

**MINUTES OF THE ANNUAL MEETING OF BURTON LATIMER TOWN
COUNCIL HELD IN THE COUNCIL OFFICES BURTON LATIMER
ON 12TH MAY 2009**

Present: Present: Councillors: D. Zanger (Town Mayor), P. Bettles (Deputy Town Mayor), M. Evans, C.R. Groome, D. Gunn, H. Fry, M. Jerram, J. Smith, S.M. Walden

County Councillor: C. Lamb

05/09/2448 Apologies

Apologies were received from Town Councillors J. Garnett (unavoidable work commitment), C. Groome (unavoidable work commitment), F. Macdonald (Holiday) and approved by the Town Council.

05/09/2449 Declarations of Interests

None

05/09/2450 Declarations of Changes to the Register of Interests

None

05/09/2451 Appointment of Town Mayor/Chair 2009/2010

In accordance with the Town Council's new election procedure Councillors Fergus Macdonald and Jan Smith had submitted their names to be considered for election to the above role. The Clerk issued ballot papers and the result of the ballot was as follows:

Votes for Councillor Smith: 7

Votes for Councillor Macdonald: 2

Councillor Smith was duly elected to the role of Town Mayor/Chair and the Statutory Declaration of Acceptance of Office was signed by Councillor Smith in the presence of the Clerk.

05/09/2452 Appointment of Deputy Town Mayor/Deputy Chair for 2009/2010

In accordance with the Town Council's new election procedure Councillors Maureen Jerram and Fergus Macdonald had submitted their names to be considered for election to the above role. The Clerk issued ballot papers and the result of the ballot was as follows:

Votes for Councillor Jerram

: 7

Votes for Councillor Macdonald: 2

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Councillor Jerram was duly elected to the role of Deputy Town Mayor/Deputy Chair and the Statutory Declaration of Acceptance of Office was signed by Councillor Jerram in the presence of the Clerk.

05/09/2453 Minutes of the Annual Meeting on 13th May 2008

The Minutes of the Annual Meeting on 13th May 2008 were approved on 3rd June 2008.

05/09/2454 Appointment of Representatives on Outside Bodies

The following appointments were **agreed** by the Town Council:

Planning Committee *NFT*

Councillors: P. Bettles, D. Gunn, H. Fry, F. Macdonald and J. Smith

Quality Parish and Town Council Sub-Committee

Councillors: S. Walden, J. Garnett and C. Groome, F. Macdonald, M. Jerram, J. Smith

Finance & General Purposes Committee

Councillors: S. Walden, D. Zanger, P. Bettles, C. Groome, H. Fry, D. Gunn, J. Smith and F. Macdonald.

Burton Latimer Sports and Leisure Group

Councillors: M. Jerram, S. Walden, H. Fry, D. Zanger, R. Groome, D. Gunn and J. Smith

Financial Review Steering Group

Councillors: D. Gunn, M. Jerram, F. Macdonald, S. Walden,

External Bodies (Kettering Borough Council)

Rural Forum (limited to 2 Members)

Councillors: C. Groome and D. Zanger

A6 Forum *NFT*

Councillors: (unlimited)

Standards Committee

No Burton Latimer Town Councillor can sit on the Standards Committee

External Bodies (Other)

Ancient Parish Charity 4 Years

Councillors: R. Groome

Community Centre Association Committee *NFT*

Councillors: S. Walden

Trustee: Councillors M. Jerram and D. Zanger

Darby and Joan Club *NFT*

Councillor: D. Zanger

Twinning Association *NFT*

Councillors: S. Walden, P. Bettles

United Education Foundation 4 Years

Councillors: R. Groome and J. Garnett

Chamber of Trade *NFT*

Councillors: J. Smith

Burton Latimer Heritage Society

Councillors: R. Groome and P. Bettles

Pocket Park

Councillors: D. Zanger, S. Walden, M. Jerram, F. Macdonald, P. Bettles and D. Gunn

Latimer Swimming Pool Trust

Councillors: S. Walden, J. Smith, D. Gunn and H. Fry

‘BLAST’

Councillors: M. Jerram, R. Groome, D. Zanger

Burton Latimer Health Centre Patient’s Forum

Councillors: M. Jerram, S. Walden

Ex-officio: I. Cox

Highways Representative

Councillors: F. Macdonald and D. Gunn

Friends of the Paddock

Councillors: M. Jerram

(Note: NFT = No Fixed Term)

05/09/2455 Town Mayor's Allowance

It was agreed at BLTC 2005 AGM that in future years the Chairman's Allowance would increase by 5% per annum, rounded up to the nearest pound. The 2008/9 rate was £912 and it would, therefore, become £958 for 2009/10. It was also agreed that a ceiling of £1,000 would be placed on this allowance.

05/09/2456 Financial Authority

At the BLTC AGM 2006 Members agreed that the Clerk's signature plus any one of either the Town Mayor, or Deputy Town Mayor be required to authorise cheques drawing on the Town Council's Community (cheque) Account.

05/09/2457 Matters Referred from Annual Parish Meeting

None.

05/09/2458 Annual Reports

It was **agreed** that the annual reports would be placed in the next Town Council newsletter.

05/09/2459 Accounts for Payment Approved

| | | £ |
|------------------|---------------------------------------|----------|
| Cheque No 101332 | D. Bettles (paving to flag pole area) | 1,564.00 |
| Cheque No 101333 | G. Sneddon (Clerk's salary May 09) | 634.92 |
| Cheque No 101334 | Inland Revenue (Tax & NI May 09) | 234.28 |
| Cheque No 101335 | Cancelled | |
| Cheque No 101336 | Mr A. Dixon (delivery of leaflets) | 200.00 |

05/09/2460 Correspondence

2460.1 NCC – Bus Service Issues: Burton Latimer

Details of new Sunday Service introduced 19 April were discussed. **Agreed** that discussions with County Councillor Bob Seely would continue with a view to improving the bus service, particularly to Kettering General Hospital.

2460.2 KBC – Street Naming – Development at bottom of Latimer Close

Councillor Zanger proposed Normandy Close. The proposal was seconded by Councillor Ruth Groome and **agreed** on a vote of 8 to 1 in favour.

2460.3 Animal Aid's Compassionate Charter

Request to adopt the above Charter. It was agreed that whilst the Council was generally supportive of the above it did not agree with all of the Charter's 8 steps.

2460.4 Equality and Human Rights Commission – Public Sector Duties

Update on Public Bodies' responsibilities under the Equalities legislation. **Agreed** that (i) this would be incorporated in the Quality Council assessment, (ii) that the Town Council's Mission Statement would be updated to include reference to equality issues and (iii) the Clerk would provide training for Councillors at a future date.

2460.5 IVG White – Directing HGV Traffic

HGV White's response to Town Council's request to direct HGV traffic away from the town. There was concern at the reference to HGV traffic being directed left out of IVG White's premises and it was agreed that Councillor Zanger would approach Mr White on this matter and liaise with Councillor Macdonald on his return from holiday.

It was also proposed by Councillor Evans that, in future, all correspondence going out from the Town Council, should go via the Clerk and be approved by the majority of Town Councillors. To that end the Clerk would email draft letters to Councillors and they would be required to make any comments within 3 days. The proposal was seconded by Councillor Ruth Groome and unanimously **agreed** by the Council.

2460.6 KBC – Wind Farm Fund

KBC's Head of Environmental Health's response to Town Council's letter re: management of WFF. It was **agreed** that a letter be sent to Mrs Plenderleith acknowledging her letter and requesting that a meeting takes place with her and Councillors Garnett, Fry and Smith to further discuss the issues raised by the Town Council. Councillor Zanger also informed the Council that the Wind Farm open day was on Saturday 27th June.

2460.7 Secondary School Allocations

Responses to the Town Council's letter from Head Teacher Latimer Arts College and Peter Goringe (NCC Strategic Manager, Schools). Councillor Ruth Groome advised the Council that she had attended the appeals process at Latimer Arts Colllege last week and that parents had made their feelings clear to the Head Teacher, i.e. that they felt that they had been sidelined in favour of applications from Barton Seagrave students.

Members were generally unhappy with Mr Goringe's response and **agreed** that Councillor Evans would attend the KBC Task and Finish Group on Lifelong Learning and Education; Cllr Chris Groome who is on the Task and Finish Group to liaise with Cllr Evans). Councillor Lamb also undertook to pursue the matter with the County Council.

2460.8 ‘Policing in Your Community Newsletter

Distributed for Members’ information.

2460.9 KBC – County Council and European Parliamentary Elections 4th June 2009

Details of above were distributed to Members for information.

05/09/2461 Policies and Priorities

2461.1 Finance & General Purposes Committee Report

There was no F&GP meeting in May.

2461.2 Planning Matters

2461.21 Planning Applications Approved by the Town Council

KET/2009/0141 Mrs Ozdemir 36 Bridle Road, BL

Full application: 3 bedroom dorma style bungalow.

2461.22 Planning Applications Objected to by the Town Council

None

2461.23 Planning Applications Approved by Kettering Borough Council

KET/2008/1044 Mrs N Manji 22 Williams Street, BL

Loft conversion and first floor rear extension (alternative proposal)

2461.24 Planning Refusal Received from Kettering Borough Council

None

2461.25 Planning Withdrawals Received from Kettering Borough Council

None

2461.26 Planning Appeals Received from Kettering Borough Council

None

2461.27 Planning Appeals Withdrawn Received from Kettering Borough Council

None

05/09/2462 Any Other Business (with prior approval of Town Mayor)

2462.1 New High Street/Church Street ‘Roundabout’

Concerns raised by Councillor Evans about the suitability of the above and that the Council was not formally made aware of nature and details of the roundabout before it was put in place. There appears to be some confusion with motorists as to whether it was a ‘proper’ roundabout, i.e. whether they should give way to traffic converging from the right and if they should drive around it, or over it. Additionally, shop owners appear not to have been consulted about the white lines and there are problems with delivery vehicles parking on the edge of the roundabout and potentially blocking the flow of traffic. **Agreed** that, as Councillor Macdonald (Highways Representative) was not present, further discussion of this matter should be deferred until he returned from holiday.

2462.2 Health Centre Patient’s Forum Survey

Councillor Jerram advised the council that the results from the above were very positive and that a copy would be submitted to the next meeting of the Town Council.

2462.3 VAS Sign Data

Councillor Gunn advised the Council that 51,486 vehicles, over a period of 2 weeks, had been warned by the VAS sign in Polwell Lane to reduce their speed. It was **agreed** that these figures should be given to the police so that they could consider further action. It was also **agreed** that this information should be included in the next Town Council newsletter.

2462.4 CPRE Northamptonshire Next Meeting 19 May Cranford Hall and AGM 9th June (Great Houghton)

For Members’ information

2462.5 NCC – Registration Service Changes in Northamptonshire

For Members’ information

2462.6 Highways Report

Submitted by the clerk on behalf of Councillor Macdonald:

- There is now a Sunday bus service in the town
- The safer route to school work in the High St. is now almost complete and the question of parking is still to be resolved the yellow lines have only been repainted where they were and any changes to the regulations will be discussed before they are implemented
- All the pot holes in Whitney Rd. have been filled in and others will be done over the next few months
- The new clock has now been fitted

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05/09/2463. Press Release

Appointment of new Town Mayor and Deputy Town Mayor

05/09/2464. Private & Confidential

There were no P&C items.

There being no further items for discussion, the Chair closed the meeting at 8.50 p.m.