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**BURTON LATIMER  
TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk: Mr George Sneddon**  
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**Members of the Public & Press**  
**Burton Latimer**

**Our Ref: Agenda April 2011**  
**Your Ref:**  
**Date: 29 March 2011**

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **05 April 2011** commencing at **7.00 p.m.** at the **NEW CIVIC CENTRE, 120 High Street, Burton Latimer** for the purposes of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.*

Yours sincerely

**MA, DMS, MCIPD, Grad. IMS, CiLCA**

**Clerk to the Council.**

## **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interests
3. Declarations of Substitution
4. **Resolution:** Approval of Minutes of the BLTC meeting held on 01 March 2011
5. Police Matters
6. Town Mayor's Report
7. **Correspondence**
- 7.1 KBC – Fly Tipping Awareness Campaign
- 7.2 Aspray24 – Apologies for Speeding Motor Vehicle
- 7.3 KBC – Confirmation of BLTC's Annual Grant for 2011/12 - £10,650
- 7.4 KBC – Review of Polling Districts & Polling Places
- 8.0 **Policies and Priorities**
- 8.1 **Resolution:** Approval of F&GP Committee Minutes of 10 March 2011
- 8.2 **Resolution:** Approval of Planning Committee Minutes of 21 March 2011

### **8.3 Civic Centre**

- 8.31 Management Board Update
  - 8.32 Business Rates Demand Notice Update
  - 8.33 Resolution: Change of Refuse Storage (bags to wheely bins)
  - 8.4 Highways Report
  - 8.5 Kettering East Development Update
  - 8.6 ACRE - Parish Plan Update
  - 8.7 Work in Progress Update
  - 8.8 BL Community Centre Lease – BLTC’s Responsibilities - Update
  - 8.9 BL Community Centre – Responsibilities Relating to Asbestos
  - 8.10 Blackbridge Farm Update
  - 8.11 Annual Meeting
  - 8.12 Election Procedure for Town Mayor/Deputy Town Mayor
  - 9.0 Borough Council Matters of Interest
  - 10. County Council Matters of Interest
  - 11. Reports from Representatives on Outside Bodies
  - 12. Urgent Matters (to be agreed by the Chair)
  - 13. **Resolution:** Approval of Accounts for Payment £
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| Cheque No. 101560 Parish Plan Draw – 1 <sup>st</sup> prize                          | 50.00*   |
| Cheque No. 101561 Parish Plan Draw – 2nd prize                                      | 25.00*   |
| Cheque No. 101562 Parish Plan Draw – 3rd prize                                      | 10.00*   |
| Cheque No. 101563 G. Sneddon (Clerk’s salary April 2011)                            | 906.33*  |
| Cheque No. 101564 HMRC (Tax & NI April 2011)  | 361.99*  |
| Cheque No. 101565 Southern Electric (4th quarter 2010/11))                          | 27.54*   |
| Cheque No. 101566 I Partridge (CC window cleaning)                                  | 30.00 *  |
| Cheque No. 101567 Cllr J. Smith (CC reimb. - whiteboard)                            | 30.60*** |
| Cheque No. 101568 Cllr D. Zanger (CC reimb.- letter cage)                           | 24.95*** |
| Cheque No. 101569 Sarum Graphics Ltd (3,500 Parish Plan questionnaires and letters) | 972.00*  |
| Cheque No. 101570 Shire Security (CC reactivate alarm)                              | 72.00*** |
| Cheque No. 101571 Cllr D. Gunn (replen. ink for Parish Plan envelopes)              | 63.90*   |
| Cheque No. 101572 J. Rowlatt & Sons Ltd (CC door chime)                             | 20.67*** |
| Cheque No. 101573 CPRE Annual Membership fee  | 29.00*   |
| Cheque No. 101574 Mrs S. A. Gun (cleaning Civic Centre)                             | 88.00*** |
| Cheque No. 101575 Cllr F. Macdonald (CC engraving & kitchen supplies)               | 11.96*** |
| Cheque No. 101576 T. Cortis (Delivering Parish Plan Questionnaire)                  | 40.00*   |

(Expenditure Powers \* LGA 1972 s. \*\* Civic Centre LGA 1972 s.111/133/LG (Misc. Provisions ) Act 1976,

14. Press Release

### **15. Private and Confidential Items (Public & Press will be excluded)**

15.1 Matters Raised by Titan Atlas

***Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.***

#### ***DATES OF BLTC MEETINGS: 17/05/11 (Annual Meeting)***

Finance & General Purposes Committee Meetings: 7.00 p.m. on the Thursday in the week following the Town Council Meeting.

Planning Committee meetings: 7.00 pm 3<sup>rd</sup> Monday of each month.