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**BURTON LATIMER  
TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk: Mr George Sneddon M.A., D.M.S**  
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**Members of the Public & Press**  
**Burton Latimer**

**Our Ref: Agenda January 2012**  
**Your Ref:**  
**Date: 05 January 2012**

Dear Member of the Public & Press,

You are invited to a meeting of the Burton Latimer Town Council's Finance & General Purposes Committee to be held on the **Thursday 12 January 2012** commencing at **7.00 p.m.** at the **Civic Centre, 120 High Street, Burton Latimer** for the purposes of transacting the business listed hereunder.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Committee on any Council matters they wish to raise.*

Yours sincerely

*George Sneddon MA; DMS; MCIPD; Grad. IMS; CILCA*

**Clerk to the Council.**

## **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interests
3. Declarations of Substitution
4. Newsletter
5. Website
6. Work In Progress
7. Traffic Survey
8. Matters Referred from the Town Council
9. KBC Town Centre Grants & Quotes Update
10. Urgent Matters (to be agreed by the Chair)
11. Agenda for the next F&GP Committee Meeting
12. Private & Confidential Items - None

***Members of the public can address the Committee on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk***

*Finance & General Purposes Committee meetings will commence at 7.00 pm on the following dates: 16/02/12, 15/03/12*