

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN  
COUNCIL HELD IN THE COUNCIL OFFICES BURTON LATIMER  
ON 6 OCTOBER 2009**

**Present:**        **Councillors:** *J. Smith (Town Mayor), M. Jerram (Deputy Town Mayor),  
M.S. Evans, J. Garnett, C. Groome (9.35 pm),  
H.F. Macdonald, S. Walden, D. Zanger*

**Police:** *Pc N. Bull, PCSO Margaret Lawson*

**Public Forum:** Matters raised by members of the public (4 present) included: Poppy Appeal, BL Cemetery works update.

**10/09/2528    Apologies**

Apologies for absence were received from the following Councillors: H. Fry (work commitments) – Cllr Zanger proposed apology be approved, seconded by Cllr Evans and approved; Cllr P. Bettles (on holiday) – Cllr Macdonald proposed apology be approved, seconded by Cllr Walden and approved; Cllr R. Groome (Kettering Town Mayor commitments) – Cllr Garnett proposed apology be approved, seconded by Cllr Evans and approved; Cllr Gunn (medical reasons) – Cllr Jerram proposed apology be accepted, seconded by Cllr Macdonald and approved.

Apologies for lateness received from Cllr C. Groome (KBC Planning Policy meeting)

**10/09/2529    Declarations of Interests**

None

**10/09/2530    Minutes of the meeting of the Town Council held on 1 September 2009**

**Resolved:** Minutes approved subject to the following amendments:

Pp 2726 Minute 08/09/2510.02 – change second reference to Cllr Fry to Cllr Garnett

**10/09/2531    Matters Arising**

pp 2727 Minute 09/09/2519.4 - Cllr Macdonald – Temporary Road Closure

Cllr Macdonald advised that date now likely to be November, not October

pp 2732 Minute 09/09/2510.1- Cllr Smith – Operation ‘Spring Bloom’

Cllr Smith advised that she had completed the necessary form and forwarded it to KBC

pp 2732 Minute 09/09/2510.3 – Cllr Macdonald – Extension to Pocket Park

Cllr Macdonald advised that Carillion have now confirmed that the land in question is owned by Persimmon and he is endeavouring to get it resolved by Christmas under the same terms, i.e. nominal sum of £.1

pp 2732 Minute 09/09/2510.4 – Widening A14 – Consultation event

Cllr Macdonald advised that he had attended the consultation event and updated the Council.

**10/09/2532 Police Matters**

Matters discussed included: BL crime statistics (reducing), fly tipping (BL Working Men's Club), CCTV camera arm (to be done 7/8 October), Speedwatch (police presence confirmed 5-6 pm 8 October), Rural East Community Planning meeting (police priorities over next 3 months are speeding and HGVs – Cllr Zanger to approach IVG Whites again and also Bosworths re: signage), bollards to Polwell Lane footpath (Cllr Smith advised NCC has confirmed that bollards are imminent), Sgt Tony Hopkins's replacement is Sgt Wayne Preece.

**10/09/2533 Town Mayor's Report**

Included attending the following meetings/events: Sainsbury's re: Christmas lights switch on, Latimer Arts College presentation evening, BL Quality Council meeting, BL Planning Committee, KBC - Wind farm, Rushden's 'Last Night at the Proms', Police Rural East Community Planning meeting, KBC Planning Committee, BL Farmer's Market and various meetings re: BL Christmas lights switch on.

**10/09/2534 Correspondence**

**2534.1 Corby BC – Corby Site Specific Allocations Development Plan**

Consultation document available on [www.corby.gov.uk](http://www.corby.gov.uk). Responses by 19 October. For Members' information.

**2534.2 Southfield School For Girls – Secondary School Allocations – BL Pupils**

Response to BLTC's letter received and draft response to that letter considered. **Resolved:** that Members needed more time to consider the Council's response and would email any comments to the Clerk under the 3 day rule.

**2534.3 St Mary's Church, BL – Christmas Tree Festival**

To be held Friday 27 November to Sunday 29 November; Council's support requested. **Resolved:** that Cllr Zanger will (i) draft a letter to St Mary's Church under the 3 day rule and (ii) contact KBC' Anne Ireson re: the Town Council's dissatisfaction with the protocol that gives the Borough Mayor precedence over the Town Mayor at events held in Burton Latimer

**2534.4 NCC – Proposed Local Liaison Group at Blackbridge Farm**

Proposal to establish a forum for local residents, Parish Councils and other organisations who wish to receive updates, engage in discussion and voice their opinion regarding the Commercial and Industrial Waste Facility at Blackbridge Farm. **Resolved:** that Cllrs Macdonald, Smith and Zanger will represent the Town Council on the Local Liaison Group.

**2534.5 NCC – Street Lighting, Burton Latimer**

Response to BLTC's letter advising that the street lighting in High Street and Kettering Road (mixture of low and high pressure sodium) is now higher than the required standard and will not be replaced in the foreseeable future with tungsten or halogen lights.

**2534.6 MGWSP – Parish Enhancement Gangs – Request for Feedback**

Completion of feedback form required. **Resolved:** that the feedback be deferred until the November Town Council meeting.

**2534.7 NCC – Consultation on Traffic Management Permit Scheme**

Views requested on the above; completion of questionnaire (available on [www.northamptonshire.gov](http://www.northamptonshire.gov)). **Resolved** : that Cllr Macdonald will submit feedback on behalf of the Town Council.

**2534.8 KBC – Town & Parish Funding Review – Consultation Feedback**

Feedback from final consultation session.

**2534.9 Royal British Legion Poppy Appeal – Town Council's Wreath**

Selection of the Town Council's wreath for the Remembrance Day Service. **Resolved** : that the Council will acquire wreath 'B' for the Remembrance Day service and will pay £20.00.

**2534.10 Volkswind Ltd – Proposed Wind Farm Near Ringstead**

Details of the above (Community Newsletter article), for Members' information.

**2534.11 NCC – Reinstatement of Bus Service 206 to Peterborough**

Confirmation of the above from NCC for Members' information.

**2534.12 Burton Latimer Community Fund (Wind Farm) – Application for Funding**

Details received from KBC re: an application for funding from a resident of Burton Latimer to install a solar voltaic panel on a residential property. **Resolved:** that copies of the 2 quotes be requested from KBC for the Town Council's files.

**2534.13 EMDA News – Summer/Autumn 2009 Edition**

Placed in Council Chamber for Members' reference.

**10/09/2535 Policies and priorities**

**2535.1 F&GP Minutes – Meeting 10 September 2009**

**BURTON LATIMER TOWN COUNCIL - FINANCE & GENERAL PURPOSES  
COMMITTEE MINUTES OF MEETING 10<sup>TH</sup> SEPTEMBER 2009**

**Present:** Cllrs. S Walden, M Jerram, P Bettles, F Macdonald, H Fry

**Apologies:** Cllrs. D Gunn, D Zanger, J Smith

**Declarations of Interests:** None

**Matters Arising:** None

**Wind Farm Money:**

There is to be a meeting on 25<sup>th</sup> September at KBC with Chris Stopford, Deborah Snow & Sheila Plenderleith with Cllrs. J Garnett, J Smith and H Fry to discuss the problems raised by Town Council as the Council has had no update, as requested.

**Christmas Lights:**

Three written quotes are needed for the erection of the lights. The Council hasn't received any to date but are expecting quotes from Ian Griffiths, KBC and another local firm. It was raised that as £500 of the grant specified that it should be used for repairs and renewals, the actual quote for the erection and dismantling should be less this amount.

- The successful company should be informed asap.
- Chris Underwood of KBC needs to be informed that we require a large Christmas tree and lights for the millennium garden.
- Ensure that the Christmas lights are handed over to the Town Council.
- A committee to be set up to co-ordinate the evening.

**Newsletter:**

This should be with the printers next week and should be delivered before end of month.

**Matters referred from Town Council meeting held on 1<sup>st</sup> September 2009:**

- Web-Site - A written quote needed from Warwick for web-site maintenance.
- Shopping Survey – This produced ideas for different businesses that people would like to see in the town. It was agreed that a letter be sent to the Chamber of Trade with the results for their reference.
- Re-vitalise – There is a bid in from the Pocket Park for signage, bird boxes and special natural habitats. A grant form is available for open spaces, Cllr M Jerram to circulate to councillors.

- **Swimming Pool Trust:**

It was felt that the questions asked weren't answered fully. It was agreed that this would be an agenda item at the next Town Council meeting and ask Cllr C Groome to clarify concerns.

**Matters of Urgency (to be agreed by Chair)**

None

**Agenda for Next Meeting**

1. Apologies
2. Declarations of Interest
3. Matters Arising
4. Wind Farm Monies
5. Christmas Lights
6. Swimming Pool Trust
7. Matters Referred from BLTC
8. Matters of Urgency (to be agreed by Chair)
9. Private & Confidential Items (to be agreed by the Chair)

*There being no other business the meeting closed at 8.45 pm*

**Matters discussed by the Town Council**

- **Resolved:** that Christmas light quotes to be referred to next F&GP meeting
- Christmas Lights Events committee is comprised of Cllrs Smith and Zanger (so far)
- Newsletter: **Resolved:** that Cllr Jerram (i) to email copy of September newsletter to BLTC (ii) September newsletter – forward photographs to Chris Garnham for formatting (iii) December newsletter (and thereafter) to send photographs and template direct to KBC's Print Manager for printing. Also **Resolved:** that, in future, 2 of the quarterly newsletters will be of a shortened format of 2 sides of A5.
- **Resolved:** that Website management quote: referred to F&GP Committee
- **Resolved:** that Shopping survey to be sent to BL Chamber of Trade & Commerce for information.

**2535.2 Minutes of Town Council Website Meeting**

(see F&GP Minutes)

**2335.3 Town Council Accounts 2008/2009 – External Auditor's Report**

The Clerk presented the External Auditor's report. The Accounts have been signed off by BDO Stoy Hayward and the only comments in their report relate to "Expenditure powers – s137 power incorrectly used". These comments relate to payments made for improvements to the recreation ground (KGVth) which should have been accounted for under S19 of the Local Government (Miscellaneous Provisions) Act 1976. The external auditor's

recommendations are that “ the Council must ensure in future years that they review the list of statutory powers available to Council to establish if a power exists before relying on S137 to authorise payment. The statutory power to authorise payment being used to authorise expenditure should be recorded alongside the item to demonstrate the Council, or meeting, has properly followed their standing orders and financial regulations”

The Council will be aware that the Clerk has, recently advised the Council that the power relating to each item of expenditure should be recorded against every payment. Whilst this was in the context of budgeting and expenditure for the next financial year (2010/2011) this will now also be put in place for the current financial year (see ‘Accounts for Payment’ below). In effect, this constitutes the Council’s action plan to meet the external auditor’s recommendations. Approval is sought.

A Minute is also required to show that the Annual Return has been approved and accepted by the Town Council.

Cllr Smith proposed that the Town Council approves and accepts (i) the audited Annual Return and (ii) the Clerk’s recommended action plan. The proposal was seconded by Cllr Evans. **Resolved:** that the Town Council approves and accepts (i) the audited Annual Return (ii) the Clerk’s recommended action plan

#### **2535.4 Planning Committee Minutes – Meeting 17 August 2009**

**Cllrs Present:** Cllrs David Gunn ( Chair ), Jan Smith ( Town Mayor ), Derek Zanger.

**Apologies:** Councillors H.Fry, P. Bettles and F.Macdonald.

**Declarations of interest:** None

**Matters arising:** None

##### **2535.4.1 Planning Applications Approved by the Town Council**

KET/2009/0494 Mr Darrant 2 Mackintosh Court, BL

Extension

KET/2009/0507 Mr Stenson 1 Hollands Drive, BL

Garage conversion.

KET/2009/0465 Mr Shaw 78 Pioneer Avenue, BL

Rear extension

KET/2009/0493 Francis Jackson Homes Higham Road, BL (Eadies Motors)

14 houses

No objection subject to:

VAS on west side of Higham Road  
Suitable area for refuse collection  
Improvements to footpath as far as bus stop on east side of Higham Road

Also KET/2009/0431(wall at Hollands Drive) - too late to respond

#### **2535.4.2 Planning Applications Objected to by the Town Council**

KET/2007/0694 & KET/2008/0274 – Alledge Brook LP – East Kettering Development -  
Outline application with EIA: 5,500 dwellings and related development

Reasons for objecting:

- There is insufficient clarity regarding many fundamental issues and outstanding, unanswered questions.
- Inadequate water, sewerage, highway (local and strategic), health, emergency services and education infrastructure. Infrastructure must be in place before development commences.
- Lack of compliance with PS 1 and PPS 3.
- Difference between the amount of housing proposed and what the Borough requirement is.
- With all the other developments proposed, if all approved only 15% will be built on brownfield land, which is contrary to Government policy.
- The proposed amount of affordable housing is contrary to regional policy and CS development.
- The development must not affect the status of Burton Latimer, particularly the Conservation Area.

#### **2535.4.3 Planning Applications Approved by Kettering Borough Council**

KET/2009/0305 Mr Hayward 30-32 Duke Street, BL

Conversion of factory unit to 3 flats.

KET/2009/0417 Weetabix Station Road, BL

10 new floodlights in lorry park.

#### **2535.4.4 Planning Refusals Received from Kettering Borough Council**

KET/2009/0330 IVG White Finedon Road, BL

Factory extension; due to failure to submit flood risk assessment.

KET/2009/0362 Thamesway Properties Finedon Road Development, BL

4 houses at front deemed to be out of character.

**2535.4.5 Planning Appeals Received from Kettering Borough Council**

None

**2535.4.6 Planning Appeals Withdrawn Received from Kettering Borough Council**

None

**2535.4.7 Private and Confidential Items**

None

Cllr Zanger raised the issue of the need for the Minutes of the Planning Committee requiring approval. **Resolved:** that Minutes of the Planning Committee should be approved by the Committee prior to the Town Council's responses being submitted to KBC.

**2535.5 Highways Update (Cllr Macdonald)**

**Work Completed:**

Footbath UA10: nettles and weeds cut back  
Various gulleys cleaned following site visits with MGWSP  
Repairs to High Street/Finedon Road junction  
Extensive decluttering exercise re: signs in High Street and adjacent areas  
Hedge in Station Road cut back  
Repairs to planter in Station Road

**Other Information:**

NCC now has funds to carry out works in Polwell Lane  
'Trench' adjacent to Newman Street will be rectified shortly  
'Speedwatch' logged 40 vehicles over 35 mph in one hour in Higham Road  
With reference to planter repairs (Station Road) **Resolved:** (i) that in future all Town Council expenditure must be approved by the Council prior to that expenditure being incurred (ii) the expenditure process to be referred to F&GP for further consideration/refinement  
With reference to 'Speedwatch' **Resolved:** (i) that the frequency be reduced (ii) that Cllr Macdonald comes back to the Council with a proposal to meet the reduced frequency.

Also **Resolved;** that a letter of thanks (drafted by Cllr Macdonald) be sent to Mr Taylor

**2535.6 Christmas Lights & Entertainment Event 2009 Update**

Referred to 'Private & Confidential'

Nothing to add. **Resolved:** that this becomes a standing item on the agenda.

**2535.8 Swimming Pool Trust**

Placed on the agenda at request of F&GP Committee (see F&GP Minutes for details). As Cllr Groome was not in attendance this item to be placed on November's agenda.

**2535.9 Footpath UA10**

**Resolved:** that Cllr Macdonald draft a letter under the 3 day rule to progress this matter.

**2535.10 Parking Restrictions in High Street/Kettering Road/Churchill Way**

Following on-site discussions NCC have requested that the Town Council advises which periods of allowed parking are required at the above locations. **Resolved:** that Cllr Macdonald to summarise the Council's requirements as discussed and to email those to all Cllrs for approval at the next Town Council meeting.

**10/09/2536 Borough Council Matters of Interest**

Cllr D. Zanger

Attended: NCC Scrutiny Committee, Farmer's Market, Planning (Finedon Road), Groundwork training, Licensing Committee, East of Kettering meeting, meeting with Ian Griffiths. Also **Resolved:** that the Town Council supports having a General Market in the Town on Mondays.

**10/09/2537 County Council Matters of Interest**

Submitted by the Clerk in Cllr Christopher Groome's absence:

Apart from learning as far as I can how the County Council works, I have been concentrating on education as a member of the Children's and Young People's Scrutiny Committee. In this capacity I have

- Secured some major changes in the draft report on low attainment in Northamptonshire schools (published in the ET mid September)
- Joined a Group looking at school admissions (crucial to Burton Latimer because so many pupils are not getting their preferences for secondary school)
- Involved myself in an investigation into how we can get more Northamptonshire students into the best higher education for them.

If Cllrs have any experience/suggestions in these areas, please pass them on to me.

The other issue which has been taking a lot of my time is the planning application for Kettering East. This is for a vast development much bigger than Burton Latimer on the Barton side of the A14. The proposals could have a harmful effect on residents in Burton and Barton in the absence of sensible decisions on investment in infrastructure. In particular the developers had proposed closing the slip roads on Junction 10 and building a new junction at the end of Cranford Road. I have been working with colleagues to get consideration of other options.

**10/09/2538 Reports of Representatives on Outside Bodies.**

None.

**10/09/2539 Accounts For Payment**

	£
Cheque No 101361 G. Sneddon (Clerk's salary Oct 09)	*673.82
Cheque No 101362 Inland Revenue (Tax & NI Oct 09)	*194.88
Cheque No 101363 BDO Stoy Hayward (ext audit fee 2009)	*327.75
Cheque No 101364 Dr W. Hunt (3 <sup>rd</sup> quarterly Website payment)	*305.00

\*expenditure powers: LGA 1972, s.111

**Resolved:** that the above payments are approved.

**10/09/2540 Urgent Matters**

None.

**10/09/2541 Press Release**

None.

*The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.*