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**BURTON LATIMER  
TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk: Mr George Sneddon M.A., D.M.S**  
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**Members of the Public**  
**Burton Latimer**

**Our Ref: Agenda December 2008**  
**Your Ref:**  
**Date: 25 November 2008**  
(Please use the reference)

**TO ALL MEMBERS OF BURTON LATIMER TOWN COUNCIL**

Dear Members of the Public,

A meeting of the Burton Latimer Town Council will be held on the **2 December 2008** commencing at **7.00 p.m.** at the **Council Offices, High Street, Burton Latimer** for the purposes of transacting the business listed hereunder.

Yours sincerely

**George Sneddon**  
**Clerk to the Council.**

**AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interests
3. Declarations of Changes to Register of Interests
4. Minutes of the meeting held on 4 November 2008 to be approved
5. Matters Arising
6. Police Matters
7. Town Mayor's Report
8. Correspondence
- 8.1 Monthly Parish Crime Reports
- 8.2 Application For Premises Licence – 98 High Street
- 8.3 ACRE – Playing Field Newsletter
- 8.4 ACRE – Village Viewpoint Magazine/Parish Council Supporter Subscription
- 8.5 CPRE Minutes of Meeting 10 September 2008
- 8.6 Policing Your Community Newsletter
- 8.7 CPRE Anti-litter Campaign

- 8.8 Empowering Councillors and Communities Scheme – Flagpole Block Paving
9. Public Participation
- 10. Policies and Priorities**
- 10.1 Finance & General Purposes Committee Report**
- 10.2 Town Council Website**
- 10.3 Planning Matters**
- 10.4 Town Council Chamber and Facilities**
- 10.5 Public Transport**
- 10.6 Highways Matters**
11. Borough Council Matters of Interest
12. County council Matters of Interest
13. Reports from Representatives on Outside Bodies
14. Accounts for Payment
15. Any Other Relevant Items of Business (with prior approval of Chairman)
16. Press Release
17. Private and Confidential Items

***DATES OF MEETINGS: 06/01/09, 03/02/09, 03/03/09, 07/04/09***

Finance & General Purposes Committee Meetings: 7.30 p.m. on the Thursday in the week following the Town Council meeting.

Planning Committee meetings: 7.00 p.m. 3<sup>rd</sup> Monday of each month

