
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

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Members of the Public & Press
Burton Latimer

Our Ref: Agenda December 2011
Your Ref:
Date: 29 November 2011

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **06 December 2011** commencing at **7.00 p.m.** at the **Civic Centre, 120 High Street, Burton Latimer** for the purposes of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, MCIPD, Grad. IMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of the Minutes of the BLTC meeting held on 01 Nov 2011
4. Police Matters
5. Town Mayor's Report
6. **Correspondence**
 - 6.1 KBC – Christmas Grant Offer Letter
 - 6.2 Burton Wold Community Fund Applications (i) Baptist Church (ii) 14 Regent Road (iii) 5 Bridle Road (iv) 169 Station Road
 - 6.3 CPRE Northamptonshire Christmas Carols & Design Awards 15 December 2011
 - 6.4 NCC – Diversion of Public Footpath UA7 (part)
 - 6.5 Electoral Review of Northamptonshire
 - 6.6 KBC – Burton Wold Wind Farm Fund Administration

- 6.7 NCC – Northamptonshire Minerals & Waste Devpt. Framework Update
- 7. Policies & Priorities
- 7.1 **Resolution:** Approval of F&GP Committee Minutes of 10 November 2011
- 7.1.1 **Resolution:** Approval of F&GP Signing-off the Newsletter
- 7.1.2 **Resolution:** Approval of Reviewing Newsletter’s Name in 12 Months
- 7.2 **Resolution:** Approval of Planning Committee Minutes of 21 November 2011
- 7.3 **Resolution:** Approval of Events Steering Group Report
- 7.4 **Resolution:** Approval of Civic Centre Mgt. Board Report
- 7.5 **Resolution:** Adoption of New Town Mayor/DTM Election Procedure
- 7.5.1 **Resolution:** Approval to Purchase Tilt Furniture for Council Chamber
- 7.6 **Resolution:** Abolition of Latimer & Plessy Wards
- 7.7 **Resolution:** Approval of BLTC Business Cards
- 7.8 Review of Provision of Public Toilets Update
- 7.9 Communicating With Outside Bodies
- 7.10 Blackbridge Farm Appeal
- 7.11 ACRE - Parish Plan Update
- 7.12 Development Plan Public Consultation Meeting 02 November 2011 Update
- 7.13 Highways Report
- 8 Borough Council Matters of Interest Reports
- 9. County Council Matters of Interest Report
- 10. Reports from Representatives on Outside Bodies
- 11. Urgent Matters (to be agreed by the Chair)
- 12. **Resolution:** Approval of Accounts for Payment £
- Cheque No. 101666 G. Sneddon (Clerk’s Salary December 2011) 886.86
- Cheque No. 101667 HMRC (Tax & NI December 2011) 372.66
- Cheque No. 101668 A Baillie (Cleaning materials) 49.63
- Cheque No. 101669 Zurich Municipal (P.Liability Christmas Lights Switch-On) 53.00
- Cheque No. 101670 Shire Security (Annual Maintenance Contract) 268.26
- Cheque No. 101671 JD Excavations Ltd (CC car park repairs) 1,236.00
- Cheque No. 101672 W. Hunt (Reimb. stationery) 14.94
- Cheque No. 101673 Cllr Macdonald (Reimb. printer paper) 11.90
- Cheque No. 101674 S.E Gunn (Cleaning CC 07/14/21/28 Nov 2011) 52.00
- (Expenditure Powers LGA 1972 s.111/133/LG (Misc. Provisions) Act 1976
- 13. Press Release
- 14. **Private and Confidential Items (Public & Press will be excluded)**
- 14.1 **Civic Centre Tenancies Update**

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS 03/01/12, 07/02/12, 06/03/12

Finance & General Purposes Committee Meetings: 7.00 p.m. on the Thursday in the week following the Town Council meeting.

Planning Committee meetings: 7.00 p.m. on third Monday of each month