

**MINUTES OF THE MEETING OF THE BURTON LATIMER TOWN
COUNCIL HELD AT BURTON LATIMER COUNCIL OFFICES ON
4TH MARCH 2008**

Present: Councillors: M. Evans (Town Mayor), M. Jerram (Deputy Town Mayor), P. Bettles, H. Fry, D. Gunn, C. Groome, F. Macdonald, D. Zanger, S. Walden

Police Representative: PCSO D. Fenner

03/08/2191 Apologies

Apologies for absence were received from the Town Clerk and Councillor Ruth Groome.

03/08/2192 Members' Declarations of Interest

There were no declarations of interests

03/08/2193 Declarations of Changes to Members' Register of Interests

There were no declarations of changes to Members' Register of Interests

03/08/2194 Minutes of the Meeting held on 5th February 2008

The Minutes of the Town Council meeting on 8th January 2008 were unanimously approved as a true record of the meeting subject to the following amendments:

- 1.8.2165 – last line should be 'this' not 'his'
- 2.8.2180 – last line should be 'to' not 'top'
- 21.41 KET/2007/1121 should read 'the end elevation to be constructed with stonework matching the existing dwelling and adjacent wall'.
- 2181.44 KET/2007/0929 should be 'Wold Road' not 'The Wold Road'
- 2181.8 2nd line – delete KBC

03/08/2195 Matters Arising

- Councillor Jerram to join Internal Audit Working Group
- Flag had now been put up the right way after inadvertently being put up incorrectly by KBC

03/08/2196 Police Matters

PCSO Donna Fenner gave the police parish crime report for February 2008.

03/08/2197 Town Mayor's Report

Councillor Evans had officially opened the flag pole. The Mayors Ball is on 29th March and Councillor Evans has leaflets for delivery; some of which were dispersed to Councillors.

03/08/2198 Public Participation

Hogs Hole: Councillor Evans said she was aware of a note which had been put through peoples doors to say the Town Council would be discussing this tonight. A large number of residents were present. Councillor Evans stressed that, although no planning had been received yet, it was important to get people's views. It was stressed that the consultation/survey paper which had been put through people's doors was not from the Town Council but from the developers. People were advised not to fill the survey in as it was fundamentally flawed in respect that it gave no opportunity for people to say 'No', so in effect by filling it in there were agreeing with the proposal.

Councillor Gunn stated that his mother had received a questionnaire and he had contacted Richard Marlow (KBC) who agreed that the questionnaire was not done in the correct way as there was no way that people could object. The buyer's representative had agreed a meeting with the Town Council to try and sort this out. It was pointed out that at this moment Hogs Hole was one of the least chosen sites to be built upon (the proposal was for 70 houses) and that the Town Council would be against this. Twenty one residents attended and were all against this proposal. However, it was also said that a lot more wanted to come but were unable to get there. Councillor Evans will liaise with Councillor Gunn and put a notice in Queensway Stores and on the Town Council's notice Boards.

Councillor Fry suggested that BLAG should be involved in view of their previous experience in planning matters. This was unanimously **agreed**.

Footpath: There was a suggestion that the unofficial footpath from Dianna Way to the bottom of the Pocket Park should be adopted. The Town Council unanimously **agreed** to support this. Councillor Macdonald will take this up with the appropriate people. Diana Hull said she had the forms to do this and will liaise with Councillor Macdonald.

There was a question on how much affordable housing should be included in the plans. Councillor Gunn said that it does not stipulate anywhere exactly how much. Councillor Evans pointed out that BLTC is a consultee, KBC are the decision makers but it is ultimately down to the government. However BLTC will fight this with the residents and BLAG.

Deejaks: Unsuccessful in fight against Deejaks. Councillor Evans said it's appalling the way it's been done. Community should have a greater say but had none that was

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taken any notice of. BLTC feels let down by KBC who didn't fight it. Councillor Macdonald said that we now have to watch for the detailed plans – we will then have a second chance to fight it. Only outline planning has been granted and it is subject to many conditions including the sewers. Councillor Gunn expressed dismay that as chair of BLTC planning he was one of the last people to find out and that he will contact Cath Harvey (KBC) over this.

Councillor Macdonald stated that the Bellway Homes appeal was ongoing but KBC is likely to drop any opposition so that will go through. It is now clear that KBC do not have a case against Bellway Homes for non determination.

Tom Kelly stated that BL will achieve it's target for houses by ad hoc application that currently happen. Councillor Zanger said that, having lost the fight we must now concentrate on mitigating the outcomes. Councillor Macdonald said that they hadn't had the support of KBC. He feels that the Town Council should ask for a closed meeting with KBC. It was **agreed** that the Councillor Macdonald should request this by contacting the appropriate parties.

Jan Smith said that whatever happens, BLAG wants to work with the developers. There are lots of conditions they have to adhere to. Councillor Jerram reported that she was getting a legal scrutiny of the paper work response to the appeal. BLAG said that they will fully support our elected members.

John Bevis, High Street: Mr Bevis stated that last Christmas he had received a letter from the head of St Mary's school (he lives next to this) about some building work to be carried out. This was the first he had heard of it – there was no previous contact. The building work started a couple of weeks ago and was not like the plans in the letter he had received. It was very close to his boundary and the roof had been put on yesterday and had completely taken the light from his garden, and the building also overlooks his bedroom. KBC has said that no planning permission had been received. Councillor Evans said she had spoken to the Head Teacher and Cllr Lamb and officially this doesn't come under the remit of planning. It is called 'permitted rights', within 'managed school rights'. The school and school governors are, apparently, permitted to carry out building works. Cllr Lamb is investigating it with the school; there doesn't seem to be much paperwork on this. The Head Teacher is meeting Mr Bevis tomorrow. Councillor Evans has asked the Headmaster to keep her informed and will ask BLTC planning committee to make a comment on this. Councillor Macdonald said that building was permitted up to 250 cubic metres, and must also be at least 20 metres from boundary fences. He added that he doesn't believe this building complies with this. Councillors Gunnr and Macdonald will contact KBC first thing in the morning on this matter.

03/08/2199 Correspondence

2198.1 Monthly Parish Crime Report

Members acknowledged receipt of the above.

2198.2 Play Area Improvements for Burton Latimer

Information received from Pia Bellamy on the Play Area Improvements in King George V Recreation Ground. The press release was noted

2198.3 NCALC – Larger Councils Partnership Meeting

Information received from Danny Moody (NCALC) on the above meeting to be held at Rushden Hall on 6th March. Councillors Jerram and Macdonald to attend.

2198.4 Corby Borough Council – Civic Heads Training Seminar

Above meeting to be held at the Hotel Elizabeth, Corby, from 10.00 am to 4.30 pm on Wednesday 7 May 2008. This information was noted by Members.

2198.5 Northamptonshire Licensing Partnership – Sainsbury's Supermarket

Application to vary a Premises Licence for Sainsbury's Supermarket, High Street, BL to increase hours for sale of alcohol to Monday – Sunday 07.00 – 23.00. This was approved by Members.

2198.6 Police – Rural Community Panel

Invitation to send a Town Council representative to the Rural Community Panel meeting at 7.30 pm on Wednesday 16th April 2008 at Kettering Police Station Social Club. Councillor Evans to attend first meeting; Councillor Jerram to attend subsequent meetings.

2198.7 Councillor Lamb – Donation to Work to BL Cemetery Gates

Letter from Councillor Christopher Lamb confirming the payment of £2,500 for the work carried out to BL Cemetery gates and advising of his family's strong historical links with the town. The donation was very gratefully received and agreed that the Town Clerk would write a letter of thanks to Cllr Lamb

2198.8 BL Community Centre – Proposed Extension

Letter received from Pia Bellamy advising of the Borough Council's requirements in relation to the submission of a formal written request for a proposed extension to the Community Centre. The information was noted by Members.

2198.9 Barton and Cranford First Responders – Request for Funding

This item was referred to the F and GP Committee

2198.10 KBC – Choice Based Lettings Housing Allocation Policy

Draft of the above policy document received from KBC. The consultation period ends on 16 March. This was noted by Members.

2198.11 Service Six Kettering – Services for Young People

Details on the above received from the Service Six organisation. For Members' information. Councillor Evans to respond to Mary Greening and Stagecoach offering support

2198.12 Bus Service to Kettering General Hospital

Letter received from Mary Greening, 26 Kettering Road, BL, asking if it would be possible to reinstate the bus shuttle service to Kettering General Hospital. Stagecoach appear to be sympathetic but the Town Council's support is required for them to proceed. It was agreed that Councillor Macdonald would invite the Director of Stagecoach to the next meeting of the Town Council.

2198.13 ACRE – Launch of new Green Space Toolkit for Communities

Invitation to attend the launch of the above at the Hunsbury Hill Centre, Northampton on Wednesday 16 April from 6.30 to 8.30 pm. Councillor Evans, Walden and Jerram to attend.

2198.14 BL Heritage Society

Letter received from the above requesting (i) that the Town Council will permit the Society to continue to use the Council Chamber on Wednesday evenings for meetings of its website working party, (ii) that the Society is hopeful that it will be part of the Town Council's relocation to another building, if, and when, such a move occurs, (iii) approval of the design of the Society's new book-mark containing the Town Council's crest. Councillor Evans to write to the Society to reassure them.

2198.15 Latimer Vacancy – Nominations

The Town council acknowledged receipt of the above information from KBC.

2198.16 Christmas Lighting Grant

The Town council acknowledged receipt of a copy letter from KBC to Ian Griffiths confirming that he will need to raise the invoice for the erecting/dismantling of the

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Christmas lighting with BLTC as the grant arrangement is between KBC and BLTC. Councillor Zanger to follow up on this matter.

2198.17 Sainsbury's Opening

The Town council acknowledged receipt of the a letter from Sainsbury's advising of the store opening on 28 February 2008. It was noted that no one from BLTC including the Mayor was invited to the opening evening. However Sainsbury's say they will be having a cheese and wine evening soon which we will be invited to.

03/08/2200 Policies & Priorities

2200.1 Finance & General Purposes Committee Report

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES
14TH FEBRUARY 2008

Present:- Cllrs. S Walden, H Fry, C Groome

Apologies:- None

Grants

A letter was received from Yeoman's Court requesting a £50 donation. It was agreed that they need to fill in an application form, as there was no indication what it was needed for. It was agreed that the format of the form needs to be looked at, and that any applicant for a grant be asked to produce a copy of their latest set of accounts.

Sports Hall

The feasibility study is ready to be distributed, we need to pay to have the leaflets printed and delivered and will be going out in the next 2 weeks. This will be funded from the grant for the Parish Plan.

Newsletter

This is now ready for distribution and will be e-mailed to all councillors on Monday 3rd March.

Cllr Jerrams

Quality Council & Parish Plan

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We have received a copy of the Community Action Pack, a meeting of the sub-committee needs to be arranged to discuss this.

Wind Farm Fund

It was agreed that we ask the Clerk to find out whether it was possible that the Town Council can have control of this fund.

Clerk

A.O.B

Picnic Benches & bench at Higham Hill are in the process of being ordered, but we are awaiting quoted for the concrete bases needed.

We are still awaiting quotes for the re-building of the damaged entrance signs.

Matters discussed by the Town Council:

- It was agreed that anyone who wants a grant no matter how small should fill in a grant form. New form to go to Audit Working Group for sanction.
- Newsletter now completed and distributed to Cllrs – any comments by the end of the week otherwise it will be assumed it is OK. To be discussed in Private and Confidential.
- Sports Hall – feasibility study is currently being distributed. Will report back at next TC meeting

2200.2 Review of Internal Audit Process/Systems of Internal Control

Copy of the initial meeting of the working party received, noted and agreed

2200.3 Planning Matters

A special meeting was called by the Chairman of the Town Council's Planning Committee on 11th February to discuss the new wind farm turbines. Those present were Councillors Evans, Gunn, Macdonald, Bettles, Jerram and Walden. Borough Councillors could not take part in the vote. Following discussion regarding the concerns regarding noise and environmental impact, Councillors felt that material planning considerations were not significant and therefore supported the application. However, all raised a number of concerns and asked that these were included in the report from BLTC Planning Committee.

2200.31 Planning Applications Received by the Town Council

2200.32 Planning Approvals Received from Kettering Borough Council

2200.33 Planning Refusals Received from Kettering Borough Council

2200.34 Planning Withdrawals Received from Kettering Borough Council

2200.4 Millennium Walk

There was no further update on this item.

2200.5 Town Council Chamber and Facilities

Councillor Macdonald thanked Councillor Gunn for his help in moving the Council Chamber downstairs. The desk and a table have been sold for £120. Councillor Macdonald proposed that this money be spent on a new computer. This was referred to the F & GP committee

2200.6 Work in Progress Update

Completed and updated by Councillor Jerram and distributed to Town Councillors. Any updates to be sent to Councillor Jerram by end of week

2200.7 Proposed Closure of the School Bus Service

Ongoing, however concern was expressed that Latimer School has changed their admission policy so some of Burton Latimer young people were no longer eligible. Councillors Macdonald and Evans to invite Paul Burton, NCC Director of Children and Families to a Town Council meeting

2200.8 Highways Matters

- Holland Drive play area – Taylor-Wimpey not doing what they should. Councillor Macdonald sought Council approval to send a suitable letter to the Head of Taylor-Wimpey if things are not sorted out in 10 days and this was unanimously agreed
- Burton Latimer map is nearly finished and looking good
- Safety camera team about to do speed checks in Polwell Lane
- Letter to be sent re: footpath in Polwell Lane and drop kerb at the church

03/08/2201 Borough Council Matters of Interest

Nothing to report.

03/08/2202 County Council Matters of Interest

Nothing to report.

03/08/2203 Reports of Representatives on Outside Bodies.

Nothing to report.

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03/08/2204 Accounts for Payment

The Council unanimously approved the following payments:

	£
Cheque No. 101243 G. Sneddon (Clerk's salary March 2008)	421.79
Cheque No. 101244 Inland Revenue (Tax & NI March 2008)	288.46

03/08/2205 Any Other Relevant Items of Business

- Councillor Evans has spoken to Warwick Hunt who is helping with the website. Town Councillors to fill in the form he has sent as soon as possible. Mini committee comprising of Councillors Fry, Gunn, Evans and Warwick Hunt set up for the website
- Councillor Evans has received a letter from Mrs Harris, daughter of Jack Addis (deceased) thanking the Town Council for naming a road after her father and requesting a photograph.
- Councillor Gunn has received a complaint about the state of the roads in the Crescents. It is so full of potholes it is hazardous for a man with a motorcycle. Atkins attempted to repair them with loose tarmac and it took 10 minutes. Councillor Macdonald to take this up at his next meeting with NNC on 20 March.
- Councillor Fry has received a complaint about the school crossing in the High Street because of the delays to traffic over the way the crossing is staffed. The complainant has to use the bypass instead. The Lollipop person purportedly lets adults cross as well. Councillor Evans has spoken to the Head Teacher who is looking at a travel plan. Councillor Macdonald will continue to chase the NCC on this matter..
- There was a discussion over a 20mph speed limit around Burton Latimer schools and parking issues. Councillor Macdonald will keep the Council informed.

03/08/2206 Press Release

There were no items for press release:

The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.