoing discussions to look at the North Northants strategic housing market assessment and look at tenancy policy/strategy reports. This will be most important when we are looking at changes as to how benefit to pay for rent is paid ie no longer direct to the landlord but to the tenant and looking forward to the consultation document currently out for comments on the proposed Local Council Tax Support Scheme.

Finally not a borough issue but I am endeavouring to secure the Salvation Army for the 7th December. I had booked them last year for the 30th November but the change of date is causing a problem. I suggested we join with the schools PTAs and both Andy and Maureen were tasked with the liaison for this thus I shall leave my fellow councillors.

Cllr D. Zanger

I attended a planning meeting when the some of the conditions placed upon the East of Kettering were discharged.
Was interview by BBC loot east concerning the 50% increase in the number of stalls over the three markets and the short listing of the market for an award.

I attended the A6 towns forum along with several other members of the Town Council.

I also attended a meeting with Desborough Town Council to give them advice on a business plan for their proposed Community Centre. I attended a Licensing Committee meeting regarding a review of the license of a Town Centre nightclub for failure to observe their licensing conditions.

I had meeting with NCC adult education regarding the courses they intend to run at the Civic Centre.

I attended the appeal concerning Finedon Street and was allowed to contribute to the proceeding as the representative of the residents, and also accompany the inspector on his visit to the site in question in my capacity as Portfolio Holder for Regeneration, and hopefully we will get a positive response. I also attended Full Council where the Tenancy Policy and Tenancy Strategy was agreed.

KBC Mayors Ball will be held at the Ritz Ballroom Desborough on 9th November further details to follow.

10/12/10 County Council Matters of Interest Report (Cllr C. Groome)

After the holidays work in the County Council has resumed with a vengeance. The headline items in my work during September are:

1. The reduction in Government grant for next year (from 1 April) is likely to be greater than previously expected by some £16 million, putting pressure to bring forward service remodelling and efficiency improvements planned for later.

2. The move in social services from dealing with problems to preventing them happening is even more challenging and time was already short.

3. On the back of legislation to require schools to give students advice on career and education options at ages 14 and 16 a small task group has prepared policy and activity proposals to enable students to have full information about the options available. Mapping of the courses and apprenticeships available will be combined with briefing for careers advisers and an app for social media accessed by most young people. The aim is to close the gap between employers’ requirements and what is being delivered by schools and colleges.

10/12/11 Reports from Representatives on Outside Bodies

11.1 Ancient Parish Charity (Cllr R. Groome)
BLTC Minutes 02 October 2012

At our last meeting on 11th September we spent time discussing the fact that some of the money we give to local elderly residents for their heating bills could be swallowed up by the extra charges power companies charge those who do not pay by direct debit, and we are going to try and work with Age UK and see what can be done about this.

10/12/12 Urgent Matters (to be agreed by the Chair)

12.1 St Mary’s Parish Church - Christmas Tree Festival

The £5 entry fee was approved. Cllr Evans undertook to dress the Town Council’s tree.

12.2 Resignation of Cllr Russell (Latimer Ward)

The Clerk advised the Council that KBC will issue a formal notice of the vacancy stating that, if, within 14 working days of the date of the notice, a request for an election to fill the vacancy is made in writing either to KBC or the Clerk, by 10 electors for the Ward, an election will be held to fill the vacancy (probably in December). If no such request is received the Town Council may fill the vacancy by co-option.

10/12/13 Resolution: Approval of Accounts for Payment

Cllr Macdonald proposed that the following payments be approved, seconded by Cllr R. Groome. Resolved: that the proposal be approved.

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<th>Cheque No.</th>
<th>Description</th>
<th>Amount</th>
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<td>balance of 2012 Annual Subscription</td>
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<td>101766 G. Sneddon</td>
<td>Clerk’s Salary Oct 2012</td>
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<td>(NI Underpayment 2007/2008)</td>
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<td>(Hygiene) &amp; Co. (Cleaning/toilet materials)</td>
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<td>(Ext Audit Fee 2011/2012)</td>
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<td>(website management (July – Sep 2012)</td>
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<td>101777 I Partridge</td>
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<td>(electrical repair)</td>
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<tr>
<td>101779 St Mary’s</td>
<td>Parish Church (Christmas Tree competition)</td>
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10/12/14 Press Release

None.
10/12/15  Private & Confidential Items

None.

*There being no further items for discussion the Chair closed the meeting at 9.52 pm*