

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN  
COUNCIL HELD AT BURTON LATIMER COUNCIL OFFICES ON  
2<sup>ND</sup> SEPTEMBER 2008**

*Present: Councillors: D. Zanger (Town Mayor), P. Bettles (Deputy Town Mayor), H. Fry, C. Groome, R. Groome, M. Jerram  
F. Macdonald, J. Smith, S. Walden*

*Police: Pc N. Bull*

**09/08/2304 Apologies**

Town Councillors M. Evans, D. Gunn and J. Garnett.

**09/08/2305 Members' Declarations of Interest**

None.

**09/08/2306 Declarations of Changes to Members' Register of Interests**

None.

**09/08/2307 Minutes of the Meeting held on 5<sup>th</sup> August 2008**

The Minutes of the Town Council meeting on the above date were unanimously approved as a true record of the meeting subject to the following amendments:

pp 2597 Minute 08/08/2295.5 change 'Planning Committee' to 'Planning Policy Committee'

pp 2601 Minute 08/08/2296.7 final bullet point - amend final sentence to 'and ask them to cut back the trees/hedges to avoid enforcement letters being issued by NCC'.

**09/08/2308 Matters Arising**

**2308.1 Minute 08/08/2295.1 St Mary's School Development**

A proposal to approve a draft letter to NCC, in relation to the above, was made by Councillor Macdonald, seconded by Councillor Chris Groome and unanimously **agreed** by the Council (Councillor Zanger abstained from the vote). It was also **agreed** that the letter should be sent 'addressee only'

**2308.2 Minute 08/08/2295.4 BLTC Website**

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Details of the formal launch of the new website at 1.00 pm on 1st October 2008 in BL Public Library were approved, along with the pre-launch arrangements for promoting the website at the September Farmers Market. Dr Warwick Hunt was thanked for his work in developing the website and it was also **agreed** that (i) the Website becomes a standing item on future Town Council agendas and (ii) for the next 6 months a Website Review meeting will take place half an hour before F&GP Committee meetings.

**2308.3 Minute 08/08/2290.2 Youth Grant – Meeting with James Kitchener (NCC)**

Councillor Jerram confirmed that the Youth Grant (£2,500) issue had been resolved.

**2308.4 Minute 08/08/2296.7 Drop Kerb Church Street**

Councillor Macdonald confirmed awaiting decision from St Mary's Church.

**2308.5 Minute 08/08/2293.5 Revital-Ise**

Councillor Jerram advised that she had been offered funds from other sources.

Also **agreed** that Queensway would be added to the next Speedwatch event.

**09/08/2309 Police Matters**

Areas discussed: July crime statistics, driving on footpath in Polwell Lane, frequency of police presence in Burton Latimer (raised by Mr Mercer), drunks in Polwell Lane.

Also **agreed** (i) to send letter to Trading Standards re: cars for sale in Kettering Road layby (ii) proposal by Councillor Chris Groome, seconded by Councillor Smith, that it be raised at the next A6 Towns Forum that the Chief Constable be requested to attend a future meeting of that body to discuss a number of policing issues. Town Forum.

**09/08/2310 Town Mayor's Report**

Included the following meetings relating to: Youth Group, Hog's Hole and attending Kettering Mayor's Civic Service and the unveiling of BL Town Map.

**09/08/2311 Correspondence**

**2311.1 Monthly Parish Crime Reports**

Discussed under 'Police Matters'

**09/08/2312 Public Participation**

**2312.1 Dr Hunt – BLTC Website Pre-Launch Publicity**

**Agreed** that Councillor Macdonald would be responsible for placing notices on notice boards and Councillor Smith for distributing flyers to local shops.

**2312.2 Mr Walpole**

Made a statement in support of police in BL - “doing their best with limited resources” and asked that the locations for ‘Speedwatch’ be at the right places at the right times. Councillor Macdonald responded that the 4 key areas were Higham Road, Polwell Lane, Finedon Road and Station Road and the timing was limited to daylight hours.

**09/08/2313 Policies & Priorities**

**2313.1 Finance & General Purposes Committee Report**

MINUTES OF THE FINANCE AND GENERAL PURPOSES MEETING  
HELD ON THURSDAY 14<sup>th</sup> AUGUST 2008 AT THE TOWN COUNCIL  
OFFICES

1. Present: Clirs David Gunn, Fergus MacDonald, Christopher Groome, Maureen Jerram, Harry Fry (later Jan Smith)
2. Apologies: Clirs Sheila Walden, Ruth Groome, Derek Zanger, Peter Bettles
3. Entrance signs: The entrance sign in Kettering Rd is now repaired. FM produced quotes for both that one and the one in Higham Road. Suggested the Clerk claims for the lowest quotes: £450 for Kettering Road and £550 for Higham Road from Zurich Insurance. General discussion around the entrance signs. It was unanimously agreed that they were not 'fit for purpose'. It was decided that if they get damaged again the T/C should consider their future.
4. Entrance sign planters: Bosworths have agreed to maintain the ones in Station Road and Finedon Road
5. *Shops survey: Alterations made and survey now ready for MJ send out. MJ to e-mail it to all councillors before printing giving them 5 days to comment.*

6. Path around the flagpole: Cllr Christopher Lamb has given T/C £420 towards this out of his County Council Ward initiative money. However the estimate to do the work in block paving is for £1360. It was agreed that FM would ask Cllr Lamb if he would be willing to pay the balance. If not it was suggested that the T/C should seek permission for the balance to be paid out of T/C funds.
7. Wind Farm money: It was pointed out that KBC said the T/C would get regular statements on this. In fact we had received nothing from them. KBC are adamant that they won't let us manage this money even though it is considered we now have the skills to do this. It was proposed that a letter be written to Chris Stopford requesting information on monies and expenditure. We should also be getting £2500 a year from the 'Cranford' Wind Farm, once completed.
8. Pocket Park: MJ reported that the following work needs doing in the Pocket Park and could we consider perceiving some money towards it in the next budget. The following tasks need doing:
  - New tractor and mower needed as the old one is worn out and not 'fit for purpose;'
  - New notice board is needed - old one is rotten
  - Butterfly on entrance sign /gate is in desperate need of re-painting
  - Hedge needs relaying
  - Portacabin need paintingSW, MJ and FM to do a 'walk' around the Pocket Park on September 4<sup>th</sup> with Ruth Douglas, NCC Co-ordinator
9. Trees/bushes - Churchill Way: To stop traffic parking on the verges opposite the shops. Churden Residents Group to discuss this at their next meeting to decide what sort of trees are needed.

Next meeting: The next meeting is on Thursday 11<sup>th</sup> T/C September 2008, 7.30pm, Town Council Offices. It is very important that as many as possible attend this meeting to discuss next year's budget.

**2313.2 Budget Monitoring Income Against Expenditure 2008/9**

Members were issued with a summary of Grant/Precept/Other income against expenditure figures for the period 1 April to 31 August 2008 for information.

**2313.3 Planning Matters**

**2313.31 Planning Applications Approved by the Town Council**

KET/2008/0670 Mr & Mrs Bull Woodlands Church Street, BL

Approval of reserve matters: Detached four bedroom house and garage.

Subject to the following conditions: (i) Advise that Highways take full view of access, particularly with movement of heavy construction traffic (ii) Mr & Mrs Bull have full access rights to use the driveway, which will be passed on to new owners upon sale of the property (3) New boundary fencing to be erected at full 2m height

Amendments : Subject to the following conditions.

- (a) The size of the house to the plot size seems too large.
- (b) The positioning within the plot would be better to be more centralised and not all to one side.
- (c) No trees should be demolished or damaged to the tree itself or its roots in this conservation area.
- (d) We would request this goes to full committee.

KET/2008/0695 Mr Wright 29 Pioneer Avenue, BL

Single storey front extension.

KET/2008/0693 Mr Eady Belvedere House Higham Rd, BL

Single storey double garage.

KET/2008/0591 Weetabix Ltd Station Road, BL

1 new silo for grain storage within an existing structure.

KET/2008/0679 Miss Catling 19 Pioneer Avenue, BL

Replacement of existing garage.

**2313.32 Planning Applications Objected to by the Town Council**

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KET/2008/0588 Mr Stacey 2 Riverview, BL

(i) Totally out of character for open plan development (2) Will cause a dangerous blind spot on approach to the roundabout

**2313.33 Planning Approvals Received from Kettering Borough Council**

KET/2008/0538 Mr R Carvell Hall Field Kettering Rd, BL

Change of use, agricultural meadow to cricket field

KET/2008/0559 Mr W Groome Barnfield Farm Finedon Rd, BL

Demolition of existing house and outbuildings. Construction of single storey split level dwelling

KET/2008/0434 Mr J Pearson 12 Ashby Close, BL

Single storey rear extension: Conservatory

**2313.34 Planning Refusals Received from Kettering Borough Council**

NCC- Restoration of previously quarried land to agriculture using imported spoils at the land to the East of the Piggeries, Cranford Road, BL.

**2313.35 Planning Withdrawals Received from Kettering Borough Council**

None.

**2313.36 Planning Appeals Received from Kettering Borough Council**

None.

**2313.37 Burton Latimer Town Council's Response to the draft East Kettering Design SPD (For Members' information)**

**Introduction**

1 As close neighbours of the proposed East Kettering development, Burton Latimer residents have a direct and personal interest in the proposals and look forward to having a major input into their progression.

2 Rather than comment in detail on the document, we wish to draw attention to a number of major issues which must be resolved before the SPD is finalised and planning permissions granted. This is in line with the Inspector's report on the North Northamptonshire Core Spatial Strategy.

3 The issues are discussed under two headings:

- Infrastructure
- Impact on Burton Latimer.

### **Infrastructure**

#### **Roads**

4 The problems of highway capacity and access are not dealt with adequately. Indeed the deletion of the Eastern Avenue and its replacement by a major road going through the development will put an added burden on both the A14 and routes through Kettering for traffic going to Corby and the north. Given that the existing road system for journeys round and through Kettering is already at breaking point, a clear and convincing strategy for dealing with growth must be developed, funded and programmed before any major planning permissions are granted. The ideas being canvassed at present for the A14 and other key roads are not convincing.

5 Employment opportunities in the development appear to be well below the number needed for the size of development, confirming that many of the residents will be commuting by bus, train or (mostly) car to London or other centres. The ability of people to reach the railway station or other destinations is restricted.

#### **Green Access**

6 The provision of a green crossing of the A6 and A14 between Burton Latimer and East Kettering is welcomed. However for Burton Latimer and the potential residents of East Kettering the usefulness of the green travel network is considerably reduced by its failure to go through the development to the north and to penetrate into Kettering to access the town centre, the railway station and the hospital.

#### **Water**

7 The inadequacies of the present sewerage system and sewage treatment works are well documented. The timetabling of capacity improvements in relation to this development is still at an early stage. To avoid sewage flooding elsewhere in the system, this issue must also be resolved before planning permission is granted.

8 Again the problems of increased surface water run off need to be clearly articulated and resolved if the dangers of flooding elsewhere are to be avoided.

### **Impact on Burton Latimer**

#### **Roads**

- 9 The proposal for a junction 10A so close to junction 10 and joining the A6 bypass opposite the Cranford Road access to Burton Latimer seems inadequately thought through. Issues are:
- Likely closure of at least some slip roads to the A14 at junction 10, causing heavy vehicles to take a longer route to the A14 at junction 10A along the A6 and increasing the number of vehicles using Barton Road rather than the A14 to reach Kettering destinations.
  - Rat-running to Burton Latimer and southern destinations along Cranford Road and Church Street which are unsuitable for the existing amount of traffic let alone any increase. Costed and committed measures to deal with this must be put in place as part of the scheme for any new junction in this location.
  - Further breaking of the link with Kettering because of additional traffic on already crowded access roads without any convincing plans for relief, causing loss of business to Kettering shops.

### **Schools**

10 Vital to public support for the proposed development is confidence that existing residents will gain, not lose, from what is proposed. The right size, type and location of schools are crucial to public support. A major deficiency for Burton Latimer has been the lack of a secondary school easily and safely accessed by Burton Latimer students. The East Kettering development provides an opportunity to put this right by locating the new secondary school in the triangle of land between the A14 and the A6, using the green route network mentioned above for access. There should be a school campus there, with places for 4 to 18 year olds and shared community facilities.

### **Jobs**

11 Either in association with the development of the school or not far away, the Town Council wants to see provision for high quality employment, including premises for small firms, to reduce commuting. The development must support, not detract from, the commercial wellbeing of Burton Latimer by attracting and providing facilities for jobs with higher end skills rather than more warehousing.

The above response was submitted to KBC's Head of Development Services on Monday 18<sup>th</sup> August 2008. For Members' information. It was **agreed** that a copy of the response be sent to the Chair and Officers of the Kettering East Forum. Councillor Groome thanked Dr Tom Kelly for his input and Councillor Groome was thanked for putting the response together within a very tight timeframe.

### **2313.38 Amendment to (i) Planning Committee's Terms of Reference and (ii) the Town Council's Standing Orders**

The above amendments were unanimously **agreed**. It was further **agreed** that

(i) Section 3 last line – to delete ‘contentious’ and add ‘deemed by the Planning Committee to be contentious’

**2313.4 Town Council Chamber and Facilities**

See ‘Highways Matters’.

**2313.5 Public Transport**

See ‘Highways Matters’.

**2313.6 Highways Matters**

Councillor Macdonald presented the following report:

Morrisons have repaired the fence in Polwell lane

Meeting with Zafran Khan - expressed the Councils dismay at the lack of progress at getting an improved bus service for the town in particular the lack of buses on a Sunday and no direct service to either the station or hospital. Also issued a list of major works to consider for next year together with a number of outstanding faults

Meeting with Orbit Housing & KBC - Orbit have agreed to maintain the area at the end of Diana Way till 1st December 2008 which should give sufficient time to ascertain who owns this land

War memorial light repaired, repairs to War memorial are progressing

Planter on Kettering Road repaired

Council Chambers exterior redecoration due to start in about 2 weeks.

1 am setting up regular meetings with Doug Wilkinson KBC every two months

Lime trees in Church St. cut back

Lights in Oathill Rise repaired

Cornfield Way -Taylor Wimpy a meeting has taken place and the minutes have been sent to the Clerk for distribution at the next Council meeting

Meeting with NCC and Mr. Critchley - NCC to come back to me by the start of October with proposals

Sainsbury's car park this will be finalised in 1 months time Just awaiting signs

Safer route to school this is on schedule and work should commence in early 2009

Speed watch this will commence on 22nd Sept for two weeks

Vehicle access to Spring Gardens

Bosworths have agreed to maintain the planters on Finedon Rd. and Station Rd, suggest letter of thanks to them and Seasons

Alterations to Council Chambers - It has been agreed with KBC that an inspection hole will be cut and they will then arrange for a structural engineer to visit and give advise on the exact amount of strengthening required. It is anticipated that this will occur before October

Final letter re portable VAS should be received within a month \_Price £ 2495 plus VAT

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Seat in Finedon Road fixed

The 'No Alcohol' zone comes into force on September 15th

**09/08/2314 Borough Council Matters of Interest**

Councillor Ruth Groome

Offered lift to Members to the A6Towns Forum meeting.

Councillor Chris Groome

Confirmed that KBC Chief Executive's 'walkabout' will take place on 22 September. **Agreed** that Clerk will inform KBC that, in addition to the BL Borough Councillors, Town Councillors Harry Fry and Fergus Macdonald will attend.

**09/08/2315 County Council Matters of Interest**

Councillor Lamb advised that grants from his Discretionary Fund was starting to flow through to the Town Council and additional funding for paving around the Town's flag pole was to be arranged. He also advised that further paperwork was required for the VAS sign. The Council was also updated on the Senior Officer changes at NCC. Councillor Zanger apologised to Cllr Lamb for him not being invited to the opening of the play area (KGVth) and that this due to KBC not advising the appropriate persons.

Cllr Chris Groome also made reference to the lack of co-ordination/information sent out by Michael Cowland re: the recent meeting with local sports organisations at the Community Centre. Cllr Jerram also stated that she had forwarded a copy of the BLTC Sports and Leisure Survey to MC and had not had a response. It was **agreed** that Cllr Jerram would draft an appropriate letter to Cllr Roberts (KBC portfolio holder), copy to KBC's Head of Community Services.

**09/08/2316 Reports of Representatives on Outside Bodies.**

Councillor Jerram (BLAST) – **Agreed** that Cllrs Jerram and Macdonald would get together to précis the 4 or 5 main issues arising from the BLAST survey and inform the Clerk for insertion on a future BLTC agenda.

**09/08/2317 Accounts for Payment**

The Council unanimously approved the following payments:

Cheque No. 101274	Cancelled	£
Cheque No. 101276	Cancelled	N/A
Cheque No. 101277	*Studio	N/A
		2,520.37

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Cheque No. 101278	*Falcon Marketing Ltd	1,198.50
Cheque No. 101279	*Building Business Consultancy	1,000.00
Cheque No. 101280	*Warwick Hunt	500.00
Cheque No. 101281	*Canby Ltd	1,574.50
Cheque No. 101282	BL Cricket Club (Internal Audit Fee)	75.00
Cheque No. 101283	G.Sneddon (Clerk's salary Sept 2008)	488.93
Cheque No. 101284	Inland Revenue (Tax & NI Sept 2008)	218.74
Cheque No. 101285	P.Tideswell (picnic tables/bench base) (replaces cancelled cheque no. 101274)	755.00
Cheque No. 101287	W. Hunt (Web subscription -1 <sup>st</sup> month)	9.39
Cheque No. 101288	Fasthosts Internet Ltd (12 months Web Hosting payment)	87.95

*\* Expenditure related to the marketing of the Farmer's Market - Expenditure (net of VAT) - £6,505.00 i.e. £1,528.08 met from Farmer's Market income, £4,476.92 met from Rockingham Forest Trust grant.*

**09/08/2318 Any Other Relevant Items of Business**

**2318.1 CPRE Northamptonshire – Meeting 7.30 pm, 10 Sept, Cranford Hall**

'Developments affecting North Northamptonshire' meeting. Cllr Chris Groome to attend if possible.

**2318.2 NCC – Northamptonshire Minerals & Waste Development – Locations for Waste Development DPD: Supplementary Preferred Options.**

Referred to Planning Committee.

**2318.3 Website Launch**

Cllr Maureen Jerram – spare leaflets to be placed in Sainsurys, restaurants, library, etc; Cllrs Ruth Groome and Sheila Walden to distribute to the BL schools.

**2318.4 Format of Town Council Minutes**

**Agreed** that, with effect from September's meeting the Town Council Minutes should only record the subject matter and the decision of the Council and not 'dialogue' as is the case at present. Matters of report (e.g. F&GP Minutes, Planning Report, Highways Report ) will continue to be 'pasted' into the Minutes in their original format. In this way the Minutes will be (i) more succinct whilst still being informative (ii) 'fit for purpose' and (iii) more accord with normal practice.

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**09/08/2319 Press Release**

Dr Hunt to deal with Website launch.  
Cllr Zanger to arrange East of Kettering response

*The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.*