

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN
COUNCIL HELD IN THE COUNCIL OFFICES BURTON LATIMER
ON 2ND JUNE 2009**

Present: *Present: Councillors: J. Smith (Town Mayor), M. Jerram (Deputy Town Mayor), P.Bettles, M. Evans, J.Garnett, C.R .Groome, C.Groome, D. Gunn, H. Fry, H.F. Macdonald, S.M. Walden, D.Zanger*

County Councillor: C. Lamb

PCSO: M. Lawson

06/09/2465 Apologies

None

06/09/2466 Declarations of Interests

None

06/09/2467 Declarations of Changes to the Register of Interests

Cllr Ruth Groome declared that she was now the Mayor of Kettering.

06/09/2468 Minutes of the meeting of the Town Council on 7 April and 12 May 2009

7 April - Approved subject to pp 2678 Minute 2434.3 replacing 'High Street' with 'Church Street'

12 May – Approved (Annual Parish Meeting and Annual Meeting)

06/09/2469 Matters Arising

2469.1 Shops Survey

Cllr Jerram presented the findings of the Town Council's Shops Survey. **Agreed** that Cllr Jerram would categorise the results and email them to Members. Also **agreed** that this item be placed on the July agenda.

2469.2 April Minutes – Cllr Macdonald

pp 2679 Minute 2434.10 – endeavoured to arrange a meeting with MGWSP without success.

pp 2681 Minute 2436.1 – Cllrs Macdonald and Zanger had attended a meeting on KGVth Rec . **Agreed** that this item be placed on the July agenda.

06/09/2470 Police Matters

PCSO presented the latest crime statistics and undertook to look into (ii) quad bike rider in the Rec. (ii) youths drinking alcohol at the rear of the new Health Centre (iii) recent fighting outside the Band Club (Cllr Zanger declared an interest (licensing) in the third item and left the Chamber during the discussion). The Council was also advised that Sergeant Tony Hopkins would be moving to police headquarters in November.

06/09/2471 Town Mayor's Report

Cllr Smith advised that she had attended the F&GP meeting and Planning meeting and also approached St Mary's School who are 100% in favour of children having closer involvement with Town Council matters.

06/07/2472 Correspondence

2472.1 Empowering Councillors & Communities Schemes Feedback

Referred to F&GP Committee.

2472.2 Northamptonshire Association for the Blind

Request from NAB to put an article in BLTC's newsletter. **Agreed** that one article per newsletter (different charity each issue) would be feasible and the Clerk to advise NAB accordingly (September issue). **Agreed** that this item be placed on the website agenda.

2472.3 Burton Latimer Chamber of Trade & Commerce

CoT requests that the Town Council takes over the BL Christmas Lights and Entertainment Event 2009. **Agreed** Cllr Zanger to approach Mr Ian Griffiths, in the first instance, to ascertain if he would be willing to erect/dismantle the Christmas Lights under the existing funding arrangements. Also **agreed** that this item be placed on the July agenda.

2472.4 Invitation to the Mayor of Kettering's Civic Service

Sunday 7 June, 3.00 pm, St Mary's Church, BL. Councillors to respond individually. Cllr Groome was congratulated on her appointment to the office of Mayor.

2472.5 Zurich Insurance – Renewal Advice & Policy Schedule 2009/10

In compliance with the Town Council's Financial Regulations two other insurance companies (local Government providers) were formally asked to quote for the Town Council's cover. The first advised the Clerk that they could not come below £1,000 and the other did not reply. Zurich was also advised formally of this 'value for money' process and were informed that their 2009/10 premium would be compared with the two other quotes. **Agreed** that (i) the Town Council had complied with its Financial Procedures and (ii) Zurich Insurance will continue to be the Council's insurance provider (iii) the Pocket Park's new tractor should be added to the policy (iv) subject to (iii), the level of the Town Council's insurance cover was satisfactory (v) the Clerk will arrange to display the Public

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Liability cover in the Council Chamber annexe (vi) the Clerk will seek clarification of 'Part O' cover (Personal Accident) in the policy.

06/09/2473 Public Participation

Mr G. Mercer raised concerns about the general lack of cleanliness in the town, including road gullies, weeds, litter and unhygienic toilets. **Agreed** Cllr Ruth Groome to take the toilets matter up with KBC and Cllr Macdonald to deal with the road sweeper issue and obtain the weed killing schedule.

06/09/2474 Policies and priorities

2474.1 Finance & General Purposes Committee Minutes (Cllr Walden)

Meeting held on 21 May 2009

Present: Cllrs. S Walden (Chair), J Smith, M Jerram, D Gunn, F Macdonald

Apologies: Cllrs.H Fry, C. Groome and D.Zanger.

Newsletter: This is to be approved at the next full council meeting. If approved, it will then have the artwork and printing done to and should be delivered by the end of June. The next newsletter is scheduled for September, articles will be needed in August.

Web-site: All councillors to look at their profiles and up date as necessary.

Sports & Leisure: Cllr Jerram explained Kettering plan still out for consultation so we are unable to complete a business plan until this is done, which we need to progress any further with this project. It was agreed to check Sport England web-site for a sample business plan for when we need to go ahead.

Five Year Plan: It was agreed to do a preliminary budget in November.

Any Other Business: The bolts on the town signs need to be replaced with vandal resistant ones the cost would be £48. Also an additional stainless steel bracket required for portable VAS sign at a cost of £60. It was agreed to check if 2009 monies received before approval.

Matters discussed by the Town Council:

Update of Cllr's profiles – urgently required.

Newsletter – draft newsletter tabled by Cllr Jerram and **agreed**. Also **agreed** that the financial information for inclusion would be the Payments & Receipts Account (as issued by the Clerk and included in Members' papers) with the statement added 'subject to external audit' and a brief footnote clarifying s137 and s144 expenditure and a reference to 'the Town Council having gradually increased balances over a number of years to build up the Town Council's Sports, Leisure and Community Facilities Fund'. Clerk to draft these

additions and email them to Cllrs the following day for approval. Also **agreed** that the Clerk's contact details be included in the newsletter.

Purchase of vandal resistant bolts (town entry signs) and stainless steel bracket (VAS Sign) approved.

2473.2 Town Council Website Meeting (see F&GP Minutes)

2474.3 Town Council Draft Accounts 2008/9

The above draft accounts were presented by the Clerk. The accounts have been audited by Ian Woods and he has signed off Section 4 of the Annual Return (Annual Internal Audit Report).

The Town Council:

- (i) **Adopted** the draft accounts (**Minute Ref: 06/09/2473.1**)
- (ii) **Agreed** Section 1 (Statement of Accounts) of the Annual Return, which was duly signed on the Town Council's behalf by the Town Mayor (**Minute Ref: 06/09/2473.2**)
- (iii) **Agreed** Section 2 (Annual Governance Statement) of the Annual Return (the Clerk having read out each statement in turn and the Council agreeing in turn to each statement), which was then duly signed by the Town Mayor on behalf of the Town Council (**Minute Ref: 06/09/2473.3**)

Cllr Macdonald also summarised the changes made to the Town Council's Asset Register and these were **agreed** by the Council.

2474.4 Planning Matters (Cllr Gunn)

2474.41 Planning Applications Approved by the Town Council

KET/2009/0228 Mr Rapley 3 Eider Close, BL

Single storey rear extension and conversion of garage to habitable room.

Subject to the following condition: Providing off road parking for 2 vehicles remains

KET/2009/0201 Mr Lawrence 13 Tweed Close, BL

Erection of 1 no. 3 bedroom dwelling with garage and shared access.

KET/2009/0273 Drs Hunt 8 Wold Road, BL

Single storey front and rear extensions. (Music Room)

Subject to the following conditions: Providing that adequate soundproofing is used so that noise does not become a nuisance to neighbours.

KET/2009/0159 Mr Griffiths 111 High Street, BL

Application for listed building consent: Create office above the existing kitchen with insertion of roof lights. Door removed and opening bricked up to store 3. New covered way to store 2 & 3. Removal of internal walls to store 3. Roof refurbishment to roof over the kitchen and proposed office area. Lowering of the kitchen ceiling.

Subject to the following conditions: Providing all restrictions to listed buildings are adhered to.

2474.42 Planning Applications Objected to by the Town Council

KET/2009/0209 Mr Burns 1 West Avenue, BL

Redevelopment of site

Reasons for objecting:

With reference to report Ref: JBH/09-5016.01/30032009draft

- Envirocheck Geology Report
- Chemist Report 75774
- Figure 1 Site Plan & Sample Locations
- Figure 2 Modified Development Proposal.
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On the immediate front page, paragraph 3 states:

The land subject to the investigation has been the subject of an Environmental Screening Report by another consultant (Wilbourn Associates), but Kettering District Council have confirmed the report is unsuitable to progress towards satisfying conditions in planning related to contaminated land.

Most important is the following: On 4th page it is clearly stated a major concern is that:

Of the thirteen samples tested arsenic was present at more than the criteria on seven occasions. Then maximum was 35 mg/kg and the minimum was 12 mg/kg compared to the screening value at 20mg/kg. With respect to the three suites for common contaminants, benzo(a)pyrene was detected at more than the criteria in two samples at TP103 (topsoil) and tp105 (Made Ground).Furthermore, total petroleum hydrocarbons (THP) were recorded at unexpectedly high concentrations above the method detection limit in all six samples tested but particularly in TP104 and TP105.

Potions Appraisal

The land concerned has been found to be potentially contaminated by arsenic, THP and benzo(a)pyrene. The relevant possible receptors are human health via direct exposure and human health via fresh water service pipes. There are options available to the developer in progressing the project through the planning process. Due the very small nature of the site

it is recognized that the specialist soil treatment is not likely to be viable, and there are two principle options.

1. Undertake additional research into the risk of harm to human health from the soils to attempt to show that the site specific risk is acceptable.

2. Zone the site with respect to contaminant exposed areas, carry out a source removal followed by importation of certified clean cover.

Both options are likely to require the mandatory use of protected fresh water supply pipe that is approved for use in the ground conditions by the water company. Option 1 does contain a degree of risk as the outcome could be that option 2 is required anyway.

One these grounds alone this planning application should not have been submitted for consultation until all these criteria's had been covered and resolved to an acceptable degree where no human health hazard exists. Added to this the Planning Committee also object to the splays to the rear underpass leading to the rear courtyard. These are not adequate enough to see other vehicle movement within the courtyard, or children that may be playing there. The Planning Committee also recommend that expert advice be sought from the Environmental Agency as to the potential health risk that may be caused to existing residents due to contaminated soil and earth being disturbed.

KET/2009/0230 Bosworth & Son 110 Finedon Road, BL

Full Application: Canopy to the side of sales area

Reasons for objecting:

- Not built to previous planning application
- 1.8m higher than it should be
- All white canopy and not the green & white strips as stated it would be to match existing canopy covers
- Overbearing structure in its present form to no. 4 Hollow Wood Road
- The all white canopy has sun light reflecting properties causing continual nuisance to rear garden area, kitchen, sun lounge and rear bedrooms to No.4 throughout daylight hours
- Proposed boundary treatment put forward as high bushes, trees and shrubbery will have an enormous overbearing effect to the small garden of No. 4 causing reduced sunlight and shadowing reducing the living quality of the residents of No. 4
- Noise pollution from heavy commercial activity within 1 metre of the garden fence to No.4. This is increased on weekends causing an invasion of privacy
- Internal canopy lighting being a nuisance as its on till early hours of the morning, causing the whole of the rear house and bedroom areas to be illuminated
- Illumination pollution will only increase in the winter months of dark nights.

A proposed & workable compromise from No. 4 has been put forward, the removal of the canopy back to the 2nd stanchion, or the 3rd one if counting from the front stanchion, this section then being replaced the opposite end, where it will not have an overbearing effect on any other resident, reducing the overbearing effect to No. 4 also allowing Bosworth's to maintain full use of the full size of this structure.

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- This will also stop the sunlight reflecting nuisance and dark night illuminations to No.4

KET/2009/0150 Mrs Sharp 1 Spring Gardens, BL

Change of use from domestic garage to A1 retail unit.

Reasons for objecting:

- A retail outlet will not be in keeping with the rest of this residential area
- This is a conservation area

No information as to what type of sales are proposed; which leave this wide open to any type of sales

2474.43 Planning Applications Approved by Kettering Borough Council

KET/2009/0228 Mr Rapley 3 Eider Close, BL

Single storey rear extension and conversion of garage to a habitable room.

2474.44 Planning Refusal Received from Kettering Borough Council

KET/2009/0201 Mr S Lawrence Tweed Close, BL

Erection of 1 no. detached dwelling

2474.45 Planning Withdrawals Received from Kettering Borough Council

None

2474.46 Planning Appeals Received from Kettering Borough Council

None

2474.47 Planning Appeals Withdrawn Received from Kettering Borough Council

None

2474.48 Additional Planning Information

The Council was also updated on Junction 10 A (A14) and a drawing tabled. Agreed that Cllr Gunn would liaise with Jeff Baynham and Sir Peter Fry and draft a letter on behalf of the Town Council and email it to Members for approval.

The Council was advised that the Pyrolysis Waste Management Development (Blackbridge Farm) has been approved by NCC.

2474.5 Town Council Chamber and Facilities (see Highways Matters)

2474.6 Public Transport (see Highways Matters)

2474.7 Highways Matters (Cllr Macdonald)

Council Chamber – Nothing to report

Transport

The situation re the re routing of buses around Burton Latimer should be resolved by September. The question of buses going to the Hospital and Station may take longer to resolve. Cllrs Macdonald and Zanger in discussion with Stagecoach and hopefully the outcomes will be reflected in the new timetable out in September.

Highways

The bridge parapet on Station Rd has been rebuilt

The manhole cover and gully at the A14 roundabout have been repaired

The fence adjacent to the bridge on Station Rd will be repaired by Weetabix next week

NCC will spray the weeds along the building line in High St and Kettering Rd.

The small number of outstanding items re the safer route to schools project will be addressed shortly

The negotiations re: Taylor Wimpey and the adoption of the roads etc. at Cornfield are progressing

NCC is progressing the extension of the footpath through the Spinney

KBC will repair the wall at the entrance to the car park

2474.8 High Street/Church Street Roundabout

After considerable discussion it was **agreed** that Cllr Macdonald would have a meeting on site with a senior NCC Highways Engineer as soon as possible to present the Town Council's views on the roundabout and to report back to the Town Council with options available.

2434.9 Swimming Pool Trust

Nothing to report.

2474.10 CCTV System – Improving Night-Time Cover

Agreed that Cllr Macdonald would raise this issue with NCC with a view to NCC changing c. 20 sodium street lights to a more 'CCTV friendly' form. Also **agreed** Cllr Macdonald to (i) liaise with the Clerk in drafting a letter to BL Chamber of Trade and

Commerce re: shops leaving their shop window lights on overnight and (ii) liaise with KBC re: trees obstructing the CCTV camera's view.

06/09/2475 Borough Council Matters of Interest

Borough Cllr roles within KBC:

Cllr C. Groome -Deputy Chair of Monitoring & Audit Committee, Member of Planning Policy Committee, Education Task & Finish Group, the Standards Board and the Member Development Group. (Also re-elected to the Leicester and Northampton Rail Action Group)

Cllr D. Zanger – Chair of Licensing Committee, Member of Research & Development Committee and NCC Scrutiny & Overview Committee.

06/09/2476 County Council Matters of Interest

None.

06/09/2477 Reports of Representatives on Outside Bodies.

Pocket Park – Cllr Jerram - reminder of the Duck Race and selling of tickets.

CPRE – Cllr Chris Groome advised that CPRE is getting concerned about Kettering East proposals and wind farms and he will continue to attend CPRE meetings.

06/09/2478 Accounts Approved For Payment

	£
Cheque No 101337 G. Sneddon (Clerk's salary June 09)	*761.19
Cheque No 101338 Inland Revenue (Tax & NI March 09)	287.67
Cheque No 101339 KBC – KGVth (Cllr Lamb's Fund)	1,342.75
Cheque No 101340 Kensigns(replacement of stolen entry sign)	445.63
Cheque No 101341 Westcotec (VAS Brackets VAT)	27.00

**Includes attending CiLCA Course (Bugbrooke) 30 April & 21 May (5.5 hours x 2) and travel (59 miles x 2 x 25p)*

06/09/2479 Any Other Relevant Items of Business

None.

06/09/2480 Press Release

Speedwatch.

The Clerk then moved that the public be excluded for the remainder of the proceedings of the meeting on the grounds that the publicity would be prejudicial to the public interest having regard to the confidentiality of the nature of the business to be transacted.