

**MINUTES OF THE MEETING OF THE BURTON LATIMER TOWN
COUNCIL HELD AT BURTON LATIMER COUNCIL OFFICES ON
1ST APRIL 2008**

Present: Councillors: M. Evans (Town Mayor), M. Jerram (Deputy Town Mayor), P. Bettles, J. Evans, H. Fry, D. Gunn, C. Groome, R. Groome, J. Garnett, F. Macdonald, D. Zanger, S. Walden

Police Representative: Pc N. Bull

Before the commencement of the meeting proper Councillor Evans welcomed new Councillor, Councillor Jan Smith to the Town Council

04/08/2211 Apologies

None

04/08/2212 Members' Declarations of Interest

Councillor Jerram: Daykins planning application
Councillor Zanger/Councillors Ruth and Christopher Groome: Planning Matters

04/08/2213 Declarations of Changes to Members' Register of Interests

None

04/08/2214 Minutes of the Meeting held on 4th March 2008

The Minutes of the Town Council meeting on 4th March 2008 were unanimously approved as a true record of the meeting subject to the following amendments:

- **Minute 03/08/2198** (pp 2578) 1st para: 'developers not buyers'; 2nd para: Councillor 'Gunn' not 'Zanger', 'representative' after 'buyer's'; 3rd para: Councillor 'Fry' not 'Ferguson' 5th para: Councillor 'Gunn' not 'Zanger', 'not' after 'does'. (pp 2579) 1st para: 'outline' not 'online', Councillor 'Gunn' not 'Zanger'; 3rd para: 'It' not 'I', 5th para: St Mary's' after 'Head of', Councillor 'Gunn' not 'Zanger'
- **Minute 03/08/2200.1** (pp2583) 3rd para: 'quote' not 'quoted'
- **Minute 03/08/2200.3** (pp 2583) 'on 11th February' after 'Committee'
- **Minute 03/08/2200.8** (pp 2584) 'Taylor-' before 'Wimpey'

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- **Minute 03/08/2205** (pp 2585) 3rd para: ‘NCC’ not ‘NC’
- **Minute 03/08/2209** (pp 2586) Councillor ‘Fry’ not ‘Ferguson’

04/08/2216 Stagecoach (East)- Mr T. Cox and Mr B. Hadden

Stagecoach (East) representatives were invited to attend this meeting to discuss the Town Council’s concerns re: the level of bus service in Burton Latimer. Mr Tony Cox (Managing Director) and Brain Hadden (Area Manager) attended. The Town Council’s areas of concern included the lack of a bus service to Kettering General Hospital and to Kettering Railway Station and the poor level Sunday service, generally. After a lengthy and frank exchange of views – the Town Council emphasising the need for an improved service for the residents of BL and Stagecoach emphasising the need for services to be commercially viable, it was **agreed** that co-operation was essential and that having listened to the Council’s point of view Stagecoach would write to the Council on this issue. It was also **agreed** that Councillor Macdonald would monitor this matter.

04/08/2217 Matters Arising

Minute 03/08/2198.16 Christmas Lighting Grant

Councillor Zanger advised that the grant from KBC was based on a LAA between KBC and BLTC and, as such, payment to the BL Chamber of Trade & Commerce’s contractor would have to continue via the Town Council.

04/08/2218 Town Mayor’s Report

This included reference to the successful Civic Ball (awaiting final figures but approximately £1,000 raised) and thanks to all of the Town Councillors and the contributors of Tombola prizes and the sponsors. Arrangements will be made shortly to distribute money to local organisations. The Civic Service will be held at St Mary’s Church at 10.00 am on Sunday 27th April.

04/08/2219 Correspondence

2219.1 Monthly Parish Crime Report

For Members’ information

2219.2 NCC Highways Maintenance - Queensway

Planned footway resurfacing works in Queensway to commence mid April 2008 and expected to last 15 weeks.

2219.3 East Northants Council – Rural North, Oundle, and Thrapston Plan

Statement of site allocation representations received following the submission of the above Plan.

2219.4 Latimer Swimming Pool Trust – Published Accounts

Letter received in response to the Town Council's request for a copy of the Trust's Accounts under the FOI. Councillor Christopher Groome undertook to provide the Council with a copy of the accounts. It was also **agreed** that the F&GP Committee meeting would commence at 7.00 pm to allow the Council's two representatives to attend the BLSPT's meeting.

2219.5 Northamptonshire Minerals & Waste Development Framework

Discussion paper relating to the above available on:

<http://www.northamptonshire.gov.uk/Environment/Planning/policy/Minerals/Plannews.htm>. Comments by 1st May.

2219.6 NCT

A request from the North & East Northamptonshire Branch of the above for funding, was referred to the F&GP Committee.

2219.7 Standards Board – Changes to the Standards Framework

Information from the Standards Board outlining the key features of the new local system.

2219.8 Isham Parish Council – Removal of Farmer's Market Signs

Response from Isham Parish Council to the Town Council's letter (also circulated to Members) re: the removal of the Farmer's Market signs. Councillor Zanger informed the Council that he had spoken to the Chair of Isham Parish Council on this matter and that he would drop him a note through the post before placing the signs out for the next Farmer's Market.

04/08/2220 Public Participation

Matters raised included the process by which Council Town information got into Focus magazine – being looked into by BLTC, incomplete work on Cornfield Way estate – Councillor Macdonald currently taking Taylor-Wimpey to task on this; why Queensway was never gritted – not a main bus route and Councillor Macdonald to look into this (NCC to appoint a steward to look into local highways issues); dog-

fouling, litter, etc, in Queensway – Councillor Macdonald to look into this; no bin outside Sainsburys – Borough Councillors to follow-up on this.

04/08/2221 Policies & Priorities

2221.1 Finance & General Purposes Committee Report

March F&GP meeting did not take place (not quorate). Two matters needed actioning – new computer donated by Councillor Zanger and the request for funding from Burton/Cranford 1st Responders was referred to the next F&GP meeting. Councillor Ruth Groome referred to the ‘adopt a tree scheme’ which had not been passed to F&GP Committee. Councillor Macdonald undertook to take this matter up with NCC.

2221.2 Review of Internal Audit Process/Systems of Internal Control

Members were advised that the next meeting of the Working Party will take place on Wednesday 16th April at 6.00 pm.

2221.3 Planning Matters

2221.31 Planning Applications Approved by the Town Council

KET/2008/0192 Mr Neyland 33 Cranford Road, BL

Full application for demolition of garage and construction of 1 bungalow.

“The Town Council has no objections to this planning application”

KET/2008/0147 12 Mr & Mrs Neilan, Church View, BL

Removal of existing conservatory & erection of a slightly larger rendered brick construction sun lounge.

“The Town Council has no objections to this planning application subject to the following condition”

“that this meets all regulations and requirements of the conservation area to which part of this dwelling is situated in”

KET/2008/0140 Mr Khaw 73 Kettering Road, BL

Provide ducting in the wall for a kitchen extractor fan, removal of original window fan, to be replaced by new window glass unit

“The Town Council has no objections to this planning application subject to the following condition”

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“none of the old sandstone wall is removed and the only the rendered LBC area of wall is removed to accommodate the extractor vent”.

2221.32 Planning Applications Objected to by the Town Council

KET/2008/0175 Dr Toth (Tother Services Ltd), 23 High St, BL

Change Of Use (A2) From Retail Office To Veterinary Surgery

“The Town Council objects to this planning application on the following grounds:”

- *“Burton Latimer High St, is to be improved with double yellow lines, to stop parking on these dangerous corners between Pioneer Ave and Church St, to which this premise sits in the middle of”.*
- *“No parking area allocated for customers to park and safely transport their pets to the surgery”.*
- *“No adequate surgery or treatment rooms and layouts are shown on the plans submitted”.*
- *“No provisions shown for housing sick or recovering animals”.*

Additional comment: “Had adequate off road parking been included, this planning application would have been approved”

2221.33 Planning Approvals Received from Kettering Borough Council

KET/2008/0045 Mr A Phipps Sainsbury 149 High Street, BL

1 x Pedestrian Totem – 1 x 5 Metre Totem – 1 x Disabled Parking Bay – 2 x Parent & Child Parking Signs – 2 x No Entry Signs & 1 x Wall Mounted Delivery Sign.

KET/2008/0027 Mr A Phipps Sainsbury 149 High Street, BL

Installation of new ATM Unit & shop front glazing.

KET/2008/0095 Mr Diamond 70 The Spinney, BL

Two storey side with a single storey rear extension.

KET/2008/0039 F. E. Bosworth & Sons 110 Finedon Road, BL

Erection of polytunnels & related works.

KET/2008/0049 Barclays Bank 94 High Street, BL

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Installation of three external air condenser units

KET/2008/0048 Mr Molcher 76 Alexandra St, BL

Demolition of workshop & erection of bungalow

KET/2008/0046 Mr & Mrs Manji 22 Williams St, BL

Loft conversion & first floor extension

KET/2007/1033 Mr S Beaty Wold Farm , BL Wind Farm Extension

Consisting of 7 (Seven) wind turbines 100m tip height.3 highlights listed of the 4 page agreement concessions: limited period expiring March 2036 – land shall be restored to former condition – all turbines & associated infrastructure removed from application site.

2221.34 Planning Refusals Received from Kettering Borough Council

None

2221.35 Planning Withdrawals Received from Kettering Borough Council

None.

2221.36 Planning Appeals Received from Kettering Borough Council

KET/2007/0745 Mr Lawson Manor House Church St, BL

Appeal to the secretary of state, against KBC rejection for a: rear extension conservatory application for listed building consent.

2221.37 Other Planning Matters

Councillor Gunn also updated Members on the proposed development at St Mary's School, High Street, BL and Hogs Hole. Additionally , the Council was informed that Councillor Gunn had advised Martin Hammond (KBC) he was the nominated representative of the Town Council on the newly formed East Kettering Liaison Forum (first meeting in May).

Councillor Gunn also informed the Council of the meeting with the Evening Telegraph that he and Councillor Zanger had attended to discuss the future plans for Burton Latimer and how we, as Town Councillor's foresee a way forward in developing & shaping Burton Latimer for the better.

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Finally, the Council was advised that, with regard to the pc donated by Councillor Zanger, Councillor Gunn had wiped the hard drive and uploaded Windows XP, XP Bonus Plus software, Microsoft Auto Route 2006, Microsoft Office 2005 & a 5 Language Translator, these being Italian, French, German, Spanish & Portuguese in to English & vice versa. This is not set up in the small office in the next room, but as of yet the pc is not connected to the internet.

2221.4 Millennium Walk

It was **agreed** that this item be deleted from future agendas.

2221.5 Town Council Chamber and Facilities

Councillor Macdonald updated Members on the final stages of the council Chamber relocating to the ground floor of the Council Offices and the three quotations received for the block paving around the base of the new flag pole. The Council **agreed** that the quotation from Bettles & Sons be accepted (£1,360) and the quotation was passed to Councillor Lamb for submission for funding from his NCC Discretionary Budget.

With regard to the new town map Members were advised that this was being viewed by Councillors Macdonald, Gunn the next day. Also the new ‘finger post ‘ would be erected shortly and the existing one ‘re-directed’ and the new ‘official’ Council notice board would be fixed to the SPAR wall shortly. Additionally the out-of –date fire extinguisher would be sorted out in due course. With regard to the acquisition of a BL flag Councillor Macdonald advised Councillor Ruth Groome that the flag needed 2 ‘D’ rings.

2221.6 Work in Progress Update

No further information.

2221.7 Proposed Closure of the School Bus Service

2221.8 Highways Matters

Councillor Macdonald reported the following;

Works completed: road marking in Church Street, pavement in Cranford Road, two new street name plates in Spinney Road and most of rubbish cleared, also replacing one street sign in Hurst Close, overgrown hedge in Station Road pruned,. Also muddy patch in Cranford Road to be done, de-cluttering exercise going smoothly, Queensway footpath to be rescheduled, letter sent to NCC in support of Mrs Hull, new footpath signs erected (UA7), meeting with NCC representatives tomorrow re: safety aspects in Polwell Lane, Paul Sawford (KBC) will be taking over from Steve Isbister re: work outstanding from KBC’s Chief Executive’s ‘walk about’.

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With regard to clarifying the situation re: the seat opposite SPAR, Councillor Evans proposed that the seat be removed. This was seconded by Councillor Zanger. The outcome of the vote was as follows:

For:	9
Against:	2
Abstentions:	1

The proposal was therefore carried.

Councillor Evans then proposed that the seat be re-sited on the right hand side of Higham Hill. This was seconded by Councillor Chris Groome and unanimously **agreed** by the Council.

Councillor Ruth Groome also advised the Council that the pedestrian crossing near St Mary's School was not working and also the War Memorial spotlight. Councillor Macdonald undertook to take the latter up with KBC.

Councillor Chris Groome expressed concern that some students allocated to Montagu School (Latimer full) were outside the 3 mile limit but had been given the 'brush off' by NCC re: free bus service.

04/08/2222 Borough Council Matters of Interest

Councillor Chris Groome

Urban Design Study – report delivered last week but KBC referred it back as it was not up to the standard required. Intention is to resubmit it to KBC mid-April but Councillor Groome has suggested to KBC that if it was not done in time for BLTC to comment on it then it should be deferred a month.

Footpath Map – It was agreed that the clerk would endeavour to obtain six copies of the map from KBC

Secondary School Allocations – Councillor Groome was pleased to report that people have generally done well out of this.

Councillor Zanger

Kleensweep – Dates yet to be determined, but he will keep the Council informed and that something should be arranged for Burton Latimer.

CCTV Camera – it is working and facing down High Street towards the School crossing.

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Business in Finedon Road (Enforcement Action)– Dean Baker (KBC) will be contacting Councillor Zanger in the next few days.

04/08/2223 County Council Matters of Interest

Councillor Lamb

BL Flag – technically the two national flags can be flown but BLTC needs to check if it is legal to fly a town flag

Friends of BL Library – first meeting last night, committee formed, later in the summer library will have extended hours.

St Mary's School Development – Councillor Lamb wished to be kept informed.

Invitation to Councillor Lamb's Chinese Banquette at the China Palace on Monday evening.

Invitation to KBC Full Council on 30th April and a reception in the Mayor's Parlour after the meeting.

Invitation to Charity Concert in the Lighthouse Theatre on 1st May.

04/08/2224 Reports of Representatives on Outside Bodies.

BLAST – Councillor Jerram reported that the survey is almost completed.

Sports & Leisure Survey – Councillor Jerram reported a 20% response which was very good. Pia Bellamy (KBC) has devised a pc programme to aid analysis of the survey data (% of each activity and their costs, and 4-5 year forecasts)

NCALC Larger Councils Meeting – attended by Councillors Jerram and Macdonald, good for networking . Presentation on Local Council Review.

A6 Towns Forum – Tom Kelly spoke on a planning item, support from Rothwell and Desborough, presentation from Richard Allsop (PCT). Councillor Jerram had advised him that improvements at the new BL Health Centre were largely due to the Patient's Forum.

Heritage Society – Councillor Ruth Groome informed the Council of the Society's hope that BLTC will take it with them /when the Council relocates.

04/08/2225 Accounts for Payment

The Council unanimously approved the following payments:

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	£
Cheque No. 101245 G. Sneddon (Clerk's salary March 2008)	421.79
Cheque No. 101246 Inland Revenue (Tax & NI March 2008)	288.06
Cheque No. 101247 Cllr Evans (Reimb. of grant payment)	50.00
Cheque No. 101248 The Stationery Office Ltd (Sports Leisure Survey)	801.16
Cheque No. 101249 Cllr Jerram (Reimb. expenses – cut keys)	45.50

04/08/2226 Any Other Relevant Items of Business

2226.1 Date of AGM

Councillor Bettles sought clarification of the date of BLTC's AGM. Councillor Jerram proposed that the date be confirmed as 6th May. This was seconded by Councillor Macdonald and the vote was as follows:

For:	9
Against:	3

The proposal was therefore carried. It was also agreed that the Clerk would check out Standing Orders and report back to the Chair.

2226.2 Funding for BL Cemetery

Councillor Evans advised the Council that Mr Ivan Cox had informed her that there was no KBC budget for BL cemetery whereas other A6 towns have funding.

04/08/2227 Press Release

Civic Ball

04/08/2228 Private and confidential

There were no P&C items for discussion.

There being no further items for discussion, the Chair closed the meeting at 9.38 p.m.