

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL HELD AT  
BURTON LATIMER COUNCIL OFFICES ON  
7TH OCTOBER 2008**

**Present:**            *Councillors: D. Zanger (Town Mayor), P. Bettles (Deputy Town Mayor), D. Gunn, M. Jerram, F. Macdonald, J. Smith, S. Walden*

*County Councillor: C. Lamb*

*Police: Sgt Tony Hopkins, PCSO Andrew Wood*

**10/08/2321    Apologies**

Councillors M. Evans, J. Garnett, C. Groome, R. Groome, H. Fry,

**10/08/2322    Members' Declarations of Interest**

None

**10/08/2323    Declarations of Changes to Members' Register of Interests**

None

**10/08/2324    Minutes of the Meeting held on 2 September 2008**

The Minutes of the Town Council meeting on the above date were unanimously approved as a true record of the meeting subject to the following amendments:

pp 2593 Minute 09/08/2308.3 - replace 'Councillor' with 'James'

pp 2593 Minute 09/08/2310 – delete 'speedwatch'

pp 2599 Minute 09/08/2313.38 – add 'The above amendments were **agreed**' and delete reference to Standing Orders.

pp 2603 Minute 09/08/2319 - delete 'make'

**10/08/2325    Matters Arising**

**2325.1            Minute 08/08/2294    Mayor/Deputy Mayor Electoral Protocol**

Councillor Walden tabled a report from the Working Party reviewing the above. **Agreed** report to be placed on the agenda of the November meeting of the Council.

**2325.2            Minute 09/08/2313.1 Windfarm Fund**

Report from KBC referred to F&GP Committee.

**2325.3            Minute 09/08/2308.1            St Mary's School Development**

Letter from NCC advising that the Council's letter had been forwarded to Mr Collins

(Headteacher) for him to respond direct. Also agreed that the response from Mr Collins would be referred to the Planning Committee.

**2325.4 Raising Standards Locally – A Model Compact**

Clerk advised that NCALC had confirmed that two BL Councillors could ‘job share’ the representative role and that, in the initial stages it would only involve attending a meeting of KBC’s Standards Committee. Councillors Maureen Jerram and Jan Smith **agreed** to undertake this role.

**2325.5 Minute 09/08/2308.3 Youth Grant – Meeting with James Kitchener (NCC)**

Councillor Jerram confirmed that the £2,500 Youth Grant had been received.

**2325.6 Minute 09/08/2315**

Councillor Jerram advised the Council that Michael Cowland (KBC) had emailed her and confirmed that BLTC’s Sports & Leisure Survey will be included in KBC’s Sports & Leisure Strategy.

**10/08/2326 Police Matters**

Sergeant Hopkins presented the monthly crime statistics. Also updates on ‘Play Rangers Scheme’, ‘Week of Action’ (13/10-17/10, focused on Churchill Way area), school visits (particular focus on Latimer Arts College), school parking problems (particularly Meadowside School), Rural East policing working out of Desborough and working its way through the area involving groups of police officers. Councillor Jerram thanked the police for their efforts.

**10/08/2327 Town Mayor’s Report**

Councillor Zanger advised the council that he had attended the following events: Farmer’s Market, NCC Garden Party, BAST, seminar on streetscape, four ‘task & finish’ group meetings on planning, F&GP Committee, Thrapston’s Civic Service, Kettering Town Centre consultation meeting, JAG meeting, Farmer’s Market meeting, McMillan Nurses event, Ward walkabout, Rushden’s Civic Service, KBC Licensing Committee meeting.

**10/08/2328 Correspondence**

**2328.1 Monthly Parish Crime Reports**

Covered in ‘Police Matters’

**2328.2 153 High Street Development - Street Naming**

Councillors decided to involve school children in a competition to name the new development, decision by Friday 17 October. Councillor Zanger undertook to donate £50 to the winning school for the purchase of books.

**2328.3 Highways Agency - Planned Roadworks Sept to Nov 2008**

Booklet distributed to Members for information.

**2328.4 KBC- Additional Consultation on the East Kettering Urban Extension Strategic Design Supplementary Planning Document**

Additional consultation period to run from Friday 19 September until 5 pm on Friday 17 October.

**2328.5 Pytchley Parish Council – Waste Management Site (A14)**

Letter from the Chair of PPC expressing concern about the above. Councillor Zanger will speak to Cllr Peter Crane on this matter.

**2328.6 KBC- Improving Public Involvement in the Planning Process**

Task & Finish Group meeting on Thursday 9 October, 7-9 pm at Geddington Village Hall.

**2328.7 NCC – Highways Rep's Review**

Issued to Members' information.

**2328.8 Age concern – Befriending Services**

Questionnaire from Age Concern re: identifying above schemes in the Burton Latimer area. **Agreed** that a copy of this to be forwarded to Dr Warwick Hunt for inclusion on the Town Council's website.

**2328.9 East Midlands Fire & Rescue Control Centre**

Details on the above new Control Centre based at Castle Donnington; fully operational summer 2010. For Members' information.

**2328.10 Borough Council of Wellingborough Consultation on Town Centre Action Plan**

The above update was issued to members for information.

**2328.11 'BLAG' – Request for Financial Support**

Letter and invoice for £387.17 from 'BLAG' referred to F&GP Committee.

**2328.12 Rothwell Town Council – Request For Information**

Request for information with regard to the production of the Town Council's newsletter and the holding/publicising of public meetings. **Agreed** that the Clerk would respond.

**2328.13 Remembrance Day Wreath**

Agreed that type 'B' wreath would be purchased.

**10/08/2329 Public Participation**

**Mr J. Smith (BL Chamber of Trade)**

The Christmas lights would be switched on 28 November, raffle tickets available for sale, volunteers needed, hoping to raise at least £1,000. Mr Smith referred to the British Arts Foundation initiative - Mr Smith looking to sponsor (free training facilities at Mr Smith's gym) a boy and girl who have ambitions to be involved in the 2012 Olympics. It was agreed Cllr Garnett to take this up with Latimer Art College

**Dr W. Hunt**

Town Council's website formally launched on 1 October, covered by the Herald and Post and Evening Telegraph. Loose ends to be tied up, including sports and leisure organisations, news items and survey results

**Mr Dodsworth**

Advised by Cllr Gun that the 'ring' on the Kettering Road town entrance sign would not be replaced. The matter of 'Seasons' footpath to be taken up by Cllr Macdonald.

**10/08/2330 Policies & Priorities**

**2330.1 Finance & General Purposes Committee Report**

**BURTON LATIMER TOWN COUNCIL**

**F & GP MEETING 11<sup>TH</sup> SEPTEMBER 2008**

Present: Cllrs. D Zanger, S Walden, H Fry, D Gunn, M Jerram, F Macdonald  
Apologies: Cllrs. C Groome, R Groome

**Web-Site**

- The rota was agreed for the web-site launch
- DZ profile to be amended
- ME profile to be amended
- News items to be put on
- Civic Service 26<sup>th</sup> October 2008. 10.00 am St Mary's Church
- MJ to send Warwick list of Sports Clubs etc. by 15th September 2008.
- Extended alcohol zone to be shown, with map.
- Pocket park update, MJ to write brief outline.
- Any Town Council events need to be approved by the full council before being entered on to web-site.
- Structure for possible advertising on web-site to be discussed.

*BLTC Minutes 7 October 2008*

- Make sure all information on web-site is accurate.
- Possible comment paper for feed back on web-site

The rest of the meeting was concerned with budget and precept.

**BUDGET AND PRECEPT 2008 - 2009**

**BALANCE C/FWD 2008** **£22,101.08**

Less

Sport & Leisure Fund £15,000.00

Balance to be allocated & spent **£7,101.08**

**Outstanding Projects 2007/08**

Local Organisation Grants		£750.00	
Web Site		£500.00	Completed
Web Site Hosting		£70.00	
Newsletter		£500.00	
Asset Maintenance		£500.00	
Picnic Benches Pocket Park		£2,300.00	Completed
Public Consultation		£200.00	
Community Service Awards		£100.00	Completed
Planters - repairs outstanding		£2,000.00	
		£6,920.00	

**£181.08**

Proposed Precept 2009 **£5,000.00**

**£5,181.08**

Tractor	£3,000.00
Bench	£500.00
Notice Board for Pocket Park	£500.00
Upgrading Notice Boards	£1,000.00

**£681.08**

The Town Council referred the Precept Budget back to F&GP Committee for finalising.

**2330.2 Planning Matters**

**2330.21 Planning Applications Approved by the Town Council**

None.

**2330.22 Planning Applications Objected to by the Town Council**

KET/2008/0687 Mr Lawson Manor House Church Street

Two detached dwellings.

Reasons: Church Lane is not a tarmac road suitable for residential traffic movement. This is a conservation area and trees will need to be felled, over and above the ones that have already been removed to make room for this development. This will cause an increase to pedestrian hazard on this safe walk route to school. Burton Latimer had already met its quota target for new build developments. Church Lane would need to be widened to 4.5 mtrs for road width plus 1.5mtrs for pavement. This will be a dangerous exit area the Church St through poor visibility. The Town Council would like this to go to full committee for decision.

KET/2008/0690 Mr Galletta 98 High Street

Change of use from Estate Agents (A2) to Restaurant (A3)

Reasons: Disruption to resident living above. Constant cooking odour annoyance to residents living above. Adding to already parking problems within the High Street. Problems from increased noise levels at night, especially on weekends.

KET/2008/0777 Mr Palmiro Palmichael 12 Pioneer Avenue

Change of use from domestic garden to off road parking for 8 customer vehicles in connection with 1 Kettering Road, including site levelling and surfacing and provision of boundary walls.

Reasons: Parking is too condensed and not enough room allocated for vehicle manoeuvring. This would be more appropriate if parking bays are redesigned to 45-degree angles making manoeuvring easier and

safer. Bays 1 & 2 will cause serious problems for vehicle parking ( not enough room allocated ) reduction from 8 bays to 7 will ease this problem. Does Palmichael have the right for usage to allow access to proposed parking area? Licensing hours shown are incorrect, as they do not close at times indicated. Have all immediate neighbours been notified for objectionable views?

KET/2008/0639 Mr Burns 1 West Avenue

Redevelopment of site for 2 flats and 2 bungalows.

Reasons:

All previous objections still stand.

**2330.23 Planning Approvals Received from Kettering Borough Council**

KET/2008/0670 Mr & Mrs Bull Woodlands Church Street

Detached four bedroom house and garage.

KET/2008/0591 Weetabix Ltd Station Road

1 New silo for grain storage within the existing structure

KET/2008/0588 Mr Stacey 2 Riverview

Erection of a 1.8 metre high wall to front / side and rear to include enlarging garden area ( wall re-positioned )

KET/2008/0597 Mr W Sharp 4 Bakehouse Lane

Change of use from part of residential flat to ( A1 ) hairdressers

KET/2008/0628 Ms S Wood 149 Station Road

Pitched roof over existing side extension.

KET/2008/0679 Miss M Catling 19 Pioneer Avenue

Replacement of existing garage

KET/2008/0693 Mr R Eady Belvedere House, Higham Rd

Single storey double garage to the rear.

KET/2008/0617 Mr D Grindley NCC

Display of 3 non-illuminated sponsorship signs, each 900mm wide x 450mm high, at a maximum height of 800mm above ground level. Location: Roundabout at the junction of C4 Kettering Road / Altendiez Way, Burton Latimer.

KET/2008/0695 Mr B Wright 29 Pioneer Avenue

Single storey front extension.

KET/2008/0692      Mr Griffiths              111 High Street

Raise and replace store 1 roof. Replace roof on stores 2 and 3 with slates. New security gate.

KET/2008/0691      Mr Griffiths              111 High Street

Remove detached garage and lean-to. Renovation of existing stores. New windows and external doors. Raise and replace store roof 1. Replace roof on stores 2 and 3 with slates. New security gate and replacement of existing windows in principle property, opening up of bricked up opening on south elevation and insertion of new window.

**2330.24          Planning Refusals Received from Kettering Borough Council**

KET/2008/0390      Burton Developments      Hawthorn Road

Residential development for 70 dwellings

**2330.25          Planning Withdrawals Received from Kettering Borough Council**

KET/2008/0639      Mr Burns                  1 West Avenue

Redevelopment of site for 2 flats and 2 bungalows.

**2330.26          Planning Appeals Received from Kettering Borough Council**

None

KET/2008/0752 – 0692 – 0691 – 0274 – 0752 – 0668 - KET/2007/0694

Griffiths Air Conditioning              High Street

Due to the complex nature and complications on having 3 different case officers involved, plus this being a listed building, the Council will not make any comments on this application.

Additional Planning Matters

**Agreed** that discussion to take place at the next Planning Committee to determine at what point planning details go onto the Council's website and that clarification needs to be provide on the website as to the Town Council's role in the planning consultation process. DR Hunt undertook to compile an explanation of the process for the website.

**2330.3          Town Council Chamber and Facilities**

See Minute 2330.5

**2330.4 Public Transport**

See Minute 2330.5

**2330.5 Highways Matters**

Cllr Macdonald submitted the following report:

External decoration of building now almost complete, plaques will be remounted once work is finished; exploratory hole will be done very shortly, gap between building and wall will be covered over to prevent rubbish gathering

Councillor Lamb has passed paper work for the path to the Clerk

Proposed that Council send letter in support of petition on buses (**agreed** by the Town Council)

No alcohol zone is now in force and seems to be working

State of the lights in the Cornfield estate reported to Taylor Wimpey

Meeting with Ian Smith new NCC Area Manager ( in approximately 2 weeks

Confirmed that land at the end of Diana Way is owned by East Midlands Electricity and Orbit Housing who will maintain it (**agreed** letter be sent to Orbit Housing confirming this)

Lack of footpath in Alice Drive (**agreed** letter be sent to NCC in support of this)

Erection of bollards near Mr Critchley's house and in Spring Gardens (**agreed** letter be sent to NCC in support of this)

Footpath in Finedon Rd. will be cleared this week

Black poles in High Street are for VAS equipment - part of Safer Route to School

As speed watch is now complete proposed that Council send letter of thanks to all volunteers (**agreed** by the Town Council)

Safer routes to schools (unanimously supported by the Town Council)

Hole in footpath UA7 will be dealt with within 7 days

Graffiti on seat in Polwell Lane will be removed

'Duck' signs to be placed in Polwell Lane ((**agreed** letter be sent to NCC in support of this)

**10/08/2331 Borough Council Matters of Interest**

None

**10/08/2332 County Council Matters of Interest**

Cllr Lamb advised that he had sent a letter to NCC in support of the implementation of the proposed 20 MPH limit in High Street. Councillors were asked to think about suggestions for the next round (6 months time) of Cllr Lamb's Discretionary Fund.

**10/08/2333 Reports of Representatives on Outside Bodies.**

None

**10/08/2334 Accounts for Payment**

The Council unanimously approved the following payments:

	£
Cheque No 101286 Kettering Borough Council (work to KGVth Rec – Cllr Lamb's Discr. Fund)	3,607.25
Cheque No 101289 Burton Youth Football Club (replaces cancelled cheque no 101282)	75.00
Cheque No 101290 W. Hunt (Web subscription -2 months) (replaces cancelled cheque no 101287)	18.78
Cheque No 101291 Cllr Macdonald (reimb. for purchase of office keys)	12.49
Cheque No 101292 G. Sneddon (Clerk's salary Oct 08)	421.96
Cheque No 101293 Inland Revenue (Tax & NI Oct 08)	285.71

**10/08/2335 Any Other Relevant Items of Business**

**2335.1 NCC - Proposed 20 MPH Speed Limit – High Street Burton Latimer**

**Agreed** that letter be sent in support of the above.

**2335.2 NCC – Information Relating to VAS Signs**

**Agreed** that Cllr Macdonald would complete and return the response forms declaring the Council's interest in acquiring a VAS sign.

**2335.3 KBC – Request for Approval to Place BL and KBC Signs on the Hanging Baskets in Burton Latimer**

**Agreed** that Cllr Zanger would take this matter up with KBC.

**2335.4 Pocket Park – Letter from AP Lewis Re: Lease Payment**

Agreed that the Clerk would forward Cllrs Jerram and Walden Andrew Lewis' telephone number in order that they can arrange a meeting with him to provide the information requested.'

**2335.5 NCC – Minerals & Waste Development Framework**

Members acknowledged receipt of the above information.

**2335.6 Communities & Local Government – Making & Enforcement of Byelaws Consultation**

Members acknowledged receipt of the above information.

**2335.7 Audit of Annual Accounts – 2007/8**

The Clerk updated the Council on the above.

**2335.8 Vandalised Town Entry Planters (Higham Road & Kettering Road)– Insurance Claim**

The Clerk informed Members that the above insurance claim had been submitted to Zurich Insurance.

**2335.9 BLTC Financial Procedures**

The Clerk informed the Council that he anticipated that the above booklets would be ready in time for the November Town Council meeting.

**2335.10 BL Remembrance Day Parade**

Cllr Zanger informed the Council that the above will assemble at 2.00 pm in Churchill Way Car Park before proceeding to the Parish Church. After the service there will be a wreath laying ceremony at the War Memorial.

**10/08/2336 Press Release**

None

*The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.*

