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**BURTON LATIMER**  
**TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk:** Mr George Sneddon M.A., D.M.S  
14 Skeffington Close  
Geddington  
Kettering  
Northamptonshire  
NN14 1BA  
**Tel:** Home (01536) 743219  
**Email:** georgesneddon@talktalk.net

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**Members of the Public**  
**Burton Latimer**

**Our Ref:** Agenda December 2009  
**Your Ref:**  
**Date:** 10 December 2009

Dear Member of the Public,

You are invited to an **Extraordinary Meeting** of the Burton Latimer Town Council to be held on the **15 December 2009** commencing at **7.00 p.m.** at the **Council Offices, High Street, Burton Latimer** for the purposes of transacting the business listed hereunder.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.*

Yours sincerely

*George Sneddon MA; DMS; MCIPD; Grad. IMS*

**Clerk to the Council.**

### **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interests
3. **Private & Confidential Items**
  - 3.1 **Resolution: to approve the KBC(landlord)/BLTC(tenant) lease document for New Town Council Building (old Health Centre)**

*The press and members of the public will be excluded from the meeting for the discussion of Item 3.1 under Private & Confidential, on the grounds that that it involves likely disclosure of exempt information as defined by Paragraphs 1-7 of the Local Government (Access to Information)(Variation) Order 2006 in respect of Schedule 12A to the Local Government Act 1972.*