

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL
HELD AT BURTON LATIMER CIVIC CENTRE ON 05 FEBRUARY 2019**

Present: Town Councillors: F. Macdonald (Chair), J. Davies (Deputy Chair), J. Currall, L. Gregory, D. Miles-Zanger, C. Groome, R. Groome, N. Padget, M. Sinclair

County Councillor: Not present

Members of the Public: 4 no.

Public Forum:

J. Baynham – matters raised included (1) KBC buying the RCI building and leasing back. (2) The lack of money for improvements needed for Burton Latimer (3) The infrastructure is not in place for any more major house building he feels. (4) Trees being felled at the Manor House.

Cllr Macdonald's Response – Cllr Currall is going to investigate the RCI topic, Bosworth's development is pre-approved so is was included on the infrastructure originally. The Landowner was asked to cut the trees down by the Borough Council.

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02/19/01 Apologies (absence)

Cllr Watts (attending business meeting) - Cllr Currall proposed that the absence be approved, seconded by Cllr Padget. **Resolved:** unanimously that the proposal be approved

02/19/02 Declarations of Interest

None

02/19/03 Resolution: Approval of Minutes of the Town Council Meeting of 08 January 2019

Cllr C. Groome proposed that the above Resolution be approved, seconded by Cllr Miles-Zanger. **Resolved:** unanimously that the proposal be approved. The Action Tracker was also updated. Baptist Church are signing shortly.

02/19/04 Police Matters

No police presence. Cllr Currall & Cllr R. Groome thanked Sgt Robert Offord for his help with the light switch on at the A6 Towns Forum meeting.

02/19/05 Town Mayor's Report (Cllr Macdonald)

Report noted and included in the 'Reports to Council'.
Cllr Currall would like an update on the Churchill Way Car park, Cllr MacDonald would like to add after the March Meeting as Guy Holloway will be in attendance to discuss further.

02/19/06 Borough Council Matters of Interest

Reports noted and included in the 'Reports to Council'.

02/19/07 County Council Matters of Interest Report (Cllr C. Smith-Haynes)

Report noted and included in the 'Reports to Council'.

02/19/08 Town Councillor Reports

Reports noted and included in the 'Reports to Council'.

02/19/09 Reports from Representatives on Outside Bodies

None.

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02/19/10 Policies & Priorities

10.1 Consideration of Planning Applications Received from KBC

KET/2019/0034 Dr King 21 Church View, BL
Full Application: Single storey rear extension.

Cllr Macdonald proposed that the Town Council has no objections to the above planning application, seconded by Cllr J Davies. Resolved: unanimously that the proposal be approved.

KET/2019/0035 Mr Allbright 32 Queensway, BL
Full Application: Single storey rear extension.

Cllr Macdonald proposed that the Town Council has no objections to the above planning application, seconded by Cllr J Davies. Resolved: unanimously that the proposal be approved.

KET/2019/0013 Mrs Andrew 16 Hollands Drive, BL
Full Application: Conversion of garage to habitable room.

*Cllr Macdonald proposed that the Town Council has no objections to the above planning application, seconded by Cllr J Currall. **Resolved:** unanimously that the proposal be approved.*

KET/2018/0819 - Mr Lorentzen 12 Eady Road, BL, Full Application: Proposed loft conversion and new conservatory.

*Cllr Macdonald proposed that the Town Council has no objections to the above planning application, seconded by Cllr D Miles-Zanger. **Resolved:** unanimously that the proposal be approved.*

Planning Applications Approved by Kettering Borough Council
None

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Planning Applications Refused by Kettering Borough Council

None

Planning Applications Withdrawn

None.

Planning Application Appeals

KET/2018/0541 Tom Graham Homes Ltd, Hilly House 93 High Street, BL
Cllr Padget is concerned on the close proximity of traffic issues and access.

Matters of Urgency (applications received after Agenda published)

None

Private & Confidential Items.

None.

10.2 Resolution: Approval of Civic Centre Management Board Report

Cllr Davies proposed that the above Resolution be approved, seconded by Cllr Padget.
Resolved: unanimously that the proposal be approved.

Item for BLTC approval: Insurance claim is approved, decorating to finish at a cost of £100

Above proposed by Cllr Macdonald, seconded by Cllr Davies. **Resolved:** unanimously that the proposal be approved.

10.3 Resolution: Approval of Pocket Park Management Board Report

Cllr Currall proposed that the above resolution be approved, seconded by Cllr Miles-Zanger. **Resolved:** unanimously that the proposal be approved.

Item for BLTC approval: Extension of grassed areas and extending pathways by gravelling 80 metres. The cost will be £4300. Cllr MacDonald has obtained three quotations.

Above proposed by Cllr Currall, seconded by Cllr Davies. **Resolved:** unanimously that the proposal be approved

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10.4 Development of BL Website – Update

Warwick Hunt went through the new website, he explained the statistics since the launch on 7th January. He felt the website had been well received with positive feedback.

The Town Council thanked Warwick for all his hard work and commitment in developing the new website.

A meeting is to be arranged with Warwick & The new Clerk to discuss the future plans.

Focus Magazine is to add a piece about the website in it's next issue.

10.5 Burton Latimer Public Library

Cllr Currall proposed that BLTC apply to the Windfarm to ringfence no more than £30k each year for the Library. seconded by Cllr Padget. **Resolved:** unanimously that the proposal be approved.

Cllr Currall expressed it was imperative to keep the residents updated with developments & to add to future agendas. Cllr MacDonald is going to investigate the option of adding flyers with the info & costings to the Tax demand letters.

10.6 Budget & Precept Setting 2019/2020

Cllr Macdonald advised that the letter of intent to purchase the library has been sent, this is for the library and the associated land, this will then be designated as a community asset. Cllr MacDonald proposed the formal Precept figure of £63,120.00 seconded by Cllr C. Groome. **Resolved:** unanimously that the proposal be approved.

The Clerk informed Cllrs that the current cost to BL Council Tax payers is £0.34 per £1000 of Precept raised and that the annual cost of the current Precept level (£31,750) in 2018/19 is £10.80 on a Council Tax Band 'D' property. On a Precept of £63,120 this would be £23.30 pa.

02/19/11 Setting Committees

Cllr Macdonald proposed that Cllr's started to think about the various sub committees in preparation of the March meeting, Cllr Currall asked if it would be a good idea for all Cllr's to be on all committees? Cllr Davies asked to review the number of committees. To be discussed further in March.

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02/19/12 Banking arrangements & change of signatories

Cllr Macdonald proposed that the signatories be updated for 5 in total plus Clerk, these are Cllr MacDonald, Cllr C. Groome, Cllr Currall, Cllr Padget & Cllr Gregory seconded by Cllr Gregory. **Resolved:** unanimously that the proposal be approved.

Cllr MacDonald proposed for the Clerk to enquire about the feasibility of a debit card for BLTC, seconded by Cllr Currall. **Resolved:** unanimously that the proposal be approved.

Cllr Miles-Zanger proposed for the Clerk to enquire about bacs payments & direct debits for BLTC, seconded by Cllr Davies. **Resolved:** unanimously that the proposal be approved.

02/19/13 Agenda Delivering

Cllr Macdonald proposed that the agenda's & associated papers be sent by email going forward seconded by Cllr Sinclair. **Resolved:** unanimously that the proposal be approved.

02/19/14. Correspondence

Clerk has received an interest from a local Coffee van to attend the Farmers Market, Cllr's agreed St Mary's already provide coffee.

Cllr Macdonald proposed that the Clerk respond to thank for their interest, however at the present time, there is already a provider. seconded by Cllr Gregory. **Resolved:** unanimously that the proposal be approved.

02/19/15 Highways Report (Cllr Macdonald)

Report noted and included in the 'Reports to Council'.

Cllr Macdonald proposed to send a letter of thanks to Maynard’s for the refurbishing of the war memorial, seconded by Cllr Currall. **Resolved:** unanimously that the proposal be approved.

02/19/16. Urgent Matters (to be agreed by the Chair)

None.

02/19/17 Resolution: Approval of Accounts for Payment

Cllr R. Groome proposed that the following payments be approved, seconded by Cllr Miles-Zanger. **Resolved:** unanimously that the proposal be approved.

		£
Cheque No. 102758	H. Denton-Stacey (Clerk’s salary Feb 2019)	1502.45
Cheque No. 102759	HMRC (Tax & NI Feb 2019)	109.15
Cheque No. 102760	R. Sims (hanging sign – Millennium Gardens)	48.00
Cheque No. 102761	Proud house Cleaning Services (CC windows)	40.00
Cheque No. 102762	Clean4Shaw Ltd (cleaning CC carpet)	72.00
Cheque No. 102763	Headstone Cleaning Company (BL War Memorial)	250.00
Cheque No. 102764	H. Denton-Stacey (laptop & s/ware - BLTC’s equip)	500.00
Cheque No. 102765	H. Denton-Stacey (BLTC mileage claim)	76.95
Cheque No. 102766	H. Denton-Stacey (mobile phone)	12.66
Cheque No. 102767	Cllr Macdonald (reimb. library leaflets)	60.00
Cheque No. 102768	S.E. Gunn (Civic Hall Cleaning Jan 2019)	141.00
Cheque No. 102769	Cllr Jerram (Equipment for Civic Hall bookings)	19.80

02/19/18. Media Releases – Press/Website/Facebook/Twitter

Christmas Lights Switch On ‘profit’, war memorial.

02/19/19. Private and Confidential Items (Public & Press will be excluded)

Members of the public were excluded from the ‘Private & Confidential’ business of the meeting on the grounds that it involves items of business which include the likely disclosure of exempt information as defined by Paragraphs 1-7 of the Local Government (Access to Information) (Variation) Order 2006 in respect of Schedule 12A to the Local Government Act 1972.