

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL  
HELD AT BURTON LATIMER CIVIC CENTRE ON 06 DECEMBER 2011**

*Present: Town Councillors: F. Macdonald (Town Mayor), C. Groome. (Deputy Town Mayor), H. Fry, R. Groome, M. Jerram, R. Knight, D. Russell, J. Smith, A. Walpole, D. Zanger (7.37 pm)*

*Police: PCSO's J. Breeze, L. Mitchell*

**Public Forum**

Matters raised: Mr J. Peck - feedback on Poppy Appeal outcome - £800 raised at Sainsburys and £1,000 at Tescos, thanks to Cllrs' for their participation; total raised £13,403 (£2000 increase on last year). Also thanks for Cllrs' support on Remembrance Day, particularly Cllr Canon Roger Knight who took the Service.

**12/11/01 Apologies**

Absence: Cllr M. Evans (illness) - Cllr Fry proposed that the absence be approved, seconded by Cllr Jerram. **Resolved:** that the proposal be approved. Cllr Gunn (other commitments). Lateness: Cllr Zanger (attending KBC Planning Committee).

**12/11/02 Declarations of Interest**

None.

**12/11/03 Resolution: Approval of Town Council Minutes of Meeting held on 01 November 2011**

Cllr Smith proposed that the above Resolution be approved, seconded by Cllr R. Groome. **Resolved:** that the proposal be approved.

**12/11/04 Police Matters**

Matters Raised: November crime statistics, comparison of BL and Barton Seagrave's statistics – BL higher, stone throwing incident at Harvest Close, street vendors at the Christmas lights switch-on – PCSOs to check out and confirm to the Clerk the police's powers to move vendors on (Borough Cllrs to also check this out with KBC), PCSOs to check out police policy re: carrying first aid kits and rubber gloves in police vehicles and inform the Clerk.

**12/11/05 Town Mayor's Report**

Attended Kettering's Civic Ball and BL Over 70's Club's afternoon tea.

**12/11/06 Correspondence**

**6.1 KBC – Christmas Grant Offer Letter**

Cllr Macdonald signed KBC's 'conditions' form.

**6.2 Burton Wold Community Fund Applications (i) Baptist Church (ii) 14 Regent Road (iii) 5 Bridle Road (iv) 169 Station Road**

Cllr R. Groome proposed that all of the above applications be approved, seconded by Cllr Walpole. **Resolved**: that the proposal be approved. (5 abstentions)

**6.3 CPRE Northamptonshire Christmas Carols & Design Awards 15 December 2011**

Noted.

**6.4 NCC – Diversion of Public Footpath UA7 (part)**

Letter of support to be sent to NCC.

**6.5 Electoral Review of Northamptonshire**

Noted.

**6.6 KBC – Burton Wold Wind Farm Fund Administration**

Cllr Macdonald proposed that he and Cllr Fry meet with KBC's Head of Environmental Services to discuss the Council's areas of dissatisfaction in relation to the administration of the Wind Farm Fund (Cllrs Macdonald and Fry to email the draft questions/issues to BLTC prior to the meeting), seconded by Cllr Smith. **Resolved**: that the proposal be approved.

**6.7 NCC – Northamptonshire Minerals & Waste Devpt. Framework Update**

Noted.

**7. Policies & Priorities**

**7.1 Resolution: Approval of F&GP Committee Minutes of 10 November 2011**

Cllr Smith proposed that the above Resolution be approved, seconded by Cllr Fry. **Resolved**: that the proposal be approved.

**7.1.1 Resolution: Approval of F&GP Signing-off the Newsletter**

Cllr C. Groome proposed that the above Resolution be approved, seconded by Cllr R. Groome. **Resolved:** that the proposal be approved.

**7.1.2 Resolution: Approval of Reviewing Newsletter's Name in 12 Months**

Cllr R. Groome proposed that the Newsletter be reviewed in its entirety in 12 months time, seconded by Cllr Jerram. **Resolved:** that the proposal be approved.

**7.2 Resolution: Approval of Planning Committee Minutes of 21 November 2011**

Cllr C. Groome proposed that the above Resolution be approved, seconded by Cllr Walpole. **Resolved:** that the proposal be approved.

**7.3 Resolution: Approval of Events Steering Group Report (Cllr Fry)**

Contents: Lights Switch On, Summer Ball, Duck Race, Cheese & Wine event (new date to be confirmed). Cllr C. Groome proposed that the report be approved, seconded by Cllr Knight. 'Trading Account' for the Christmas Lights event to be submitted to the Clerk.

**7.3.1 Resolution: Approval to Purchase Tilt Furniture for Civic Centre**

Cllr Russell proposed that the tilt tables for the Council Chamber be purchased (as per Crystal Furniture's quote (£2056.80 inc. VAT), seconded by Cllr Zanger. **Resolved:** that the proposal be approved. Clerk confirmed that the funding for the tables had been received from NCC courtesy of NCC's Cllr Empowerment Fund (Cllr C. Groome).

**7.4 Resolution: Approval of Civic Centre Mgt. Board Report (Cllr Zanger)**

Cllr Knight proposed that the report be approved, seconded by Cllr Russell. **Resolved:** that the proposal be approved. Cllr Knight proposed that a follow-up letter be sent by Cllr Zanger to the Contract Cleaner if a response to the Council's letter re: Public Liability insurance is not received by Friday 09 December, seconded by Cllr Walpole. **Resolved:** that the proposal be approved.

**7.5 Resolution: Adoption of New Town Mayor/DTM Election Procedure**

With the amendment (in italics) "There is no restriction on an outgoing Mayor or Deputy standing for election, *however a maximum of a 2 year term shall apply*" Cllr Smith proposed that the above Resolution be approved, seconded by Cllr Fry. **Resolved:** that the proposal be approved.

**7.6 Resolution: Abolition of Latimer & Plessey Wards**

Cllr Knight proposed the above, seconded by Cllr Zanger. **Resolved:** that the proposal be approved. Letter to be set to KBC requesting a 'Community Governance Review'.

**7.7 Resolution: Approval of BLTC Business Cards**

Cllr Macdonald to obtain quotes from KBC for business cards for himself and Cllrs Jerram, Knight and Fry. *Note: Cllr R. Groome left the meeting at this point.*

**7.8 Review of Provision of Public Toilets Update**

Ongoing by KBC, BLTC needs to be able to respond to any proposals.

**7.9 Communicating With Outside Bodies**

Cllrs intending to communicate with any outside bodies on behalf of the Town Council should seek BLTC approval via the '3 Day Rule'.

**7.10 Blackbridge Farm Appeal**

Appeal to be held in BL Civic Centre commencing at 10.00 am on 18 December 2011. Cllrs Macdonald, Fry and C. Groome to liaise and submit BLTC's views to the Appeal hearing (supporting NCC's actions, specifically non-compliance with planning conditions) before 14 December 2011.

**7.11 ACRE - Parish Plan Update**

Cllr Macdonald advised that c. 50 people attended the PP feedback meeting last Saturday. Warwick Hunt to incorporate questionnaire analysis into the PP. The PP is on schedule.

**7.12 Development Plan Public Consultation Meeting 02 November 2011 Update**

Plans have been obtained from KBC to be issued to the 8 'public volunteers' (agreed at the consultation meeting), further consultation meeting to be held late January.

**7.13 Highways Report (Cllr Macdonald)**

Noted.

**12/11/08 Borough Council Matters of Interest Reports**

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*(reports from Borough Cllrs R.Groome, J. Smith and D. Zanger are appended to these Minutes)*

**12/11/09 County Council Matters of Interest Report (Cllr C. Groome)**

*( report appended to these Minutes)*

**12/11/10 Reports from Representatives on Outside Bodies**

Cllr C. Groome

The November CPRE meeting was devoted almost exclusively to a presentation by the Chief Executive of the Northamptonshire Local Enterprise Partnership, newly recognised by Government as such. The Partnership is funded mainly by the County Council. Its remit is to promote Northamptonshire business and jobs, especially in high technology manufacturing. As part of its role it supports improvements to infrastructure and education. If we move ahead with a new business park in Burton we should perhaps seek their involvement.

Since the last Council meeting I have been to two other meetings, one of which requires endorsement by the Council. The first meeting was an East Midlands Trains stakeholder meeting where I was able to push with them and Network Rail the need for an improved northbound service to Leicester, Derby and Sheffield. Network Rail has a new livewire Line Director so I'm hoping we'll see more action.

The second meeting was the North Northamptonshire Joint Planning Committee meeting where the draft revised Core Strategy was the main item. A reclassification of Burton Latimer as a 'satellite of Kettering', with implications for a limited shopping and service offer, caught my eye. Rothwell and Desborough remain as 'market towns'. I asked for us to be reclassified with them, an action which I hope will meet with colleagues' approval. *Note: The Town Council supported Cllr Groome's actions; Cllr Smith to also take this matter up with KBC.*

Cllr R. Groome

I attended Burton Latimer United Education Foundation (23rd November) and Ancient Parish Charity (30th November). Both Charities faced having to pay hefty management fees to Deutsche Bank, and so have put all monies into COIF (Charities Investment Fund) which is supported by the Charity Commission. It is a safe and reliable place to have our funds, and investments are balanced and low risk.

Also I attended Burton Latimer Heritage Society on 17th November. Visitor numbers are high and there have been many favourable comments about the refurbishment. The Society supported the Remembrance Day, Farmers' Market and Christmas Tree Festival as usual. There was a particularly successful and popular Somme display in

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the Research Room on 12th November. This included many documents, photographs and artefacts from the First World War. The museum is now closed over Christmas and will re-open with a new display early in the new year.

I would like to take this opportunity to put out a commercial. Would all councillors not currently members of the Heritage Society like to join - only £5 per year - £8 per couple - includes an excellent newsletter.

**12/11/11 Urgent Matters (to be agreed by the Chair)**

**11.1 KBC Grant 2012/2013 - £9450 (Reduction of 11.2% on 2011/2012)**

Noted.

**12/11/12. Resolution: Approval of Accounts for Payment**

Cllr C. Groome proposed that the following payments be approved, seconded by Cllr Russell. **Resolved**: that the proposal be approved.

	£
Cheque No. 101666 G. Sneddon (Clerk's Salary December 2011)	886.86
Cheque No. 101667 HMRC (Tax & NI December 2011)	372.66
Cheque No. 101668 A Baillie (Cleaning materials)	49.63
Cheque No. 101669 Zurich Mun. (P.Liability Christmas Lights Switch-On)	53.00
Cheque No. 101670 Shire Security (Annual Maintenance Contract)	268.26
Cheque No. 101671 JD Excavations Ltd (CC car park repairs)	1,236.00
Cheque No. 101672 W. Hunt (Reimb. stationery)	14.94
Cheque No. 101673 Cllr Macdonald (Reimb. printer paper)	11.90
Cheque No. 101674 S.E Gunn (Cleaning CC 07/14/21/28 Nov 2011)	52.00
Cheque No. 101675 KBC (Trade refuse collection quarter comm. 011211)	43.94
Cheque No. 101676 RBL (Remembrance. Day Band)	70.00*
Cheque No. 101677 I Partridge (CC window cleaner)	30.00
Cheque No. 101678 PF Blount (boiler maintenance)	84.00

(Expenditure Powers LGA 1972 s.111/133/LG (Misc. Provisions ) Act 1976,  
\*LGA 1972 s. 137)

**12/11/13 Press Release**

None.

*Note: There were no members of the public remaining in the Council Chamber at this point.*