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**BURTON LATIMER**  
**TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk:** Mrs H. Denton-Stacey  
36 Sherrier Way  
Lutterworth  
Leicestershire  
LE17 4NW  
**Tel:** Home: 01455 643184  
Mobile: 07985346113  
**Email:** townclerk@burtonlatimer.org

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**Members of the Public & Press**  
**Burton Latimer**

**Our Ref:** Agenda February 2019

**Date:** 29 January 2019

Dear Member of the Public & Press,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **TUESDAY 05 FEBRUARY 2019** for the purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.*

Yours sincerely

**George Sneddon MA, DMS, CiLCA**

**Clerk to the Council.**

### **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of Minutes of BLTC Meeting 08 January & Action Points Updated
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
- 10. Policies & Priorities**
- 10.1 Planning Matters**

**Consideration of Planning Applications Received from KBC**

**2019/0013 Mrs Andrew 16 Hollands Drive BL, Full application conversion of garage to habitable room.**

**2019/0034 Dr King 21 Church View BL, Full application for single storey rear extension.**

**2019/0819 Mr Lorentzen 12 Eady Road BL, Full application for single storey rear extension.**

**Planning Applications Approved by Kettering Borough Council**

**Planning Applications Refused by Kettering Borough Council**

**Planning Applications Withdrawn**

**Planning Application Appeals**

**APP/L2820/W/18/3219153 Tom Graham Homes Hilly Farmhouse 93 High Street BL, Full application for 2 bedroom bungalow**

**Matters of Urgency (applications received after Agenda published)**

**Private & Confidential Items.**

**10.2 Resolution:** Approval of Civic Centre Management Board Report

**10.3 Resolution:** Approval of Pocket Park Management Board Report

**10.4** Development of BL Website - Update

**10.5** Burton Latimer Public Library

**10.6** Budget & Precept Setting for 2019/2020

11. Setting Committees for March meeting

12. Banking arrangements and change of details

13. Future agenda delivering

14. Correspondence

15. Highways Report

16. Urgent Matters (to be agreed by the Chair)

17. **Resolution:** Approval of Accounts for Payment

		£
Cheque No. 102758	H. Denton-Stacey (Clerk's salary Feb 2019)	1502.45
Cheque No. 102759	HMRC (Tax & NI Feb 2019)	109.15
Cheque No. 102760	R. Sims (hanging sign – Millennium Gardens)	48.00
Cheque No. 102761	Proudhouse Cleaning Services (CC windows)	40.00
Cheque No. 102762	Clean4Shaw Ltd (cleaning CC carpet)	72.00
Cheque No. 102763	Headstone Cleaning Company (BL War Memorial)	250.00
Cheque No. 102764	H. Denton-Stacey (laptop & s/ware - BLTC's equip)	500.00
Cheque No. 102765	H. Denton-Stacey (BLTC mileage claim)	76.95
Cheque No. 102766	H. Denton-Stacey (mobile phone)	12.66
Cheque No. 102767	Cllr Macdonald (reimb. library leaflets)	60.00
Cheque No. 102768	S.E. Gunn (Civic Hall Cleaning Jan 2019)	141.00
Cheque No. 102769	Cllr Jerram (Equipment for Civic Hall bookings)	19.80

15. Media Releases – Press/Website/Facebook/Twitter

16. Private and Confidential Items (**Public & press will be excluded**)

***Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.***

***DATES OF BLTC MEETINGS: Full Council: Tuesdays 7.00 pm: 05/03/19; 02/04/19; 07/05/19***

### ***Reporting on Meetings of the Council***

*Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.*

*If you wish to report on this meeting, please telephone 07732331946 or email [georgesneddon@talktalk.net](mailto:georgesneddon@talktalk.net) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.*