

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN  
COUNCIL HELD IN THE COUNCIL OFFICES BURTON LATIMER  
ON 1 SEPTEMBER 2009**

**Present:**        **Councillors:** *J. Smith (Town Mayor), M. Jerram (Deputy Town Mayor),  
P. Bettles, M.S. Evans, C.R.Groome , C. Groome, H. Fry,  
H.F. Macdonald, S. Walden, D. Zanger*

**PCSO's:** *D. Fenner, A. Sillance*

**Public Forum:** Matters raised by members of the public (3 present) included: Pyrolysis Plant (Blackbridge Farm), A14 junction 10(a), CCTV coverage, High Street.

**09/09/2513    Apologies**

Apologies for absence were received from the following Councillors: J. Garnett (on holiday) – Cllr R. Groome proposed apology be approved, seconded by Cllr Zanger and approved; Cllr D. Gunn (on holiday) – Cllr M. Jerram proposed apology be approved, seconded by Cllr Macdonald and approved.

Apologies for lateness received from Cllr C. Groome (KBC Planning Policy meeting)

**09/09/2514    Declarations of Interests**

None

**09/09/2515    Minutes of the meeting of the Town Council held on 4 August 2009**

**Resolved:** Minutes approved.

**09/09/2516    Matters Arising**

pp 2716 Minute 08/09/2501- Cllr Evan's website profile update

The Clerk confirmed that he had received Cllr Evans' updated website profile.

pp 2716 Minute 08/09/2501- Shopping Survey

Cllr Jerram confirmed that she had emailed the survey to all Members.

pp 2720 Minute 08/09/2505.3.8 High Street Development – KBC's planning process

Cllr Zanger advised that he had read out his correspondence with the Head of Development Services (KBC) on this matter at the last meeting and had nothing to add.

pp 2721 Minute 08/09/2505.5 Quality Council - List of organisations

Cllr Zanger handed list of organisations to the Clerk. **Resolved:** Clerk to Email list to all Cllrs for them to add organisations.

pp 2721 Minute 08/09/2505.9 – Swimming Pool Trust – Answers to questions raised

The Clerk advised that he had received the required information from Cllr Groome (i) . what is the SPT's Constitution?\* (ii) who is entitled to be a Member? (see the Constitution\*) (iii) how does the SPT advise people when their AGM is? – written notice to Members (iv) who are the SPT's office bearers? – Chairman: Cllr C. Groome, Secretary: Tania Bosworth, Treasurer: Tim Hulett (v) who is entitled to vote at the AGM? – Members (vi) Can the Council have a copy of the current accounts?\* **Resolved\*:** Clerk to email the SPT's Constitution and latest accounts to Members.

pp 2722 Minute 08/09/2505.11 – Diversion of Footpath UA7 – Meeting with Sarah Clark

Cllr Macdonald advised that Taylor Wimpey had signed the necessary forms and these had been forwarded to Sara Clark (NCC).

pp 2722 – Minute 08/09/2505.12 BL Cemetery – list of materials for works

Cllr Macdonald summarised the work to be done and confirmed that the list of materials had been sent to KBC.

pp 2722 Minute 08/09/2505.14 – CCTV cameras – various

Cllr Macdonald advised that a 2 metre extension to the CTV camera arm would be fitted in the next 2 weeks and that discussions were ongoing with NCC and KBC re: cutting back of trees.

pp 2724 Minute 08/09/2510.02 Wind Farm Fund – meeting with KBC

Cllr Fry advised he and Cllr Garnett have arranged to meet with KBC ( Shirley Plenderleith, Chris Stopford and Debbie Snow) on 25 September.

**09/09/2517 Police Matters**

Anti-social behaviour in BL has reduced, Community Panel to meet (Coffee Shop, Broughton House, 7.00 pm on 28 September) - purpose of meeting is to consult with the public in order to set police priorities (notices and fliers to be placed on Town Council notice boards and council website), traffic warden to spend more time in BL but deferred until after yellow lines have been reviewed. Matters raised by Cllrs included parking in the Avenues, motorcyclists riding on the footpath (Spinney to Preston Court) - police undertook to obtain a letter of support re: Council approaching NCC to place barriers on the footpath.

**09/09/2518 Town Mayor's Report**

Cllr Smith advised that she had attended F&GP Committee and had various discussions with residents of BL.

**0909/2519 Correspondence**

**2519.1 Cornfield Way - Gated Fence**

**Resolved:** Clerk to write to the correspondent to advise that this was an Environment Agency matter and that the Council's understanding was that the gate had been installed by the EA on Health & Safety grounds – rubbish had been thrown in the culvert to create a temporary bridge. Cllr Macdonald to draft the letter.

**2519.2 Development at Finedon Road (Deejak) – Adoption of Private Streets**

Certificate of adoption received from NCC.

**2519.3 Vitalise – Grant Aid Scheme 2010-2011**

Request for Grant Aid application form referred to F&GP Committee.

**2519.4 Temporary Road Closure – A6 Bedford Road Roundabout**

Work to take place (off peak only) 16 October to 21 October, 2009. **Resolved:** Cllr Macdonald to Contact NCC to obtain update on the date of the works and what is meant by 'off peak'

**09/09/2520 Policies and priorities**

**2520.1 F&GP Minutes – Meeting 13 August 2009**

**Cllrs Present**

Cllrs P.Bettles, H Fry, D. Gunn, M. Jerram (Deputy Town Mayor)  
F. Macdonald (Chair), J. Smith (Town Mayor), D. Zanger

**Quality Council**

Confirmed that a meeting had been organised for September 16<sup>th</sup> at 7 6pm to review progress on Quality Council proposals the Clerk would be attending.

**Mayoral Expenses**

Cllr Zanger undertook to get Mayoral expenses submitted by 20<sup>th</sup>

**County Council Discretionary Fund**

The question of NCC discretionary funding to be left in abeyance for the time being

**Grant Application Form**

Cllr Jerram undertook to get a copy of the Grant Application form to Warwick Hunt within the next week

**Wind Farm**

Cllr Fry would liaise with Councillor Garnett to organise a meeting with Sue Plenderleith re: the Wind Farm asap

**Newsletter**

Template for the Newsletter would be used for the next edition out at end September  
Articles needed by 3<sup>rd</sup> September at the latest

**Christmas Lighting**

Cllr Zanger confirmed that following discussions he was able to state that the Christmas lights could be erected on the same terms as last year however there were several aspects to resolve and this would be finalised at a later meeting

**Agenda Items for Next Meeting**

Wind Farm Monies  
Christmas Lights etc.  
News Letter

**2520.2 Minutes of Town Council Website Meeting**

No Website meeting held in August.

**2520.3 Planning Committee Minutes – Meeting 17 August 2009**

**Cllrs Present:** Cllrs David Gunn ( Chair ), Jan Smith ( Town Mayor ), Derek Zanger.

**Apologies:** Councillors H.Fry, P. Bettles and F.Macdonald.

**Declarations of interest:** None

**Matters arising:** None

**2520.3.1 Planning Applications Approved by the Town Council**

KET/2009/0305      Mr Hayward      30-32 Duke Street

Retrospective application, conversion of factory to 3 flats. Concerns raised about the number of car parking spaces not being adequate for residents. Also the access to the rear parking area to and from the street is too tight for vehicles to safely and easily manoeuvre.

KET/2009/0417      Mr Twelvetree ( Weetabix )    Station Road

10 New flood lights to existing lorry park

**2520.3.2      Planning Applications Objected to by the Town Council**

KET/2009/0431      Mr Masin      22 Hollands Drive

Construction of a 2 metre high brick wall next to the garage and along side the boundary of the property. The 13 metre long wall is too high at 2 metres, which will cause a dangerous blind spot on the junction for oncoming vehicles in both directions. Clause built in to the deeds state that this is open plan area. Lower wall of 1 metre of at least  $\frac{3}{4}$  the wall length would be considered acceptable since this would alleviate the blind spot for approaching vehicles.

**2520.3.3      Planning Applications Approved by Kettering Borough Council**

KET/2009/0369      Mr Brown      10 Harvest Close

Garage conversion to habitable room.

KET/2009/0388      Mr Clipston      28 Cornfield Way

Variation of condition 3 of KET/2009/0727 in respect of conversion of garage to habitable room.

**2520.3.4      Planning Refusals Received from Kettering Borough Council**

None

**2520.3.5      Planning Appeals Received from Kettering Borough Council**

None

**2520.3.6      Planning Appeals Withdrawn Received from Kettering Borough Council**

None

**2520.3.7      Matters Referred from Full Council**

**A6 Town Signage**

New road signs to be erected (as received from Martin Hammond) was discussed. Agreed unanimously that 2 signs be erected; one at the junction of the A6 bypass and Higham Road the other at the junction off the A14 J10 after the A6 bypass road. Both signs to have; Town Centre, Shops, Restaurants ( inclusive of knife fork cup & saucer ), Churches and the blue background with white 'P' denoting parking also with free underneath.

**2520.3.8 Private and Confidential Items**

None

Other - Cllr Zanger to ascertain whether planap KET/2009/0431 will be determined by KBC Planning Committee or delegated to officers.

**2520.4 Highways Update (Cllr Macdonald)**

NCC have authorised work to be carried out on a redesigned Morrison's roundabout. This work will last for 14 days starting on 12<sup>th</sup> October. Cllr Macdonald suggests that a notice should be placed on the Council's website urging people to seek alternative ways of exiting BL. There will be a three way traffic light system in operation

Work will commence in October on the repairs to junction 10 eastern side this work will be done at night and will last approximately 10 days. Final dates, times and diversion will be advised as soon as possible

A full inspection of all outstanding issues with MGWSP has taken place and Cllr Macdonald is currently awaiting their confirmation of work to be carried out and time scales. It was brought to their attention that, despite assurances to the contrary, many gullies had not been cleaned

The fence in Harvest Close play area has been repaired and the revised design seems to be working, also the additional railings on the culvert head walls have been erected

Cllr Macdonald is strongly urging MGWSP to cut the nettles and carry out the repairs to foot path UA10

Decision required as to work for the new Parish enhancement Gangs (minor works). **Resolved:** Gangs to be used to clear weeds along the building lines in certain streets. Cllr Macdonald to draft letter along these lines.

**2520.5 Christmas Lights & Entertainment Event 2009 Update**

Erecting/dismantling Christmas Lights

Cllr Zanger advised that KBC grant available under the same terms as previous years. **Resolved:** Town Council needs to check (i) if current Public Liability insurance cover will also cover lights when in situ (Clerk) (ii) the availability of the 'cherry picker' (Versalift) and the light repair costs this year (both Cllr Zanger)

**Entertainment**

Cllr Zanger suggested a 'Christmas Fair' (involving school children) – date Friday 27 November 7.00 – 9.30 pm. Consideration to be given to Borough Cllrs contributing £150 each from their Ward Initiative Funds. Cllr Zanger to also look into the acquiring of lights for BL Christmas tree.

**Resolved:** (i) Cllr Smith to meet with Mr Griffiths re: the Lighting arrangements, (ii) Clerk to write to BL Chamber of Trade & Commerce to advise that the Town Council will be handling the Christmas lighting and entertainment event for 2009.

**2520.6 Shopping Survey Update**

Cllr Evans thanked Cllr Jerram for her efforts in producing the survey. **Resolved:** Shopping Survey to now be referred to F&GP Committee for further consideration.

**2520.7 Kettering East Alliance**

Deferred until next meeting of the Town Council.

**2520.8 BL Cemetery – Closure of Wold Road Gate**

**Resolved:** the cemetery gate to remain unlocked.

**2520.9 KBC - Town & Parish Council Funding Review Update**

Consultation options to be considered:

Option 1 : Continue the current grant system

Option 2 : Hybrid system (see para 4.5 of the Consultation document)

Option 3: No grant system

**Resolved:** to advise KBC that the Town Council favours Option 1, i.e. to continue the current grant system (plus precept). Clerk to advise KBC accordingly.

**09/09/2521 Borough Council Matters of Interest**

Cllr D. Zanger

KBC's Sports & Leisure Survey – Michael Cowland (KBC) has confirmed that survey being redone; met with Finedon Road developers re: layout and design and these have now been amended; attended meetings re: F&GP, Groundwork North Northants, Parish Funding, Transport and pre-budget meetings.

Cllr R. Groome

Advised that, as Mayor of Kettering, she did not attend any KBC committee meetings; Mayoral engagement to date totalled 88; invitation to Cllrs to attend a social evening in the Mayor's Parlour at 7.00 pm on Friday 23 October; Civic Ball to be held on Friday 13 November at Wicksteed Park- further details at next Town Council meeting

**09/09/2522 County Council Matters of Interest**

Cllr C. Groome not yet present (see 'Apologies')

*BLTC Minutes 1 September 2009*

**09/09/2523 Reports of Representatives on Outside Bodies.**

None

**09/09/2524 Accounts For Payment**

	£
Cheque No 101342 Zurich Insurance	876.82
Cheque No 101356 G. Sneddon (Clerk's salary Sep 09)	674.02
Cheque No 101357 Inland Revenue (Tax & NI Sep 09)	194.68
Cheque No 101358 G Sneddon (Reimb. of 'Fasthosts' website fee (18/08/09 to 17/08/10))	113.72
Cheque No 101359 G Sneddon (Reimb. - Minute Book £7.99, Notice Board magnets £8.19)	16.18
Cheque No 101360 Kensigns (replacing bolts on 5 no. boundary signs)	55.20

**Resolved:** payments approved

**09/09/2525 Urgent Matters**

**2525.1 KBC – Operation Spring Bloom**

KBC to provide spring bulbs (e.g. daffodils, snowdrops, bluebells) completely free as long as a community group plants them. Form requires completion. **Resolved:** Town Council to take up the offer; Cllr Smith to complete and return the form to KBC.

**2525.2 NHS Northamptonshire's AGM**

Pemberton Centre, Rushden Wednesday 23 September, 5.0 - 8.0 pm.

**2525.3 Extension to BL Pocket Park**

Cllr Macdonald advised that Carillion has agreed to give the land adjacent to housing on the Pocket Park to the Pocket Park. The only costs would be the 'TP Forms', which would be met by the Pocket Park. Additionally Cllr Macdonald would approach NCC's Rights of Way Department to gain agreement to the adoption of two footpaths in the Pocket Park.

**2525.4 Highways Agency – Widening the A14 Near Kettering – Consultation Event**

Public information exhibition, 10 September 5.00 – 7.30 pm, KBC Municipal Offices.

**09/09/2526 Press Release**

None.

*The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.*