

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN
COUNCIL HELD AT BURTON LATIMER COUNCIL OFFICES ON
2ND DECEMBER 2008**

Present: Town Councillors: D. Zanger (Town Mayor), P. Bettles (Deputy Town Mayor), D. Gunn, R. Groome, M. Jerram, F. Macdonald, J. Smith, S. Walden

County Councillor: C.C. Lamb

Police: PCSO A. Sillance

(Councillor Bettles Chaired the meeting)

12/08/2357 Apologies

Town Councillors: M. Evans, H. Fry, J. Garnett and C. Groome.

12/08/2358 Members' Declarations of Interest

None.

12/08/2359 Declarations of Changes to Members' Register of Interests

None.

12/08/2360 Minutes of the Meeting held on 4th November 2008

The Minutes of the Town Council meeting on the above date were unanimously approved as a true record of the meeting.

12/08/2361 Matters Arising

2361.1 Minute 10/08/2325.1 Mayor/Deputy Mayor Electoral Protocol

Agreed that this be deferred until the January 2009 meeting of the Town Council.

2361.2 Minute 11/08/2348.9 Communities & local Government – Codes of Conduct for Local Authority Members and Employees – A Consultation (Deadline for comments 24 December)

Agreed that Councillor Jerram's presentation on the 'New Empowerment Act' be deferred until the January 2009 meeting of the Town Council.

2361.3 Minute 11/08/2342.5 Town Entry Sign Planters Repairs – Insurance Claims Update

Agreed Clerk to liaise with Councillor Macdonald and instruct contractor to carry out the necessary work to the damaged planters, thereafter to submit an invoice to the Town Council for payment.

2361.4 Minute 11/08/2348.5 Burton Wold Wind Farm/KBC Energy Efficiency Measures Agreement

Councillor Macdonald summarised the following key points of Council concern in regard to the administration of the above agreement by KBC. The points of concern were the outcome of a meeting between Councillors Macdonald and Garnett to specifically review the situation from the Town Council's perspective:

(i) There is concern that no up to date accounts have been submitted for the period up to June 2008 showing the expenditure, interest gained and the income for that period.

(ii) There was no clear public access to the bidding process and the expenditure plans raise grave concerns. The plans appear to channel funds solely through EBLO with no discernable outcome for energy efficiency in Burton Latimer

The points raised were unanimously **agreed** by Members.

2361.5 Minute 11/08/2348.10 NCC – Proposed Limited Waiting & Disabled Parking Space High Street BL

Councillor Macdonald advised that he, Councillor Christopher Groome, Christopher Lamb and Gary Moore (NCC) had attended a site meeting and that an alternative High Street scheme is expected in the next 10 days, or so.

2361.6 Minute 11/08/2354.1 The Spinney

Councillor Macdonald reported that he and Councillor Gunn had met with Ruth Rolles (NCC) at the Spinney and the consensus was that the Spinney meets the requirements for being designated a Pocket Park. The next step was to informally discuss the proposal with KBC. Also, proposed by Councillor Macdonald, seconded by Councillor Smith that a letter be sent to Mr Harpur with regard to the existing footpath joining up with footpath UA11. The proposal was unanimously **agreed**.

2361.7 Minute 11/08/2342.6 St Mary's School Development

Proposed by Councillor Macdonald, seconded by Councillor Jerram that, if a response not received from Mr Collins within next 10 days that follow-up letter be sent with copy to Chris Pycket (Chair of Governors). The proposal was unanimously **agreed** by the Council.

2361.8 Minute 11/08/2349.1 Quality Council Initiative

Councillor Jerram confirmed that she had not yet received confirmation from the representative from Raunds Town Council as to whether they will be attending the January meeting of the Town Council to give advice on attaining Quality Council status.

2361.9 Minute 11/08/2354.4 KBC Ward Walkabout Action Plan

Councillor Macdonald undertook to email an update to Town Councillors.

12/08/2362 Police Matters

Matters discussed included the monthly crime statistics, attempted robbery at Coles (bookmakers), the BL Christmas Gala, the need to increase visits by the Traffic Warden, improved safety in parking in the vicinity of schools due to police presence, and horses on the Recreation Ground. Mr George Mercer was also thanked for his efforts in increasing the Dog Warden's presence in the Recreation Ground.

12/08/2363 Town Mayor's Report

The Mayor's report included attending the following events: meeting Cath Harvey (KBC) re: planning application in Pioneer Avenue, A6 Towns Forum, Charity Ball meeting, Remembrance Day parade, KBC meeting, BLAST AGM, Conservation Area consultation, Charity Night, Licensing meeting, Member Development Group, Peer Monitoring session, training for Committee Chairs and meeting with Finedon Street residents.

12/08/2364 Correspondence

2364.1 Monthly Parish Crime Reports

(See Police Matters)

2364.2 Application For Premises Licence - 98 High Street

No objections.

2364.3 ACRE – Playing Field Newsletter

Placed in Council Chamber for Members' reference.

2364.4 ACRE – Village Viewpoint Magazine/Parish Council Support Subscription

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Magazine placed in Council Chamber for Members' reference. Payment of the ACRE annual support subscription (£34) proposed by Councillor Macdonald, seconded by Councillor Walden and unanimously **agreed**.

2364.5 CPRE – Minutes of the meeting of 10 September 2008

For Members' information.

2364.6 'Policing In Your Community'

Newsletter for Members' information.

2364.7 CPRE – Anti -litter Campaign

For Members' information.

2364.8 Empowering Councillors and Communities Scheme – Flagpole Block Paving

Letter from NCC advising that cheque for the sum of £1,104.50 will be received by the Town Council shortly in payment of the above (via Councillor Lamb) for Members' information.

2364.9 Sports and Leisure Survey

Councillor Jerram undertook to email the above survey to Pia Bellamy and Michael Cowland (KBC) (copy to BLTC) on Monday 8th December. The Survey will be placed on the Town Council's agenda for the January meeting to be 'signed off'

2364.10 NCC – St Botolphs Road/Polwell Lane Shared Cycle Track/Footway Crossing

Consultation document received from NCC on the above. Councillor Macdonald undertook to discuss the proposal with Andrew Avallone (Senior Contracts Manager)

2364.11 NCC – 20 MPH Speed Limit – High Street

Notice of implementation of the above received. The Clerk undertook to ascertain the implementation date.

2364.12 East Midlands Trains – New Timetable

For Members' information.

2364.13 White Lines – Church View/Church Street

In response to request from Brian Mutlow (St Mary's Church Warden) for a meeting regarding the above it was **agreed** that (i) Councillors Smith, Zanger and Macdonald would be the Council's representatives, (ii) Reverend Quentin Chandler be asked to attend the meeting, (iii) Councillor Macdonald would arrange 3 representatives from Church View to attend and (iv) Mr Mutlow be asked to suggest times and dates for the meeting.

2364.14 NCC – Green Links to Kettering Brochure

For Members' information.

2364.15 Public Transport Guide (Corby and Kettering)

For Members' information.

2364.16 Email Request from BL Student re: BL Maps

Agreed that request be forwarded to BL Heritage Society.

2364.17 D. Moody (NALC)

The above's request to attend the BLTC meeting in January (to discuss pilot scheme) was **agreed**.

12/08/2365 Public Participation

Mr J. Peck (Poppy Appeal)

Mr Peck thanked the Council for its support and advised that a total of £358.94 was collected outside Sainsburys and £9,364 in total. Door-to-door collections averaged £1 per household. Councillor Macdonald undertook to put notices in the Council's notice boards. Additionally, Councillor Macdonald was thanked for his efforts in getting repairs done to BL War Memorial.

Mrs K. Bryce

Reference to letter submitted by Churdens Residents Association which Councillor Walden advised had not yet been discussed by the F&GP Committee. The letter concerned CRA's disappointment that the Kettering Road planter had not been rebuilt to its original state and that they were loath to plant it if building works were to be subsequently carried out. Councillor Walden agreed with CRA's view and advised that the letter would be discussed at the next F&GP Committee.

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Mr A. Walpole

Pocket Park - in response to Mr Walpole's query Councillor Walden advised that a new tractor has been purchased for the Pocket Park and that discussions were ongoing with the Park's volunteers.

Development of Sports & Leisure Facilities in BL – Councillor Jerram updated Mr Walpole on progress with the Town Council's Sport & Leisure survey and advised that the survey results are to be sanctioned at BLTC's January meeting and then included in the Sports & Leisure Business Plan. Councillor Jerram added that one of the main things people wanted was a swimming pool but the maintenance costs are very high. £125,000 is left in the Swimming Pool Trust and this would be available to be put towards the cost of a pool.

Council Chamber Chair – Councillor Macdonald thanked Mr Walpole for carrying out repairs to the chair.

12/08/2366 Policies & Priorities

2366.1 Finance & General Purposes Committee Report

Minutes of F& GP meeting held on 13th November 2008 at 7.30 p.m.

Present Councillors P.Bettles, D. Gunn, M. Jerram, F. Macdonald, D. Zanger, S. Walden(Late due to another meeting). Apologies: H.Fry, C Groome, J Smith

It was **agreed** to accept the quotation from Kensigns subject to further information on the number of magnetic holders and any reduction in the cost of repair on the board at Sainsbury's
Agreed unanimously to recommend the payment of £ 250 to BLAG
Agreed unanimously to recommend the payment of £250 to the Twinning Group re: the German visit

C Stopford will attend the December meeting re the Wind Farm monies

It was **agreed** that FM would liaise with Councillor Garnett re the EBLO proposals to KBC
A tractor complete with flail mower has been purchased by the Pocket Park the question of insurance to be initially discussed by the Finance sub Committee

A finishing mower is available for the new tractor at a cost of approx.£840

There is a good probability that the Probation service will cut back the brambles in the park

It was **agreed** that we should liaise with Councillor Lamb re: the tree planting in the park

It was **agreed** that a visit to the preferred supplier for the new notice board would take place before any final decision was made

The structural engineer will be visiting the Council Chambers on 21st November to draw up plans for the removal of the dividing wall

It was unanimously **agreed** to seek a meeting with Pia Bellamy and her line manager re: the expenditure in the KGV playing fields. It was **agreed** that the submitted expenditure seemed to be very excessive Those to attend councillors S Walden F Macdonald D Gunn & D Zanger

All members urged to get items for the news letter to M Jerram as soon as possible so that we

may meet the proposed date of January 2009

Rounds have been invited to the January meeting of the Town Council but as yet no response MJ to follow up

It was **agreed** that MJ would talk to Sgt A Hopkins so that we could have a clear idea of the benefits to Burton Latimer should we decide to support his request for £200 for a quad bike

It was **agreed** to ask Council to approve a request for the Precept to be set at £5250 for the year 2009/2010

DZ pointed out that whilst the Farmers Market showed a deficit of £1300 to date in this year there had been a substantial surplus in all previous years

The meeting closed at 8.30 p.m

Items approved by the Town Council

£224 to upgrade notice board

£250 grant to BLAG

£250 grant to Twinning Association

Precept – Councillor Macdonald proposed that £5,250 be precepted in 2009/10. The proposal was seconded by Councillor Zanger and unanimously **agreed** by the Town Council.

2366.2 Town Council Website

Minutes of meeting for website 7 p.m on the 13th November 2008

Present: Councillors D Gunn M Jerram F Macdonald D Zanger and Mr Hunt

It was reported that our web site is now on Google's 1st page

The diary page is being updated weekly (Sunday)

News is being updated monthly

Mayor's Charity Ball will be added (28th Feb)

There will be an item re parking at Sainsbury's

An item will be added re the layering of hedges in the Pocket Park and the planting of some new trees

M.J. will prepare an item re the recruitment of two outreach workers for BLAST hopefully to start in January 2009

The " Shop Survey" will be included within the next 10 days

A suitable article will be added re the proposed "Pub Watch "scheme

Councillor Gunn will insure that the relevant information is available re planning applications for inclusion

The meeting closed at 7.30 pm

2366.3 Town Council's Financial Procedures Booklet

The Clerk distributed the above. Councillor Macdonald thanked the Clerk for his efforts in assisting in the compiling of the booklet and having it printed.

2366.4 Freedom of Information – New Model Publication Scheme

The Clerk presented the above to the Council. Councillor Macdonald proposed that the New Model Scheme be adopted by the Town Council. The proposal was seconded by Councillor Smith and unanimously **agreed** by Members. It was also **agreed** that the Clerk would complete the 'Guide to Information' form and submit it to the January meeting for adoption.

2366.5 Planning Matters

2366.51 Planning Applications Approved by the Town Council

KET/2008/0951 Consensus 121 Station Road, BL

Wilands Care Home: s73 Application for non compliance with conditions No.3 of the planning permission ref: KE/83/0552, which restricts the use of the premises to a care home solely for elderly persons. (Providing this meets the criteria laid down by local or county Social Care Inspection Authority.)

KET/2008/0954 Consensus 121 Station Road, BL

Wilands Care Home: s73 Application for non compliance with conditions No.7 of the planning permission ref: KE/87/0616, which restricts the use of the premises to a care home solely for elderly persons. (Providing this meets the criteria laid down by local or county Social Care Inspection Authority.)

KET/2008/0919 Mr Sharp 1 Spring Gardens, BL

s73A Retrospective application. Garden room amendment to approves plans KET/2008/0464. (Providing over a period of time the roots or the new tree to be planted will not interfere with the footings of the sun room, being the cause of subsidence.)

KET/2008/0840 Mr Novaga 63 Finedon Rd, BL

Full application: Two storey side extension and alterations to the roof line.

KET/2008/0884 Mr Jackson Francis – Francis Homes Belvedere House & White Lodge Farm.

14 New dwellings and associated parking.

Subject to the following conditions: s106 for the sum of £2000 for long term sports and leisure facilities. s106 provision for a bus stop and bus layby for public transport connections. The footpath on Higham Road should be brought up to safety standard to the new development.

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The preservation of footpath UA8 to ensure there is no obstruction during development. Allocation for bin storage at the driveway entrance from adopted / private road, for plots 1 through 10 as this is not shown on the plans. This is so the driveway entrance is not blocked on collection days. Suitable area would be to the right of the driveway entrance from private / adopted road.

2366.52 Planning Applications Objected to by the Town Council

KET/200/0688 Mr Moore Westleigh Dev. Ltd 54 Pioneer Ave, BL

Full application for redevelopment to create 16 new houses and 21 new flats.
(Full list of objections sent to all Councillors on 13th November 2008)

2366.53 Planning Approvals Received from Kettering Borough Council

KET/2008/0737 Mr Fry 16 Wold Road, BL

4 New detached dwellings and associated private drive.

Subject to 10 itemised conditions being met. Condition 5 also has 3 sub conditions plus 3 appendixes.

KET/2008/0786 Mr J Sinclair 12 Kingfisher Way, BL

Conversion of a garage to habitable room

KET/2009/0795 Mr Whtimee 38 Whitney Road, BL

Single storey rear extension.

2366.54 Planning Refusals Received from Kettering Borough Council

KET/2008/0755 Mr Quintenton 24 Kettering Road, BL

Latimers family bar; 3 illuminated fascia signs.

2366.55 Planning Withdrawals Received from Kettering Borough Council

None

2366.56 Planning Appeals Received from Kettering Borough Council

None

2366.6 Town Council Chamber and Facilities

Councillor Macdonald distributed keyholder forms for signature.

2366.7 Public Transport

Public transport meeting confirmed as 7th January 2009.

2366.8 Highways Matters

The following report was submitted by Councillor Macdonald:

Inspection re the wall removal has taken place and structural report should be available very shortly

New lock on shutter now fitted

External decorations now complete save for minor electrical work which will be done early in 2009

Meeting re bus service in Burton Latimer now confirmed

Flooding in Finedon Rd. cleared

Large hole in verge on Kettering Rd. now filled in

Railings in High St. now all painted

Pavement drains in High St. will be cleared within 10 days (first time in many years)

All gulleys in Burton Latimer should be cleaned in January 2009

Awaiting (next 10 days) revised plans re parking in High St. following meeting with NCC

Additional (17) 'No Alcohol' signs have been erected

The Spinney has now been cleared of rubbish and an initial survey to investigate the feasibility of making it a second pocket park has taken place and a report should be submitted within 10 days

Sainsburys have been requested to more closely manage the parking following the erection of new signs

'Hump' in Station Road will be dealt with by end of December

Footpath UA7 (rear of 1-2 Oathill Rise and 25 Hollands Drive) – letters from residents, school and police requesting closure. Letter to be sent to NCC.

12/08/2367 Borough Council Matters of Interest

Councillor Zanger - referred to his Mayor's Report.

Councillor Ruth Groome – referred to the new Kettering Health Centre being discussed at the A6 Towns Forum and added that there was a need for a pharmacy to be on site.

12/08/2368 County Council Matters of Interest

Councillor Lamb advised that there were 2 possible sites for the new Health Centre and that work was likely to commence on 1st April 2009 and the Centre would include a dental practice.

The Council was also informed that re: 'Green Link' a public exhibition will be held in Gold Street, Kettering, in December and that Burton Latimer and Barton Seagrave are the only parishes that the cycle path goes through.

Councillor Lamb also updated the Council on spending under his Discretionary Fund. By the end of January, 2009, he will have spent £30,000; £20,000 in Burton Latimer and £10,000 in Barton Seagrave. BL Schemes included, works to the Recreation Ground, paving to the flagpole area, speed reminder (VAS) sign, Friends of BL Library, St Mary's and Meadowside PTA's and BL Heritage Society. Councillor Lamb suggested that the Council may wish to consider future projects for this scheme.

Councillor Zanger, on behalf of the Town Council, thanked Councillor Lamb for his contribution to Burton Latimer.

12/08/2369 Reports of Representatives on Outside Bodies.

Councillor Walden – Meadowside School – asked Council if 20 MPH limit could apply near the school. Councillor Macdonald responded that the school was being looked at under the 'Safer Route to School' legislation. The Council was also informed that the Children's Centre' was now fully staffed and 'up and running' and Councillor visits could be arranged.

12/08/2370 Accounts for Payment

The Council unanimously approved the following payments:

		£	
Cheque No	101298	G. Sneddon (Clerk's salary Dec 08)	421.96
Cheque No	101299	Inland Revenue (Tax & NI Dec 08)	285.71
Cheque No	101300	Cllr D Zanger (50% of Chair's Allow)	456.00
Cheque No	101301	Cllr F Macdonald (Reimb – shutter keys)	14.95

12/08/2371 Any Other Relevant Items of Business

2371.1 Churchill Way Toilets

Councillor Jerram raised concerns at the state of the above. Councillor Macdonald to arrange for toilets to be cleaned.

2371.2 KBC 'Walkabout' Update

Councillor Zanger to forward copy of the above to Councillor Macdonald for progress checking.

2371.3 Burton Latimer Civic Ball

Councillor Zanger distributed invitations to Members, 28th February 2009, ticket price £28.50, limited to 150 guests.

12/08/2372 Press Release

There were no additional items for press release

The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.