
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

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Members of the Public & Press
Burton Latimer

Our Ref: Agenda December 2010
Your Ref:
Date: 30 November 2010

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **7 December 2010** commencing at **7.00 p.m.** at the **NEW CIVIC CENTRE, 120 High Street, Burton Latimer** for the purposes of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, MCIPD, Grad. IMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interests
3. **Resolution:** Approval of Minutes of the BLTC meeting held on 2 November 2010
4. Police Matters
5. Town Mayor's Report
6. Stagecoach Midlands (Representatives attending to discuss overcrowding, etc, on School routes)
7. **Correspondence**
 - 7.1 KBC – Christmas Lights 2010/11 – Grant Offer Letter
 - 7.2 BC of Wellingborough – Site Specific Proposals Development Plan
 - 7.3 BL Community Centre – ET Article Concerning 'BLAST'
 - 7.4 NCC – Parking Restriction Changes Requested by BLTC
 - 7.5 KBC – Dog Control Orders

- 7.6 North Northants Joint Planning Unit – Consultation on Development Contributions Supplementary Planning and Biodiversity Planning Documents
- 7.7 BL Fire Station – Parking at Rear of Civic Centre
- 7.8 Brackley Information Bureau – Ideas for BL Website
- 7.9 RBL – Poppy Day Appeal Outcome
- 8.0 Policies & Priorities**
- 8.1 F&GP Committee Minutes (includes Draft Budget 2011/12)**
- 8.2 Planning Committee Minutes**
- 8.3 Civic Centre Update**
- 8.31 Refurbishment Update**
- 8.32 Occupancy Agreements Update**
- 8.33 Use of Car Park**
- 8.34 KBC Approval of Change of Use Update**
- 8.4 Highways Report**
- 8.5 Kettering East Development Update**
- 8.6 ACRE - Parish Plan Update**
- 8.7 Internal Auditor – Resolution: Approval of Payment Authorisation Form**
- 8.8 Town Mayor’s Report from NCALC Chairmanship Training Event**
- 8.9 Letter of Thanks to the Probation Service**
- 8.10 Work in Progress Update**
- 9. Borough Council Matters of Interest
- 10. County Council Matters of Interest
- 11. Reports from Representatives on Outside Bodies
- 12. Urgent Matters (to be agreed by the Chair)
- 13. **Resolution:** Approval of Accounts for Payment £

Cheque No. 101517 Cllr J. Smith (reimb. Civic Centre – opening ceremony refreshments, Probation Service gift (tools), curtains & fittings)	833.24**
Cheque No. 101518 G. Sneddon (Clerk’s salary December 2010)	827.39*
Cheque No. 101519 HMRC (Tax & NI Dec 2010)	311.29*
Cheque No. 101520 Clean Simplicity (Mrs S.E. Gunn- total 8 hours 3 occs.)	64.00**
Cheque No. 101521 NCALC- Grant Funding Training (Cllr Jerram)	29.00*
Cheque No. 101522 Mrs D. Dicks (Celebration Cake (opening ceremony)	50.00**
Cheque No. 101523 Dr W. Hunt (website maint. 3 rd quarter)	297.50 *
Cheque No. 101524 Kensigns (CC- external and internal signs)	396.45**
Cheque No. 101525 Cllr Macdonald (CC- reimb. 8 keys)	60.00**

(Expenditure Powers * LGA 1972 s. 111, ** Civic Centre LGA 1972 s.111/133/LG (Misc. Provisions) Act 1976, *** LGA 1972 s. 144, ****LGA 1972 s. 137)

- 14. Press Release
- 15. Private and Confidential Items (Public & Press will be excluded)**
- 15.1 Resolution: Approval of P&C Minutes of BLTC meeting on 2 November 2010**
- 15.2 Resolution: Approval of Clerk’s Terms & Conditions of Employment**
- 15.3 Resolution: Civic Centre - Office Cleaning Procurement**

Members of the publican address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS: 04/01/11, 01/02/11, 01/03/11

Finance & General Purposes Committee Meetings: 7.00 p.m. on the Thursday in the Week
Following the Town Council Meeting

Planning Committee meetings: 7.00 pm 3rd Monday of each month.