

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN
COUNCIL HELD IN THE COUNCIL OFFICES BURTON LATIMER
ON 3 NOVEMBER 2009**

Present: **Councillors:** *J. Smith (Town Mayor), M. Jerram (Deputy Town Mayor),
P. Bettles, D. Gunn, H.F. Macdonald, S. Walden,
D. Zanger (8.24 pm)*

Police: *PCSO's D. Fenner, A. Sillance*

Public Forum: Matters raised by members of the public (6 present) included: Mr Scarrott (fair at Christmas light switch on) – Mr Scarrott to meet with Events Steering Group to discuss options; Mr Mercer (litter and dog fouling); Mr Peck (Poppy Appeal) – poppy boxes issued to Cllrs; Mrs Bryce (hole in Churchill Way verge where tree removed) – to be resolved this winter; Mr Smith (Chamber of Trade) - Monday Market - Town Council endeavouring to engender business in the town and to bring people into Burton Latimer.

11/09/2543 Apologies

Apologies for absence were received from the following Councillors: H. Fry (work commitment) – Cllr Macdonald proposed apology be approved, seconded by Cllr Bettles and approved; Cllr C. Groome (work commitment) – Cllr Walden proposed apology be approved, seconded by Cllr Macdonald and approved; Cllr R. Groome (childcare problem) – Cllr Smith proposed apology be approved, seconded by Cllr Gunn and approved; Cllr M. Evans (illness) – Cllr Smith proposed apology be approved, seconded by Cllr Jerram and approved.

Lateness: Cllr Zanger (meeting at East Northants)

11/09/2544 Declarations of Interests

None

11/09/2545 Minutes of the meeting of the Town Council held on 6 October 2009

Resolved: Minutes approved.

11/09/2546 Matters Arising

pp 2734 Minute 09/09/2519.4 – Temporary Road closure

Cllr macdonald advised that he has been unable to obtain a firm date for the start of this work.

pp 2736 Minute 10/09/2534.4 – Blackbridge Farm Liaison Group

Cllr Smith to ring Environment Agency to request a meeting.

pp 2736 Minute 10/09/2534.6 – Parish Enhancement Gangs Feedback

Agreed feedback to be held pending completion of works to be done

pp 2736 Minute 10/09/2534.7 – Traffic Management Permit Scheme

Agreed questionnaire not appropriate and letter to be sent instead. Cllr Macdonald has drafted the letter.

pp 2736 Minute 10/09/2534.12 – BL Community Fund

Now resolved.

pp 2737 Minute 10/09/2535.1 – Matters Referred from Town Council

Shopping Survey has been sent to BL Chamber of Trade.
Re-vitalise – grant application form is out of time.

pp 2742 Minute 10/09/2535.8 – Swimming Pool Trust

Now resolved.

pp 2742 Minute 10/09/2536 – Monday Market

Now on website

pp 2735 Minute 10/09/2534.3 – St Mary's Church – Christmas Tree Festival

Resolved: to support the event; £5 donation; maximum £20 to be spent on tree lights; Cllr Smith to supply the tree.

11/09/2547 Police Matters

Matters discussed included: 3 burglaries during October (including 2 unsuccessful attempts), traffic going the wrong way in Bridle Road – Cllrs to give vehicle registration numbers to police whenever possible; police new contacts database for key members of the community; police to be present at the Christmas lights switch on.

11/09/2548 Town Mayor's Report

Included attending the following meetings/events: Christmas lights, police (signage) Rushden and Desborough's Civic services, East Northants Civic Ball, and Planning Committee.

2548.1 BL Chamber of Trade & Commerce – Ownership of the Christmas Lights

Letter received from Mr J. Smith, the Chair of the above, (also present at the Council meeting) advising that the CoT own the Christmas lights and that, in the event of the Chamber dissolving there would be a special meeting of the remaining paid up members where the assets, which the lights are part, would be discussed and how they would be disposed of.

Above discussed at length and it is unclear as to the original ownership of the lights and the Town Council is very concerned that the lights may not revert to the Town Council (as requested) if the CoT dissolved. Also, given that an annual grant is received from KBC (which includes the sum of £500 for repairs and purchase of new lights) KBC may have a view as to the ownership and ‘disposal’ of the lights should the CoT decide to do this. Mr Smith stated that he had made further enquiries on this matter and had information that would help clarify the ownership question.

Resolved that (i) Mr Smith, in the first instance, would write to the Town Council providing the further information that he had referred to, (ii) on receipt of this information the Town Council would ascertain KBC’s views on the ownership question, (iii) the Town Council would endeavour to find out further information from any other source. Also, Mr Smith undertook to (i) let the Clerk know in advance of future dates of CoT meetings and (ii) provide the Council with a list of ‘current ‘paid up’ members of the CoT.

2548.2 NHS - Northamptonshire’s Annual Report for 2008/2009

Placed in the Council Chamber for Members’ reference.

2548.3 ‘Infinergy’ – New Albion Wind Farm Community Newsletter

Placed in the Council Chamber for Members’ reference.

2548.4 Section 38 Agreement – Deejak Finedon Road Development – Adoption Certificate.

The Adoption Certificate has been received.

2548.5 Kettering Town Centre Transport Strategy – Final Draft

Local Development Public Consultation- the above document was distributed to Members for their comments. Consultation period ends 6 November. **Resolved:** that Cllr Macdonald would respond on behalf of the Council.

2548.6 CPRE ‘Outlook’ New Autumn 2009

Distributed to Members for information.

11/09/2549 Policies and priorities

2549.1 F&GP Minutes – Meeting 15 October 2009 (Cllr Walden)

Present:- Cllrs. S Walden, J Smith, D Zanger, F Macdonald, D Gunn, P Bettles, C Groome

1. Apologies:- H Fry
2. Declarations of Interest:- None
3. Matters Arising:- None
4. Wind Farm Monies:- Cllr Smith will do a report of the meeting at KBC for next full council meeting
5. Christmas Lights:- Cllr Zanger will donate £150 of his ward initiative fund towards event. He will also contact the appropriate authorities and obtain permits for road closure, etc. A risk assessment will also be completed for the event.
6. Swimming Pool Trust:- Cllr Groome will provide a copy of the constitution, and the AGM is held in June. The Town Council can become a corporate member; the cost is £1 per year.
7. Matters Referred from Town Council Meeting held 6th October 2009.
 - 7.1 Christmas Lights Quotes:- Quotes were obtained from KBC and Ian Griffiths, other companies approached declined to quote.
 - 7.2 Web-Site Management Quote:- The charges as per the quote received were approved. It was agreed to look at possible advertising on the site.
 - 7.3 All Expenditure to be Approved:- It was again reiterated that all expenditure needs to be approved.
8. Newsletter:- It was agreed that the June & December issues would be A4 size, September & April would be on A5. Cllr. Jerram to check with KBC for the latest date that they need to receive the newsletter by and then will work back 10 days from that for it to be completed. All articles should be in by end of November.
- 9 Private & Confidential Items:- None.

AGENDA FOR NEXT MEETING

1. Apologies
2. Declarations of interest
3. Matters Arising
4. Christmas Lights
5. Newsletter
6. Preliminary Budget

7. Matters Referred from BLTC
8. Matters of Urgency (to be agreed by Chair)
9. Private & Confidential (to be agreed by Chair)

2549.2 Minutes of Town Council Website Meeting 15 October 2009 (Cllr Walden)

Present:- Cllrs. J Smith, D Zanger, M Jerram, D Gunn, F Macdonald, S Walden, Dr W Hunt

It was decided that web-site meetings to be held alternate months, the next meeting to be in December.

Agenda's for council and sub-committee meetings are being put on the web-site one week in advance of meeting dates. The minutes are also being put on as and when received.

Warwick Hunt would like photos of the Christmas Lights switch-on for the web-site.

A commercial section was discussed, regarding running a classified advertising. It was proposed a cost of £5 per single entry. It was also discussed about looking for sponsorship in 5 or 6 key areas at a cost of approx. £250 per year.

2549.3 Minutes of Planning Committee 19 October 2009 (Cllr Gunn)

Cllrs Present: Cllrs D. Gunn (Chair), J.Smith (Town Mayor), D. Zanger, F. Macdonald, H. Fry,

Apologies: Cllr P. Bettles

Declarations of interest: None

Matters arising: None

2549.3.1 Planning Applications Approved by the Town Council

KET/2009/0572 Mr Keon (Alpro Ltd) Altendiez Way

Installation of 2 Rooflights and 2 Windows to the south facing elevation.

KET/2009/0532 Mr Morson 24 Wheatfield Drive

Variations of condition 3 of KET/1999/0190 conversion of garage in to habitable room. Approved with condition that off road car parking for 2 vehicles is maintained.

2549.3.2 Planning Applications Objected to by the Town Council

KET/2009/0587 Mr Watkins 51 Finedon Road

Residential development of 21 new dwellings

While the design is far better than the original application that was rejected, there is still major concern on:

- Huge concern over sewerage, proof needed that the proposed line is operational and has the correct pipe work to handle the capacity proposed.
- Confirmation the foul drainage will be pumped as stated.
- Disruption to wildlife habitat

2549.3.3 Planning Applications Approved by Kettering Borough Council

KET/2009/0431 Mr A P Maslin 22 Hollands Drive

1 Metre high brick wall at the front of the property.

KET/2009/0507 Mr A Stenson 1 Hollands Drive

Variation of condition 3 of KE/96/0727 - conversion of garage into habitable room

2549.3.4 Planning Refusals Received from Kettering Borough Council

None

2549.3.5 Planning Appeals Received from Kettering Borough Council

None

2549.3.6 Planning Appeals Withdrawn Received from Kettering Borough Council

None

2549.3.7 Private & Confidential Items

None

(Meeting closed at 20.45)

Discussed by the Town Council

KET/2009/0431 – Cllr Smith proposed, seconded by Cllr Jerram, that the Town Council ‘moves on’ in regard to the disagreement between Cllrs in regard to the response to this planning application. **Resolved:** that the proposal be agreed.

2549.4 Highways Update (Cllr Macdonald)

The hollow outside 150 High St has now been rectified

The work on correcting the design of Morrison’s roundabout has now been completed
The County and MGWSP have declined to erect barriers to prevent motorcycles entering Preston Court and using footpath UA10 but have agreed to install bollards at the entrance to Spring Gdns.

KBC has agreed to the extension of the footpath through the Spinney it is hoped that this will be completed in the next couple of months

Discussions are under way with Mr Beatie regarding the provision of bridle ways to link up with the network of bridle ways in Cranford

The Duck signs agreed many months ago should be fitted in Polwell Lane in about 4 weeks time

Speedwatch has been completed till next summer but the Council has been given a number of signs which have been erected; also the County are providing a series of other supporting measures including another VAS for two 4 week periods

The long awaited weight limit signs originally promised in the summer should be available in January 2010

A list of streets for the "Gangs" to clear has been sent to MGWSP

The extension of the arm for the CCTV camera at Piggott's Lane has been completed

The request from NCC on the completion of questionnaires to be discussed

The work completed and still out standing at the cemeteries to be reported

Also **Resolved:** that Cllr Macdonald would draft a letter to NCC regarding the unsatisfactory level of gully cleansing in the town.

2549.5 Christmas Lights & Entertainment Event 2009 Update

Cllr Zanger thanked Mr G. Mercer for his generous contribution of £50 towards the Christmas festivities.

Resolved: (i) Christmas tree to be obtained earlier from KBC this year; (ii) Mr S. Bosworth's helpful suggestion that low voltage Christmas tree lights be used at a cost of £100 (discounted from £165) be agreed; (iii) Cllr Smith to email Cllrs Ruth and Christopher Groome to request that they each donate £150 from their Borough Councillor's Ward Initiative Fund to the Christmas activities fund (in line with the commitment made by Cllr Zanger); (iv) Cllr Smith to liaise with Mr Bosworth (tree lights) and Mr Griffiths (erecting Christmas street lighting); (v) next meeting of the Christmas Events Steering Group to take place Thursday 5 November and Mr Scarrott to be invited.

2549.6 Kettering East Alliance Update

Cllr Macdonald advised that KBC has now added Morrisons to the 'Key Stakeholders' list.

2549.7 Swimming Pool Trust

No further action required.

2549.8 King George Vth Recreation Ground – Completion of Works

Resolved: that (i) Cllr Macdonald to liaise with Pia Bellamy to arrange a site meeting with the supplier of skateboarding 'pipes' to ascertain what facility could be sited in King George Vth Recreation Ground; (ii) subject to the outcome of (i) full consultation be carried out with the potential users (iii) the Town Council does not contribute any funds to any works to the BMX track.

2549.9 Parking Restrictions Update - in High Street/Kettering Road/Churchill Way

Resolved: (i) parking restrictions will be as defined in Cllr Macdonald's recent email (ii) Cllr Macdonald to draft a letter to NCC detailing the parking restrictions and report back the outcomes from NCC to the Town Council for final approval and Minuting.

2549.10 Pocket Park

Cllr Jerram reported the recent meeting of the Pocket Park Committee to the Council, including mowing volunteers to be utilised again from next year, wheeled strimmer needed, Cllr Macdonald is in negotiation with Persimmons, who own the land to the left as you enter the Park, for this to be taken over by the Pocket Park at a nominal cost (hopefully to be resolved by Christmas).

11/09/2550 Borough Council Matters of Interest

Cllr Ruth Groome (via the Clerk)

Reminder that A6 Towns Forum to take place on 4 November; invitation to the Mayor's parlour after the meeting.

Cllr Zanger

Attended the following events; Pocket Park meeting, IVG White meeting, Pipewell/Rushton Windfarm meeting, Groundwork Board meeting, East Northants meeting, BLAST meeting, Scrutiny Committee meeting, East Northants licensing meeting; also appeared on television's the 'Politics Show'.

11/09/2551 County Council Matters of Interest

None (County Cllr Christopher Groome not in attendance).

11/09/2552 Reports of Representatives on Outside Bodies.

Cllr Bettles – Heritage Society

The 'Afternoon to Remember' event at the Bowls Club and the Twinning Association's '40's Night' were both excellent events.

Cllr Jerram – 'BLAST'

AGM 7.30 pm on 10 November at the Bowls Club.

11/09/2553 Urgent Matters (agreed by the Chair)

2553.1 KBC Town & Parish Council Funding

The outcome of the review by KBC is that the current system of funding will be continued, effective from 1 April 2010. Burton Latimer's 2010/11 grant will be £12,560. A condition of the continuation of the grant is that all Town and Parish Councils will be required to submit their audited accounts for 2008/9 and each subsequent year.

2553.2 New Premises Licence Application – Napoli Pizzeria Restaurant 96 High Street, BL

Cllr Zanger declared an interest in this item.

Clerk to email the application to Members. Consultation period ends 24 November. Cllrs reminded that there must be valid reasons for any objections if raised.

2553.3 Kettering General Hospital – new Magazine ‘KGV Together’

Distributed to Members for information.

2553.4 Town Council's 2010/2011 Budget – Discussion Document

The Clerk presented the above document and reminded the Council that the budget needs to be approved, at the latest, at the January 2010 Town Council meeting. Document referred to the F&GP Committee for consideration.

2553.5 BL Remembrance Day Parade and Church Service – 8 November

Invitation to attend the above. The parade to assemble at 2.00 pm in the Council car park, Churchill Way, before moving off to the Parish Church. Thereafter there will be a short service and wreath laying at the War Memorial.

11/09/2554 Accounts For Payment

Resolved: that the following payments are approved:

£

Cheque No 101365 Royal British Legion (Remem. Day Wreath)	*20.00
Cheque No 101366 G. Sneddon (Clerk's salary Oct 09)	** 717.70
Cheque No 101367 Inland Revenue (Tax & NI Nov 09)	** 222.72
Cheque No 101368 Kettering Borough Council (KGVth Works)	** 3,592.00
Cheque No 101369 S. Cortis (Delivery of Newsletter)	** 175.00
Cheque No 101370 BL P.C.C (Christmas Tree Festival)	** 5.00
Cheque No 101371 ACRE (annual membership fee)	**34.00
Cheque No 101372 S. Walden (office printer cartridges)	** 19.99
Cheque No 101373 S. Walden (office printer cartridges)	** 22.99

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expenditure powers: * *LGA 1972 s.137*
 ** *LGA 1972 s.111*
 *** *LG (Miscellaneous Provisions) Act 1976 s.19*

Clerk's salary includes £55.57 arrears (April – October 2009) - Local Government Pay Award 2009

KGVth - Completion of works funded from NCC's Empowering Cllrs Fund (Cllr Lamb)

11/09/2555 Press Release

None.

The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.

